**Supporting statement for HEI days**

To Whom It May Concern

I confirm that ………………………………………………………………………………… is employed in a substantive position in the East of England, has a role in the supervision of junior doctors and/or\* other healthcare professionals in training and is entitled to attend HEEoE faculty development training free of charge.

I support their application to attend this HEEoE HEI/HEE\* training for their development as an educator.

Yours truly

Director of Medical Education/ Training Programme Director/ Medical Education Manager

[*insert Trust/Programme here*]

*\*Delete as appropriate*