

Orthodontic Training Programme Job Description

Post Details

HEE Office:	Midlands and East
Job Title:	Specialist Trainee Registrar
Person Specification:	NRO to complete
Hours of work & nature of Contract:	Full-time 40 hours
Main training site:	Birmingham Dental Hospital
Other training site(s):	Glebefields Health Centre

Organisational Arrangements

Training Programme Director (TPD):	Sheena Kotecha
TPD contact details:	Consultant Orthodontist Birmingham Dental Hospital Mill Pool Way Birmingham B5 7SA Email: drkotecha@gmail.com Tel: 07940544164

University:	N/A						
Degree awarded:							
Time commitment:							
University base fee 2020/21:		What will I pay in 1st year?		What will I pay in 2nd year?		What will I pay in 3rd year?	
Bench fees 2018/17:							

Training Details

(Description of post)

Maximum of 300 words

The training programme is designed to provide structured teaching and supervised clinical experience in order to develop the sound knowledge base and clinical skills required for trainees to be able to deliver a high standard of orthodontic care.

Over three years the Specialty Registrars will prepare for the Membership in Orthodontics of the Royal College of Surgeons, which is a prerequisite for the award of a CCST in Orthodontics.

The training programme lasts three years and there is usually an intake of three StR trainees each October. All training posts are based at Birmingham Dental Hospital, with one or two days each week spent at the Orthodontic Department of a district general hospital within the West Midlands.

Each clinical session is under the supervision of a named consultant trainer and emphasis is given throughout the programme to the need to be exposed to a range of clinical techniques and philosophies. During the programme a trainee has an average of 6-7 clinical treatment sessions each week and a diagnostic session. Emphasis is made of detailed case analysis and presentation of all patients under treatment.

Teaching is on the basis of small group seminars over the three years following a structured programme. In addition, complex case discussions and critical appraisal sessions are held monthly.

Duties and Responsibilities of postholder

Maximum of 300 words

The training post will be based at Birmingham Dental Hospital with some sessions each week being spent at a district General Hospital in the West Midlands.

The programme will include a total of 6 clinical sessions per week, of which 5 will be for personal treatment of patients.

The Specialist Registrar will participate in joint assessment and planning sessions with other dental specialties, including Paediatric Dentistry, Restorative Dentistry, Oral and Maxillofacial Surgery and Surgical Dentistry.

The trainee will be expected to attend all timetabled clinics and achieve a minimum of 90% attendance at the teaching programme including tutorials and journal clubs.

There will be active participation in formal audit and quality assurance programmes, at departmental and Regional levels

The Specialist Registrar will be expected to participate in management and administration as part of their training

The Specialist Registrar will be accountable through the Consultant in charge of the Orthodontic Department to the Director of Dental Services

Training progress will be assessed on a regular basis and in particular progression in training will be monitored using the ARCP process. Trainees will be expected to maintain an up to date portfolio on ISCP.

Description of main training site

Maximum of 500 words

Birmingham Dental Hospital and School of Dentistry have been running a structured orthodontic training programme since 1980 and this has been developed into the current

successful three-year programme, recognised by the Royal College under the regulations for the Membership in Orthodontics. The posts have educational approval from the SAC in Orthodontics and the approval of the Postgraduate Dental Dean.

The Dental Hospital shares a brand new purpose built facility two miles south of the city centre with the University of Birmingham School of Dentistry and is a mile from the University of Birmingham main campus and the Queen Elizabeth Hospital. The Dental Hospital provides an out patient and day case service with approximately 130,000 patient attendances per annum, of which some 20,000 are new patient registrations.

All the dental specialties are represented within the building by consultant clinics and University teaching Departments. Excellent links exist with clinical and laboratory services within local Hospitals and a comprehensive range of investigative and reporting services is available to the site.

The combined Department of Orthodontics and Paediatric Dentistry is located on the First Floor of the new building. The facilities are shared with the School of Dentistry for undergraduate teaching.

There are 24 dental units, including open and closed surgeries. The department uses central sterilisation. Within the department is a tutorial room, a computerized case planning facility and a record model store. The Orthodontic Laboratory is located within the same building with an establishment of four orthodontic technicians.

