**Orthodontic Training Programme**

**Job Description**

**Post Details**

|  |  |
| --- | --- |
| **HEE Office:** | Midlands & East, East of England |
| **Job Title:** | ST1 Orthodontics |
| **Person Specification:** | NRO to complete |
| **Hours of work & nature of Contract:** | Full time (3 years) 40hours per week. No on call. |
| **Main training site:** | Norfolk and Norwich NHS Foundation Trust |
| **Other training site(s):** | Norfolk and Norwich NHS Foundation Trust |

**Organisational Arrangements**

|  |  |
| --- | --- |
| **Training Programme Director (TPD):** | Huw Jeremiah |
| **TPD contact details:** | huw.jeremiah@addenbrookes.nhs.uk |

|  |  |
| --- | --- |
| **University:** | King’s College London |
| **Degree awarded:** | MSc Orthodontics |
| **Time commitment:** | Full time |
| **University base fee 2020/21:** |  | **What will I pay in 1st year?** | £15,300 | **What will I pay in 2nd year?** | £15,300+ annual increases | **What will I pay in 3rd year?** | £15,300 + annual increases |
| **Bench fees 2020/21:** |  |  - |  | - |  | - |  |

**Training Details**

**(Description of post)**

|  |
| --- |
| This post is a whole-time, non-resident, Specialty Registrar in Orthodontics based at the Norfolk and Norwich University Hospital [NNUH (4 days)] and one academic day at Guy’s Hospital London.The post is approved by the Specialist Advisory Committee in Orthodontics in the Joint Committee for Specialist Training in Dentistry for specialist training leading to the CCT in orthodontics. The post has a NTN (national training number)The Specialist Registrar training programme is normally for a term of three years, during which time; work is monitored for evidence of satisfactory progress. The post is designed to prepare trainees for the Intercollegiate Specialty Board Exam in Orthodontics leading to the qualification MOrth and the successful candidate will register for an MSc at the University of London.The Director of Dental Education has confirmed that the post has the required educational and staffing approval. |

**Duties and Responsibilities of post holder**

|  |
| --- |
| The appointed candidate will be expected to:1 Be actively involved in new patient clinics for the advice, diagnosis and treatment planning of patients referred into the departments.2 Treat a wide range of malocclusions, including multidisciplinary cases i.e. orthognathic, Minor Oral Surgery, Restorative and orthodontic / Paediatric patients.3 Attend and participate in the running of multidisciplinary clinics.4 Active involvement / attendance in tutorials, lectures, journal clubs and organized teaching.5 Undertake an active role in research within the department as part of the MSc programme.6 Participate in conducting audit and other departmental managerial issues. |

**Description of main training site**

|  |
| --- |
| **NORFOLK AND NORWICH UNIVERSITY HOSPITALS NHS FOUNDATION TRUST**The Department- **The Department of Oral Health**The Outpatient Department was opened with the new NNUH in 2001. The Department is located in Outpatients West, in close proximity to the departments of Plastic Surgery, ENT and Ophthalmology.The Department of Oral Health includes the specialties of OMFS, Orthodontics, Restorative Dentistry and the Oral Health Laboratory. There is a combined ENT/OMFS/Plastic/Ophthalmology ward.**Staff****OMFS NNUH**Consultants:Miss Sharon Prince NNUH/JPUHMr Richard James NNUHMr Richard Sisson NNUH/QEHNon Consultant Career Grade4 Speciality Doctors2 Staff Grades (PT)Junior doctors1 Registrar4 DCT’s**Orthodontics**ConsultantsMr M BainbridgeMr J Bottomley Dr S AbelaAssociate Specialists:Dr Catrina PlaceDr Sonal PatelP/T Clinical Assistants **Facilities**-Department of Oral Health - NNUHOMFS 2 MOS RoomsDental Surgeries3 Consultation Rooms4 Bed Recovery WardOrthodontics 4 Dental SurgeriesRestorative Dentistry 2 Dental Surgeries**Oral Health Laboratory - NNUH**This newly equipped purpose designed, Oral Health Laboratory provides the full range of services supporting Head and Neck Oncology, Maxillo Facial Trauma, Orthognathic, Orthodontic and Restorative clinics. Additionally the laboratory provides all ocular prostheses for the department of Ophthalmology.**X-Ray Facilities** - NNUHThere is a dedicated digital X-Ray facility within the department of Oral Health, staffed by the department of Radiography.All X-Rays can be accessed in the clinics, offices, wards and theatres through PACS. |

