Inter-Foundation School Transfer (IFST)
Application Form

August 2019
*IMPORTANT INFORMATION*

Please ensure you have opened this application form in Adobe Reader. This should happen automatically as Adobe Reader is pre-installed on most computers, except MACs. Please do not begin completing this form if it has opened in an internet browser or PDF Previewer, as this will invalidate the digital signature fields and your form will be returned for recompletion. Please also note, this form cannot be completed using a smart phone, iPhone or iPad.

Step by step guidance for setting up a Digital ID can be found here:
Digital ID set up guide - Click Here

If required, Adobe Reader is available to download for free here:
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Essential guidance for MAC users can be found here:
Electronic form guidance for MAC users - Click Here we strongly recommend MAC users follow this guidance to ensure the form has opened with the correct software prior to completion.

It is essential for you and the approvers of this form to insert their digital ID onto the same form. It is your (the applicant's) responsibility to obtain all signatures and email a singular, fully completed electronic form back to HEE for final approval. Hand written, posted or printed / scanned forms will not be accepted as this will deem the electronic approval fields unusable.

If you are having problems with the form after reading the available guidance above please contact: JFST@foundationprograme.nhs.uk