**East Anglia Foundation School**

**Individual Placement Description**

**James Paget University Hospitals NHS Foundation Trust**

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| **Placement** | Foundation Year 2 Trainee in Otolaryngology (ENT) |
| **The department** | The ENT department carries out all aspects ENT surgery and has an active and well supported Audiology Department. There is close collaboration with the department at the Norfolk and Norwich University Hospital where patients with major head and neck cancer are jointly managed.  The department is part of the Elective Division. ENT patients are provided with an ideal ward set up for ENT. Children and adults are in close proximity with each other. The ENT ward is adjacent to the Paediatric Surgical/ENT Unit. There are 18-21 adult beds, plus 6 beds in the Paediatric Surgical Unit, with facilities for additional children's beds should the need arise. The ENT ward has a treatment room and a patient day room.  There are daily ward rounds with informal teaching and a monthly ENT meeting with guest speakers. In addition, there is also an ENT Pathology meeting, Journal Club, departmental audit meeting, weekly lunchtime meeting and a Journal Club/Audit meeting at the Norfolk and Norwich University Hospital.  There are regular tutorials for Primary MRCS examination and regular tutorials in clinics. |
| **The type of work to expect and learning opportunities** | All Doctors in hospital posts will generally be ward based during the ‘normal’ working day and expected to deliver the daily medical care of all the patients on their ward irrespective of specialty.  The overall educational objectives of the F2 year are to provide the trainee with the knowledge, skills and attitudes to be able to meet the Foundation Programme curriculum.   * Take a history and examine a patient. * Keep an accurate and legible medical record. * Prescribe Safely. * Manage time and clinical priorities effectively. * Communicate effectively with patients, relatives and colleagues. * Use evidence, guidelines and audit to benefit patient care. * Act in a professional manner at all times. * Cope with ethical and legal issues which occur during the management of patients within the specialty. * Educate patients effectively. * Maintain life-long learning and teaching. * FY2’s are expected to support FY1’s and undergraduates. |
| **Where the placement is based** | James Paget University Hospital |
| **Clinical Supervisor(so) for the placement** | All trainees are provided with a named Clinical Supervisor from the list of Clinical Supervisor trainers. |
| **Main duties of the placement** | The doctor is responsible with other staff for the ward care of patients and the maintenance of the patient’s medical record. They will have opportunity to work with the consultants in outpatients clinics on occasions and also take responsibility for problems arising in the specialty with patients on the ward. They are expected to attend the structured teaching programmers provided by the department. The doctor will be responsible for such other specific clinical duties as allocated by consultants including performing other duties in occasional emergencies and unforeseen circumstances. |
| **Typical working pattern in this placement** | Normal Working Day 0800hrs – 1700hrs  Oncall Day 0800hrs – 2030hrs  Night Duty 2000hrs – 0830hrs  The Foundation Year 2 Trainee will participate in a 1:10 regional full shift system. The out of hours aspect of this rota is undertaken at the Norfolk & Norwich University Hospital.  Rota shift times and frequency are subject to change. |
| **Employer information** | The James Paget University Hospitals NHS Foundation Trust became the first Foundation Trust in Norfolk and Suffolk on 1st August 2006.  The 522 bedded acute hospital at the James Paget University Hospital in Gorleston is supported by services at Lowestoft Hospital, the Newberry Centre Children’s Clinic and other outreach clinics throughout the area. The hospital employs 3,122 staff.  As a University Hospital, over one third of the medical students are trained from the University of East Anglia. There is a strong national reputation for research and excellence in the quality of training facilities.  As a Foundation Trust, there is the ability to develop services to meet the needs of our local community. This means local people and staff are directly involved in decisions about their hospitals and can influence the future. |

It is important to note that this description is a typical example of your placement and may be subject to change.