

GP SCHOOL Newsletter June 2016

We would like to encourage you to contribute to this newsletter! So.... let us know about any topics you would like covered in future editions – the contact details are the final item below.

GP School Profile Series

James Harris – Programmes and Information Administrator



Please give a brief description of your role here –

I work for the Programme and Information Team. We are tasked with maintaining our trainee database and running reports on the data held on it. I particularly focus on GP data.

What is your favourite book?

The Brothers Karamazov

If you could spend a week anywhere in the world, where would it be?

Vietnam

Name something from your 'bucket list'?

I would like to buy a wreck of a car and travel the length of the Mediterranean, both north and south.

If you could have a dinner party with any 3 individuals, living or dead, who would they be?

Jean-Paul Sartre, Simone de Beauvoir and Albert Camus

If you had access to a time machine where and when would you go?

I would like to travel a thousand years into the future to see the progress humanity has made.

GP School Open Day and Awards

We would like to thank all of our trainees, educators and guest speakers who were able to attend our GP Open Day and Awards event earlier this month! We would also like to give a special thanks to MDDUS for their sponsorship.

We take great pleasure in watching our trainees develop and become competent and reflective GPs and the Open Day is all about celebrating your success.

To find out more about the key topics discussed and our prize winners please visit our dedicated [web pages](#).

Upcoming Events for 2016

We would like to invite you to attend the East of England Autumn Seminar!

This will be held on 28, 29 and 30 September 2016 and this year's venue is the Radisson Blu London Stansted Airport, Stansted, Essex, CM24 1PP

The theme for this year's Autumn Seminar is **'Working Together to Shape the Future'**.

This Seminar is open to all who are involved in primary and community care education. We have designed the Seminar so that, whilst each day functions independently, those who wish to come for more than one day will find enough to keep them interested throughout. We have also organised the menu of workshops to ensure a stream of activity for both GP and other primary care educators.

Keynote speakers include Professor John Howard, Professor Martin Roland, the author of last year's report on the Future of Primary Care, and Steve Feast from the Eastern Academic Health Science Network.

There is limited availability of 150 delegates per day. **Day 1 is aimed towards GP educators** and will focus primarily on GP training. **Days 2 and 3 are open to all** and will have a multi-professional focus with workshops covering lots of workforce issues as well as more purely educational topics. GPs, primary care nurses, practice managers, people involved with the CPENs are all welcome.

Attendance at more than one day is permitted, however we are not able to provide accommodation or evening meals. Should you wish to book accommodation, please contact Amanda Lindblad at the Radisson Blu quoting 'HEE Autumn Seminar' for a discounted rate of £119.00 for bed and breakfast - amanda.lindblad@radissonblu.com or 01279 661012. Please be advised that you will need to book at least three weeks prior to the event.

You will find attached the flyer and booking form on our [website](#). The Programme will follow in due course. Please arrange for your booking form and payment to be sent for the attention of The GP School at the address below. Places will not be confirmed until a cheque has been received.

Bookings for the Seminar will close on 1 September 2016.

If you require any further information at this stage, please do not hesitate to contact the GP School – heee.communityschools@nhs.net

Upcoming Courses

Information on courses and events organised and run by HEEoE can be found [here](#). Please email us at heee.communityschools@nhs.net if you would like to be added to a waiting list.

CPD Claims

We are pleased to advise you that we are now able to coordinate the payment of the Trainer's CPD Allowance for the period 2016 – 2017. We apologise for the delay, however the Department of Health have only just confirmed and approved our budget for the coming year.

How to Claim:

All that is required is to complete and submit the attached practice invoice to SBS Wakefield to claim your £750.00 allowance. If there is more than one trainer at your practice, you may include all on one invoice. Your practice invoice must be typed, handwritten invoices will not be accepted. Please ensure your invoice includes:

- Practice details
- Invoice number and invoice date
- The Trainer name(s) the CPD allowance is for (this allowance is NOT for Associate Trainers)
- Practice account details
- Total amount

Payment will then be made directly to your practice via the practice account. Under no circumstances should this invoice template be used for personal payments. No VAT should be added to this invoice.

All invoices must be with SBS Wakefield **no later than Friday 30 September 2016**. Any invoices received past this deadline will not be authorised and you will forfeit the allowance for the period 2016-2017. We would recommend you allow at least two weeks for your invoice to reach SBS Wakefield.

Who is eligible?

The CPD allowance is for **GP Trainers only**. This cannot be claimed by Associate Trainers. Please do not submit an invoice for any Associate Trainer at your practice. Should you do this, you will be required to submit a credit note to remove this from the account.

Claims must be for current Trainers who are working at a Training Practice and who will have an allocated GP Trainee during the 2016-2017 financial year.

Reports into Progress

If GP trainees are attending a face to face ARCP panel for any reason, the local educators should complete a [Report into progress form](#) to give that panel a flavour of what the problems are, what has been tried already and what might help.

This is a very useful source of information for the panel and helps them to make the most appropriate decision.

The trainees are reminded of the need for this form in the emails they receive about their ARCP panel and they are asked to liaise with their TPD and educational supervisor to get it filled in. But there is no harm in getting ahead of the game and starting to fill one of these forms in earlier than that!

BOS Survey

The BOS Survey has now reopened. This survey will run from June to November 2016.

Many thanks to those of you who have completed the BOS Survey in the past. Your feedback is really important to us and it can help to shape the future of the GP Training Programme.

Because it is a professional duty for doctors to participate in giving feedback in order to improve services, we are making this survey a requirement for a satisfactory ARCP at the end of the training year, so I would strongly encourage you to complete it.

Please follow this link to the survey - <https://eoedeanery.onlinesurveys.ac.uk/gp-end-of-post-survey-june-to-nov-2016>

We advise that you complete one BOS survey per placement.

Please base the survey on your current placement or previous placement should you not have been in your current placement long.

If you have already completed this survey during your current placement then you will not need to complete this again at this time.

Please note: If you are currently out of programme (sick leave, maternity leave) then you do not need to complete this survey.

MDDUS Cover – ST3 Trainees

As you will be aware, those of you who will be gaining CCT on 2 August 2016, will be required to have indemnity cover until this date. It has been brought to our attention that your confirmation of cover from MDDUS has an expiry date of 31 July 2016.

MDDUS have confirmed to us that your indemnity cover will extend to cover you until your CCT date, 2 August 2016. You do not need to take any action, however please be reassured that your cover will remain in force for the additional two days.

For those trainees who won't be completing in August, we will advise MDDUS of your revised CCT date so cover can be extended for you automatically.

Should you have any questions regarding your cover, please liaise with MDDUS directly.

Feedback, Suggestions, Sharing Good Practice

If you have any feedback or anything you would like to be considered for the newsletter please forward to HEEE.communityschools@nhs.net with the subject **NEWSLETTER**. We look forward to hearing from YOU.....
