

Practice Specification for Health Education England - Midlands and East

Performance List Validation by Experience (PLVE) 2020-21

SURGERIES

- * Registered with Care Quality Commission and with all CQC markers identified as 'good'.
- * A surgery to be available for at least 21 hours each week.
- * Surgery size at least nine square metres.
- * Equipment to be suitable for seated close support dentistry.
- * Equipment standard to be good, with high standards of maintainence.
- * Full range of instrumentation and materials available for wide range of treatment (see application form for itemised lists).
- * Practice compliance with 'Essential Quality Requirements' of Health Technical Memorandum 01-05 (HTM01-05).

STAFFING

- * Qualified, registered and experienced (usually not new to the practice) nursing staff to be available for the Validation Experience Dentist at all times.
- * Good, capable and efficient reception and management staffing.
- * Sufficient staffing levels throughout the practice to allow for flexibility in cases of illness or holiday.
- * Presence of another experienced dentist, able and prepared to provide supervision for the Validation Experience Dentist in the practice at times when the Validation Supervisor is not present.
- * Evidence of regular staff meetings, with records and outcomes for action.
- * Appraisal system and staff records system in practice.

NHS CONTRACT

- * Evidence of NHS contract within practice covering all mandatory services.
- * Able to provide the Validation Experience Dentist with sufficient UDAs to meet their portfolio requirements. As a guide these will vary between 2000 and 3500 UDAs per 12 month period.
- * Able to provide the Validation Experience Dentist with sufficient payment to have a living wage after all deductables.

PATIENTS

- * Evidence of sufficient patients available for the Validation Experience Dentist through their PLVE period.
- * Evidence of a good supply of new patients for the Validation Experience Dentist.
- * Evidence of a varied and wide range of treatment needs for patients.

EDUCATIONAL FACILITIES

- * Practice library of journals, books and other educational resources.
- * Space to allow uninterrupted tutorial teaching with sufficient educational aids.
- * Computer facilities available for educational purposes with facility to load educational software.
- * Internet connection available in the surgery for use by the Validation Supervisor and Validation Experience Dentist.

CLINICAL RECORDS

- * Evidence of good, clear, computerised records for all patients.
- * Evidence of medical history recording for current clinical records.
- * Evidence of good quality radiographs, well-stored in an easily accessible manner with full documentation.

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AUDITS

* Evidence of all audits required by legislation and regulation.

* Evidence of team involvement in use of audits within the practice.

ENVIRONMENT

* Evidence of a welcoming, safe patient environment.

* Evidence of good communication throughout the practice team with an overall practice commitment to learning.

* Evidence of practice commitment to building the capacity and capability of its workforce that is competent and committed to promoting good mental health across the population including the resilience of its own staff.