**Description of third training site *(if applicable)***

|  |
| --- |
| Maximum of 500 wordsNA |

**Staff involved in training:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Job Title** | **Site** | **Role** |
| Mr Mark Bainbridge | Consultant in Orthodontics | Norfolk & Norwich Hospital  | Clinical supervisor |
| Mr John Bottomley | Consultant in Orthodontics | Norfolk & Norwich Hospital | Clinical supervisor |
| Dr Stefan Abela | Locum Consultant -Orthodontics | Norfolk & Norwich Hospital | Clinical supervisor |
| Miss Catrina Plaice | Associate Specialist- Orthodontics | Norfolk & Norwich Hospital | Clinical supervisor |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Indicative timetable (details are subject to change)**

**Week 1**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Mon (Norwich)** | **Tue (Norwich)** | **Wed (Norwich)** | **Thu (Norwich)** | **Fri (London)** |
| **AM** | Treatment clinic  | Treatment clinic | Diagnostic one a monthTreatment Clinic 3 in 4 | Study Day | Academic teaching(Guy’s Hospital) |
| **PM** | Treatment clinic | Treatment clinic | Treatment clinic 3 in 4Orthognathic joint clinic one a month | Study Day | Academic teaching(Guy’s Hospital) |

**Week 2 *(if applicable)***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Mon (Norwich)** | **Tue (Norwich)** | **Wed (Norwich)** | **Thu (Norwich)** | **Fri (London)** |
| **AM** | Treatment clinic | Treatment clinic | Treatment Clinic | TreatmentSession | Academic teaching(Guy’s Hospital) |
| **PM** | Diagnostic/Review | Treatment clinic | Treatment Clinic | Treatment Session | Academic teaching(Guy’s Hospital) |

**Terms and Conditions**

**General**

|  |
| --- |
| Details of essential competencies and qualifications are detailed in the person specification. |

**Study Leave**

|  |
| --- |
| Study leave is available for specific educational and training needs, which cannot be obtained through the training programme. Study leave is typically (but not exclusively) granted to include study on a course, research, teaching, examining, visiting clinics and attending professional conferences. Study leave is granted at the discretion of the TPD in conjunction with agreed guidelines approved through the STC to a maximum of 30 days in a year. |

**Annual Leave**

|  |
| --- |
| The amount of annual leave will be defined by the terms and conditions of employment. Currently this is 32 days in a year. |

**Other information**

|  |
| --- |
| Modular programme consisting of 180 credits, plus an additional 300 credits of non-modular supervised clinical work.The Orthodontics MSc programme is based at King’s College London Dental Institute with clinical treatment clinics at Guy’s and St Thomas’ NHS Foundation Trust and King’s College Hospital NHS Foundation Trust, which collectively with King’s College London form King’s Health Partners. Orthodontic trainees also rotate out to undertake patient treatment sessions at a number of peripheral hospital units within South East England.The course is based on the UK General Dental Council Orthodontic curriculum and is delivered through lectures, practical and technical teaching elements, clinical seminars, tutorials, self-directed learning, supervised clinical treatment of patients and attendance on diagnostic and multidisciplinary outpatient clinics.Academic and clinical teaching is supported by a local virtual learning environment and also through access to the British Orthodontic Society national online learning programme. Assessment is through written, oral and practical examinations, clinical work-based assessments, case presentations, patient logbooks and the submission of a research dissertation.Students undertake a dedicated research project as part of their course and the Dental Institute at King’s provides an environment enriched with internationally recognized academics to facilitate this. In recent years, students have undertaken projects incorporating many different subject areas including clinical orthodontics, craniofacial biology, dental materials science, clinical psychology and dental public health.Students are encouraged to register and undertake a King’s Graduate Certificate in Academic Practice to further develop their educational skills. The programme complies with the principles of Erasmus and supports the European Union directives on specialisation in orthodontics.The course prepares you to sit the Membership in Orthodontics (MOrth) examination of the United Kingdom Royal Surgical Colleges. |