

East of England (EoE) Post Repatriation Project Equality Impact Assessment Template

Part 1: Specialty/Foundation Details

1.1 Name of Specialty:	East Anglian Foundation School (EAFS) and Essex, Bedfordshire and Hertfordshire Foundation School (EBHFS)
1.2 Head of Specialty	Alys Burns (Deputy Postgraduate Dean) John Saetta (EA Foundation School Director) Helen Johnson (EBH Foundation School Director) Mark Bullock (Foundation School Coordinator)
1.3 Training Programme Directors Involved:	<p><i>East Anglian:</i> Addenbrookes: Mr James Wheeler Mr Ian Grant Bedford: Dr Penny McNamara Hinchingbrooke: Dr David Mitchell Ipswich: Dr Tim Brammar James Paget: Mr Duncan Peacock Norfolk and Norwich: Dr Calum Ross Dr Am Rai Papworth: Dr Helen Barker Peterborough: Dr Martin Richardson QEHKL: Mr Harald Bausbacher West Suffolk: Dr Francesca Crawley</p> <p><i>Essex, Bedfordshire and Hertfordshire:</i> Basildon & Thurrock: Mr Doug Aitchison Dr Shilpa Rajee Colchester: Dr Duncan Field Dr Kim Sinnamon E&N Herts: Dr Tim Lane Dr Deepak Jain Luton & Dunstable: Dr Samita Das Dr Subramanian Dhinakharan Mid Essex: Mr Toby Hammond</p>

	Dr Shairose Jessani Princess Alexandra: Dr Tamisevan Selvan Dr Ahmed Abidia Southend: Dr Ayesha Siddiqi West Herts : Dr Ratna Makker Dr Zelma Hall Dr Jeremy Chase Dr Howard Borkett-Jones
1.4 Trainee Representative/s:	Various, including at Project Board level Malinga Ratwatte [REDACTED] Michael Pullinger [REDACTED]
1.5 EIA Lead for Project Board:	Paul Martin
1.6 Contact Details:	[REDACTED]
1.7 Date EIA Undertaken:	Between April 2015 & March 2017
1.8 Date EIA Considered by EoE Project Board:	TBC
1.9 Project Board Decision:	Accept () Reject () Modifications:
1.10 Date of Formal Review:	April 2017

Explanatory Note (a):

The Project Board wants to ensure that consideration of these issues is undertaken thoroughly and that it involves not only clinical leads for the Speciality/Foundation School concerned but also trainee participation.

The whole process will be overseen by the Project Board's Equality Champion in order to provide support to clinicians but also ensure a consistent approach. The outputs from this exercise will be reported back to the full Project Board for sign off.

Parties involved in this process should familiarise themselves with the most recent Project Board Report on Public Sector Equality Duty (Version 13, August 2016) and specifically its findings and recommendations around compliance and good practice.

Part 2: What Change is Being Assessed?

2.1. Details of programme/rotation/support service or policy being assessed:

Health Education England (HEE) is considering changing the management of a total of 615 Foundation training posts from 2017 – 2018. The posts are currently managed by London and South East (LaSE) but actually based within East of England (EoE) Trusts and funded by EoE. These posts have historically been managed by LaSE on behalf of EoE and represent less than 6% of the total number of all Foundation and specialty posts currently managed by LaSE.

The posts currently managed by LaSE will return to EoE managed programmes by August

2018. This programme of change will take place over a two year period commencing in August 2017 and Foundation year 1 doctors will be recruited to EoE managed Foundation programmes in either the East Anglian or the new Essex, Bedfordshire and Hertfordshire Foundation schools from August 2017. This cohort will enter FY2 in 2018. During the transition period, trainees who had been recruited to LaSE managed Foundation programmes in 2016, and who would be entering FY2 training in August 2017, will continue to complete their Foundation training programme within LaSE Foundation schools.

The posts being considered for repatriation are based in 8 EoE NHS Acute Trusts and associated EoE community placements. Foundation trainees from LaSE are currently placed in these trusts and over the two year transition period the posts will move from LaSE managed programmes to EoE managed programmes.

