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| **F2 Sign Off Checklist 2022-2023- NEW 2021 Curriculum**  Trainee Name: | Trust: | GMC Number: |

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| **Evidence:** On portfolio review, the following should all be present in order to be able to | | |
| award an Outcome 6 through the ARCP process. | |  |
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|  | NATIONAL CRITERIA: THESE MUST ALL BE EVIDENCED | Educational supervisor signature required |
| 1 | Completion of the **‘Foundation Form R’** as part of the ARCP/Revalidation process. This form should be available for the panel to consider at the time of the ARCP review. This item does not fall under the educational aspect for F2 completion but must be available for the ARCP panel to view. |  |
| 2 | Signed **probity and health declarations** relating to the F2 year. |  |
| 3 | Evidence of competence in advanced life support eg ALS or other equivalent course |  |
| 4 | Evidence ofunderstanding of /or participation in audit and quality improvement projects |  |
| 5 | Completed absence record on e-portfolio showing less than 20 days out of training [not including study leave or annual leave but including statutory leave] **If absence is over 20 days trainee will require a central FSD ARCP.** |  |
| 6 | A satisfactory Clinical Supervisor End of Placement report is required for **ALL** placements. At least one CSR in each level of training must make use of the PSG feedback. |  |
| 7 | A satisfactory Educational Supervisor End of Placement report form for all placements in their F2 year EXCEPT for the last FD placement at each level of training. The educational Supervisor’s end of year report will replace this. |  |
| 8 | A satisfactory Educational Supervisor End of year report form for their F2 year- If trainee has not satisfactorily completed one placement but has been making good progress in other respects, it may still appear appropriate to confirm the FD has met the requirements for progression- **please seek guidance from the FSD**. |  |
| AFP | Academic supervisors induction and end of placement form completed for academic trainees |  |
| 9 | 1 TAB |  |
| 10 | 1PSG |  |
| 11 | Satisfactory completion of all curriculum outcomes   * linking with evidence to demonstrate how competences have been acquired including SLEs, TAB, PSG, reflection, CS and ES reports   Countersigned by ES.  NB there is no minimum SLE requirement but 12-20 would be expected |  |
| 12 | A summary narrative for each of the 3 HLOs |  |
| 13 | Attendance record for[**60 hour taught programme**](https://heeoe.hee.nhs.uk/foundation/faculty-and-stakeholders-info). 30 hours core and 30 hours non core. |  |
| 10 | * LOCAL CRITERIA EAFS and EBHFS: Recommended but not mandatory. |  |
| 11 | Completion of careers support form on e-portfolio |  |
| 12 | Completion of 6 mandatory modules in SCRIPT – screenshot to portfolio |  |
| 13 | Completion of minimum 10 VR scenarios – screenshot to portfolio |  |
| 14 | Desirable: Participated in regional or national non mandatory trainee surveys QA [minimum one out of national induction, NETS, UKFPO surveys, Foundation school feedback requests] |  |

Educational Supervisor Name Date

FTPD Name **(Please Print)**

SignatureDate

**The FTPD should return the completed Checklist of Evidence to the Medical Education Department/Postgraduate Centre who will be responsible for collating these. These will be sent to HEE EoE assessment team for review. Releasing the FPCC will only occur following check.**

**10% of outcomes are audited.**

East of England Foundation Schools agreed by FTPD/Board Review September 2021