The department runs a 3 year Membership in Orthodontics programme, with an annual intake of 2 - 4 Specialty Registrars.

The Orthodontic Department accepts referrals from Birmingham and the West Midlands. In 2015 there were some 13,500 patient attendances and approaching 1,000 new patient referrals were received.

Description of second training site

Maximum of 500 words

Glebefields Health Centre was built 5 years ago and is situated in the Black Country to the West of Birmingham. The facility is part of Birmingham Community Healthcare Trust and is managed directly from Birmingham Dental Hospital. There is a fully equipped Dental Department including 3 surgeries, a digital DPT/ceph machine and laboratory support. There are two dedicated clinical cameras.

The orthodontic service at Glebiefields runs as an outreach spoke from the orthodontic department at BDH and is run by consultants and nurses from the same department. The electronic patient record and other orthodontic and x-ray software are all run from the same central record. The facility is fully equipped for all forms of orthodontic treatment.

Description of third training site *(if applicable)*

N/A

Staff involved in training:

Name	Job Title	Site	Role
John Turner	Consultant Orthodontist	Birmingham Dental Hospital/Glebefields Treatment Centre	Clinical Supervisor
Shane Higgins	Consultant Orthodontist	Birmingham Dental Hospital/Glebefields Treatment Centre	Clinical Supervisor
Sheena Kotecha	Consultant Orthodontist	Birmingham Dental Hospital	Clinical Supervisor/TPD
Emile Habib	Consultant Orthodontist	Birmingham Dental Hospital	Clinical Supervisor
Semina Visram	Consultant Orthodontist	Birmingham Dental Hospital/Glebefields Treatment Centre	Clinical Supervisor

Indicative timetable (details are subject to change)

Week 1

	Mon	Tue	Wed	Thu	Fri
AM	Birmingham Dental Hospital New patient clinic	BDH Admin/SPA Session	Peripheral Unit Treatment Session	Treatment Session Birmingham Dental Hospital (Or joint clinic)	Teaching Programme
PM					

	Birmingham Dental Hospital Treatment Session	Birmingham Dental Hospital Treatment Session	Peripheral Unit Treatment Session	Admin/SPA Session	Teaching Programme
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Week 2 (if applicable)

	Mon	Tue	Wed	Thu	Fri
AM					
PM					

Terms and Conditions

General

Maximum of 200 words

The post is covered by National Health Service Terms and Conditions of Service for hospital medical and dental staff (England and Wales) as variously amended in consultation between the Trust and Staff

Full registration with the General Dental Council is mandatory

The salary will be paid on Specialist Registrar scale

Car parking will be subject to availability and on site parking cannot be guaranteed.

Employees will need to adhere to the trust Information Governance policy. The unauthorized use or disclosure of patient or other personal information is regarded as gross misconduct and will be subject to the Trust Disciplinary Procedures and in case of computerized information could result in a prosecution of an offence or action for civil damages under the Data Protection Act 2008

All employees will need to take reasonable care for the health and safety of themselves and other people who may be affected by their actions at work. All employment with the Trust is subject to satisfactory health screening by the Occupational Health Department.

Study Leave

Maximum of 200 words

Study leave will be granted for appropriate courses, conferences and meetings provided there is support from the Training Programme Director. A maximum of 10 days are available per annum in addition to Northern Universities Consortium courses. In line with the trust policy, 6 weeks notice is required for study leave.

Annual Leave

Maximum 200 words

Annual leave is offered in line with trust policy, calculated at 25 to 30 days depending on level of experience and NHS service. As with study leave 6 weeks notice must be given prior to leave.

Annual leave must be taken in equal distribution across both sites.

Annual leave is strongly encouraged to be in term time.

Other information

Maximum of 500 words

The trainee will work in a modern, fully equipped clinical department with appropriate supporting facilities and staff including Radiography and chair side and secretarial assistance.

A dedicated Orthodontic Laboratory adjacent to the department provides full technical support

The services of a department of Clinical Illustration and a University department of Medical Photography are readily available

Computer facilities and digitisation are provided within the department

A well-stocked Library is available within the Hospital containing a comprehensive range of journals and text books. The Library has connection to the High Speed Campus Network at the University and internet facilities