As a result of the repatriation of these posts and the creation of the new Essex, Bedfordshire and Hertfordshire Foundation School (EBHFS), Foundation training programmes have been reconfigured for the EBHFS and across the relevant foundation schools in LaSE. These programmes also meet requirements for Broadening Foundation Programme. The EBHFS has implemented 17 new academic programmes. LaSE continue to offer the same number of academic programmes, 27 attached to Imperial College Medical School and partner NHS Trusts, 27 attached to Queen Mary University of London (Barts and the London School of Medicine and Dentistry), 21 attached to University College London MS (UCL).

The proposal is to transfer the management of these posts from LaSE to EoE in Foundation training.

2.2 Is this a new or existing programme/rotation/support service or policy?	New () Existing (X)
2.3 Has this been assessed before and if so please attach either existing assessment or any history?	<p>These transferred posts are all existing and established posts, funded through tariff by EoE or Trust funded and based within 8 EoE NHS Acute Trusts and associated EoE community placements. The proposal currently is to transfer the management of these posts from LaSE to EoE teams. The new EBHS has been created to manage the repatriated training programmes in NHS Trusts and community providers within EoE.</p> <p>Yes () Details Attached ()</p> <p>No (X)</p>

Explanatory Note (b):

Please give full details of any training programme, rotation, support service or policy being assessed because of possible changes as a direct result of the EoE Post Repatriation Project.

This should include full details of the sites/locations covered and stakeholders affected.

Please be aware that no changes to training programmes, rotations, support services or any policy can be made before appropriate consideration has been given to the impact of such changes on our Public Sector Equality Duty and before the Project Board has considered first this EIA.

Part 3: Equality Impact Assessment (Screening)

3.1 Could a particular group of people be affected differently in either a negative or positive way by the service / function / project / strategy / policy?

The Project Board has given due regard to its obligations under the Equality Act 2010 and specifically how these changes might impact upon all trainees but especially for those that share protected characteristics. The Project Board took the decision early on in its planning process to “exclude” current trainees from any repatriations (December 2015) and did this in order to minimise any impacts and ensure a safe transition to any new arrangements.

During the transition period, Foundation trainees who had been recruited to LaSE managed Foundation programmes in 2016, and who would be entering FY2 training in August 2017, will continue to complete their Foundation training programme within LaSE Foundation schools.

It should also be stressed that these proposals do not change our recruitment or allocation processes, our equal opportunity or diversity policies or the support which we will continue to provide to trainees, including new trainees eventually appointed to expanded EoE programmes.

A detailed summary of the review undertaken is given in Appendix 1 (EoE Repatriation Project – Current Foundation Trainees/Posts (2016/17) and Public Sector Equality Duty) and data is presented in Appendix 2 (Protected Characteristics) but the following summarises the main findings:

Please note that the Equality Act 2010 identifies 9 “protected characteristics” that we must consider when making any decisions which could impact either positively or negatively on people sharing these facets. These are:

- Age
- Disability
- Gender Reassignment
- Marriage and Civil Partnership
- Pregnancy and Maternity
- Race
- Religion or Belief
- Sex and
- Sexual orientation

Equality Group	Positive Impact (benefits)	Negative Impact (disadvantage) or potential negative impact	Please rate each negative impact ‘low’, ‘medium’ or ‘high’
	Please number each one and provide a brief description	Please number each one and provide a brief description	See Explanatory Note ©

