**Interim/ Mid-point Educational Supervisor Meeting**

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| **Resident’s details:** | Name |  |
| Training Grade and Stage |  |
| Dates of this placement |  |
| Hospital Trust |  |
| Last ARCP date / outcome |  |
| Next ARCP date |  |
| **Educational Supervisor’s Name:** | |  |
| **Date of meeting:** |  | |
| **Wellbeing check:**  *Suggest include: health and wellbeing in current role, commute, rota, leave* | | |
|  | | |
| **Current Placement and Curriculum Review:**  *Clinical progress to date- review SLEs, HALOs and PDP*  *Generic Professional Capability ongoing work– review Personal Activities, Reflections, HALOs and PDP*  *Any deadlines this placement? eg Exams/ Courses/ ARCP/ submissions etc*  *Ensure access to key clinical and educational resources* | | |
| *Clinical:*  *Non-clinical:*  *Deadlines:* | | |
| **Feedback:**  *Review comments in SLEs, MTR & MSF. Any feedback from resident.* | | |
| *Comments:*  *Areas for focus or development?* | | |
| **Any incidents needing review:**  *Review this placement and any outstanding issues from previous placements* | | |
|  | | |
| **Learning agreement / PDP Review and Update:**  *To include progress since initial meeting following review of logbook/SLEs, plan for completion of learning outcomes and other opportunities sought by trainee* | | |
| *Clinical*  *Module Plan:*  *Non-Clinical*  *Longer term aspirations*  *(ST5s, please start thinking about your Stage 3 Plan + Special Interest Areas).* | | |
| **Agreed actions for next meeting:**  *Reminder: Is next meeting for ESSR for ARCP? Think about initiating MTRs and MSF* | | |
|  | | |
| **Other comments:** | | |
|  | | |
| **Date for next meeting:** |  | |
| **Signature: Resident** |  | |
| **Signature: Educational Supervisor** |  | |

**Once complete please upload this ES Meeting form to the e-portfolio, PDP also needs to be completed on LLP.**