

East of England Educational Fellowship

Role Profile: Leadership Fellows for Foundation Education and simulation.

Role Profile:	Simulation/Educational Fellow	Grade:	<p>Must hold an East of England National Training Number (NTN).</p> <p>This role is for trainees working within an East of England Training post only. We are unable to accept applications from trainees currently working in East/ West Midlands or any other region.</p>
Line Manager:	<p>Foundation School Director for Educational Fellow</p> <p>Simulation Associate Dean for Simulation Fellow</p>	Accountable to:	Head of Faculty of Education and Leadership HEE East of England Office
Hours of work:	2 days per week for 1 year (flexible according to negotiated time out of clinical work)	Training:	<p>This role may or may not extend the length of your training, depending upon specified competencies within your specialty. Applicants must obtain pre-agreement from their TPD and employing Trust that they will be allowed to take up the role before submitting an application.</p> <p>If approved and you are currently working full time, you will need to complete a Less Than Full Time (LTFT) form via the HEE LTFT process to facilitate your commencement of this role.</p> <p>If you are currently working LTFT, your fellowship time would be in addition to your LTFT clinical role.</p>
Type of contract:	Fixed Term, Part time	Requirement to travel:	Yes – to the various Trusts within the East of England as well as to HEE Offices in Fulbourn, Cambridge.

Role purpose and context:

The East of England Office within Health Education England (HEE) is committed to providing outstanding support and development for Doctors in Training.

To this aim we plan to appoint two **Simulation Fellows** and two **Educational Fellows** to improve the quality of the taught programmes experience within HEE EoE. There is significant overlap between the roles. It is envisaged that each fellow will work 2 days per week (40% HEE and 60 % Clinical).

This role requires a knowledgeable, motivated individual with the skillset to be self-directed and innovative.

General role and purpose

1. Work with curation and maintaining the remote learning programme
 - a) Review content on Panopto for suitability for foundation bridge, and flag for upload.
 - b) Create courses around other content to extend and make suitable for foundation – eg BMJ learning, VR and simulation recordings
2. You will work with the FSD to develop a foundation day for educational academic foundation projects to present or submit posters.
3. You will have the opportunity to enthuse and support academic foundation doctors
 - a) in their educational projects through mentorship
 - b) and be expected to provide support or supervision to an educational academic foundation doctor in a project aligned to yours or an area of confidence.
4. Role out delivery of your project across EoE in both knowledge and faculty training where appropriate
5. You will deliver 2 medical education themed hub events for foundation doctors.
6. EoE offers Train the Trainer course to all Foundation Trainees, and you will be expected to participate in this course as faculty following training
7. We strongly encourage keeping of a teaching portfolio which include feedback on your teaching and facilitation skills from senior educators and simulation faculties, and develop your skills through self-reflection.

Simulation Fellow:

The use of simulation as a technique to improve healthcare training is widespread in the East of England. You will be part of our simulation team tasked with developing and embedding simulation into Foundation training. You would be expected to join the simulation steering committee and to promote the delivery of the regional simulation strategy.

It is expected for you to be faculty at high fidelity Simulation and facilitate at Virtual Reality sessions at your base hospital, Faculty Development opportunity for running and debriefing in high fidelity simulation will be provided at the beginning of your appointment. Remote guidance on running in-situ simulation activities and debriefing on human factor elements in your own specialty at your workplace (if applicable) will also be provided.

You will be encouraged to develop your ideas and lead evaluation of the above activities with guidance and complete your project within the duration of your appointment.

EoE offers Train the Trainer course to all Foundation Trainees, and you will be expected to participate in this course, to further embed understanding of educational theories and how they align with simulation and other educational activities, and further develop your teaching and simulation debriefing skills. We strongly encourage keeping of a teaching portfolio which include feedback on your teaching and facilitation skills from senior educators and simulation faculties and develop your skills through self-reflection. You will have the opportunity to facilitate on the Train the Trainer course and share your experience with the fellow juniors.

Education fellow:

You will be part of our foundation team tasked with developing and embedding good educational practice within the generic training programme.

Evaluation

- We are required to formally evaluate our current generic programmes as well as utilising trainee feedback and mapping to the curriculum.
- You will be expected lead in the evaluation process and present the results to other FTPD.
- It is expected for you to be faculty at Hub training events in addition to those above.

Development

- We are looking for you to innovate and develop our remote learning teaching, creating innovative resources both synchronous and asynchronous.
- You will have the opportunity to assist our FTPD with new courses development, as well as suggesting your own.

	<u>Research</u> <ul style="list-style-type: none"> You will have the opportunity to engage in educational research around the evaluation of taught programmes, the consideration of educational theories and how they pertain to foundation. Curriculum in foundation You will be encouraged to develop your ideas and lead evaluation of the above activities with guidance, and complete your project within the duration of your appointment 	
Role Objectives:	<p>Raise the quality of taught programmes within the region by engaging with as faculty different areas and providing feedback</p> <p>Evaluate formally an aspect of the taught programme with the aFTPD for simulation, overseas induction or Hub programmes</p> <p>Participate in educational research, either taking over an ongoing project, or following a suitable new project.</p> <p>Provide faculty support for academic foundation trainees</p> <p>Enable more doctors to successfully navigate training and to reach their full potential</p>	
	Essential	Desirable
Education and level of experience:	MBBS or equivalent HEE East of England ST3 or above Train the Trainers course or equivalent	Higher qualification in Medical Education PGCert or above SIM Faculty training
Experience:	Educational experiences either formal with medical students or delivering faculty training. Simulation-based education delivery either procedural skills or high-fidelity simulation. Supporting the delivery of a project.	Attendance at SIM training courses. Participation in educational faculty. Cross specialty or multi-professional teaching. Resource development. Experience as a trainee representative.
Skills, Abilities & Knowledge:	A commitment to delivering high quality improvement.	Knowledge of educational theory

	<p>Excellent organisational abilities:</p> <ul style="list-style-type: none">• Ability to forward plan• Ability to keep on track to deliver Sustainable outcomes• Time management and prioritisation skills <p>Adept in using MS Office (Excel, Word, PowerPoint), Internet, Email.</p> <p>People management and leadership skills.</p> <p>Ability to work collaboratively across grades, specialities, and professions.</p> <p>Able to work both independently and as part of a team.</p> <p>Great interpersonal and communication skills that will enable you to:</p> <ul style="list-style-type: none">• Articulate vision• Communicate effectively• Encourage ability• Engage well with a variety of stakeholders• Inspire & motivate <p>Personally, you should be resilient, be open to challenge and have flexibility in your approach and in your working hours.</p>	<p>Social media / website skills</p> <p>Training in Quality Improvement methodology</p>
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Key responsibilities:

To make a significant contribution to HEE East of England Office's goal to increase quality in foundation taught programmes.

To make a significant contribution to HEE East of England Office's goal to integrate simulation training into programmes

To engage on a regular basis with your line manager providing written updates or reports to evidence progression with the assignment and project delivery

To engage with individuals and programmes within HEE EoE across related areas to share knowledge and skills

To raise the profile of the Education Programme through engagement, oral and poster presentations at appropriate meetings, events and conferences

To assist/provide teaching and training in respect of Simulation

To encourage the sharing of good practice between different generic schemes

To develop the foundation educational and simulation website areas

To support foundation doctors undertaking PGCERT within your projects

Any other duties which may be deemed appropriate for this role and which may develop over a period of time

To comply at all times with all policies, guidelines and protocols of the NHS