Age	<p>1) It is hoped that expanding opportunities within EoE will provide additional opportunities for all potential trainees, including those that share protected characteristics;</p> <p>2) Separating LaSE and EoE rotations will also result in programmes that are more locally focused and thus reduce the need to rotate across two large and separate geographic areas;</p> <p>3) It is also hoped that by allowing EoE to assume management of their posts will help improve local accountability, ownership and provide the opportunity for EoE to better respond to the needs of local stakeholders, including trainees and patients.</p>	No negative impacts were identified by this process.	<p>Low (X)</p> <p>Medium ()</p> <p>High ()</p>
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Disabled People	As above.	<p>1) The Project Board does not feel that changing the management of posts in itself will have any impact, positive or negative. The reconfigured EBH programmes will result in Foundation trainees being primarily based at one NHS Trust for the two year programme. This will enable the continuity of support and provision for any Foundation trainees with this protected characteristic. However, the Project Board accepts that any subsequent changes to programmes or their reconfiguration could impact negatively, especially in terms of possibly increasing travel times and especially within EoE 2) ██████████ This may provide the opportunity for HEE to use these changes to encourage more applications from persons who share this protected characteristic.</p>	<p>Low (X) Medium () High ()</p>
Gender Reassignment	As above.	No negative impacts were identified by this process.	<p>Low (X) Medium () High ()</p>
Marriage & Civil Partnerships	As above.	No negative impacts were identified by this process.	<p>Low (X) Medium () High ()</p>
Pregnancy & Maternity	As above.	<p>1) The Project Board does not feel that changing the management of posts in itself will have any impact, positive or negative; 2) However, it accepts that any subsequent</p>	<p>Low (X) Medium () High ()</p>

		<p>changes to programmes or their reconfiguration could impact negatively, especially in terms of possibly increasing travel times; and especially within EoE. It is however noted that the reconfigured EBH programmes will result in Foundation trainees being primarily based at one NHS Trust for the two year programme as noted in 3.1. This will result in a reduction of travel times for Foundation trainees and mitigate this potential impact.</p> <p>3) Please see comments below relating to "Women".</p>	
Race	As above.	<p>1) It was noted that a review of the Foundation trainees data suggests 48% of trainees did not state race, 31% of trainees identified their race as British (White)</p> <p>2) It should be noted however that no negative impacts were identified by this process.</p>	<p>Low (X) Medium () High ()</p>
Religion or Belief	As above.	No negative impacts were identified by this process.	<p>Low (X) Medium () High ()</p>
Women	<p>1) This exercise has demonstrated that the evidence which we hold suggests that a large number of current trainees within EoE Foundation training programmes affected by these proposals do include potentially a significant cohort of</p>	<p>1) This initiative may provide HEE with an opportunity to review and address any historical underrepresentation. 2) It is accepted that any subsequent changes to programmes or their reconfiguration could impact negatively, especially in terms of possibly increasing</p>	<p>Low (X) Medium () High ()</p>

	<p>trainees that share protected characteristics, especially in terms of the number of female (57%), but please remember that protection exists equally for both sexes) trainees in training.</p>	<p>travel times; and especially within EoE This could have a disproportionate impact on female trainees because of their possible additional care responsibilities. However the reconfigured EBH programmes will result in Foundation trainees being primarily based at one NHS Trust for the two year programme as noted in 3.1. This will result in a reduction of travel times for Foundation trainees and mitigate this potential impact.</p>	
Men	<p>As above, 43% of the current EoE Foundation trainees are male.</p>	<p>1) This initiative may therefore provide HEE with an opportunity to review and address any historical underrepresentation; 2) It is accepted that any subsequent changes to programmes or their reconfiguration could impact negatively, especially in terms of possibly increasing travel times; and especially within EoE. This could have an impact on some male trainees because of their possible additional care responsibilities. However the reconfigured EBH programmes will result in Foundation trainees being primarily based at one NHS Trust for the two year programme as noted in 3.1. This will result in a reduction of travel times for Foundation trainees and mitigate this potential impact.</p>	<p>Low (X) Medium () High ()</p>

Sexual Orientation	As above.	No negative impacts were identified by this process.	Low (X) Medium () High ()
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Explanatory Note ©: How to Assess Negative Impacts

Low = The change is not thought to be discriminatory according to current legislation or HEE policy and procedures. Although the changes may impact on some people, we are confident that our existing processes and support structures should be able to deal with any issues on a case by case basis. No modifications are thought necessary. **Please go to Question 3.2 below.**

Medium = It is not thought to be discriminatory according to current legislation or HEE policy and procedures but is not in line with best practice and may impact on some trainees that share protected characteristics. Consideration needs to be given to the recommended mitigations suggested. **Please go to Question 3.2 below.**

High = It is thought to be discriminatory according to current anti-discrimination legislation (i.e. it is unlawful), and also breaches HEE policy and procedures. The proposed change immediate action.

If you have rated any negative impact(s) as 'High' please complete template refer matter immediately to the Project Board.

3.2 Please list below any actions that you have now factored into your proposals following this exercise and which you would now like the Project Board to consider before making a final decision and especially with regard to any identified negative impacts:

Low or medium negative impact	Action required to remove or minimise the impact	Lead person	Timescale	Resource implications	Any other comments
Low (X) Medium ()	1) The impact of transferring post management has been identified as a potential risk and the Project Board will keep this under regular review.	HEE & Project Board	Ongoing	None	None
Low (X) Medium ()	2) It is accepted that any subsequent changes to programmes or their reconfiguration could impact negatively,	Foundation Training Programme Directors	Ongoing		

<p>Low (X)</p> <p>Medium ()</p>	<p>especially in terms of possibly increasing travel times and especially within EoE This could have an impact on some female/male trainees because of their possible additional care responsibilities, on female trainees who are pregnant or with maternity responsibilities and on some trainees with disabilities; However the reconfigured EBH programmes will result in Foundation trainees being primarily based at one NHS Trust for the two year programme as noted in 3.1. This will result in a reduction of travel times for Foundation trainees and mitigate this potential impact. The reconfigured EBH programmes will also provide stability and continuity of support as the trainees are likely to remain in one location.</p> <p>2) FTPDs are expected to continue to make rotational and/or placement decisions based</p>	<p>Foundation Training Programme Directors</p>	<p>Ongoing</p>		
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	<p>upon the training and personal circumstances of trainees, making adjustments as appropriate and with regard to individual needs and the constraints of the training programme.</p> <p>3) HEE will consider the underrepresentation issues identified by this process and will formally review these arrangements in April 2017.</p>	HEE & Project Board	Ongoing		
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3.3 Could we improve any of the positive impact(s) identified? Please explain how:

The proposed regular reviews of these decisions will enable HEE to assess how effectively these changes have delivered the positives and benefits originally envisaged. 3.4 If this process has not identified any negative impacts, then please explain how you reached that decision and provide reference to evidence (for example reviews undertaken, surveys, trainee feedback, etc.):

Some minor impacts have been identified (see above).

Part 4: Consultations

4.1 Please provide details of Consultations/Engagement undertaken with stakeholders and/or trainees as part of this process?

- 1) An EoE workshop to discuss repatriation took place on Thursday 7th January 2016. EoE PGD, DPGDs, EAFS FSD, DMEs, FTPDs and Medical Education Managers from NHS Trusts in the EoE attended this workshop, (Appendix 3)
- 2.) The Project Board produces a monthly Project Briefing which is sent to all stakeholders, including trainees
- 2) The Project Board publishes on its website all plans, documentation and the Risk Registers' associated with these proposals
- 3) The Project Board has two trainee representatives as part of its membership

	<p>4) Regular bi-annual Liaison group meetings with LaSE and EoE Foundation schools have been in place for a number of years. A LaSE and EoE repatriation sub group meeting, chaired by Alys Burns, EoE Deputy Postgraduate Dean has now been organised to replace the Liaison group meetings (Appendix 3).</p>
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Part 5: Date & Evidence

<p>5.1 Please provide details of any evidence or data considered as part of this process and particularly in regard to identifying the presence of staff with protected characteristics, any positive or negative impacts associated with your proposals or used to justify any modifications and/or mitigations:</p>	<ol style="list-style-type: none"> 1) Appendix 1; 2) Public Sector Equality Duty Reports to Project Board (May, June, July and August 2016); 3) Project Risk Register; 4) Issue Log and engagement feedback; 5) Review of Project Board Minutes and Actions (December 2015 to May 2016); and 6) Review of Foundation Sub Group minutes and actions (March 2016 to July 2016) 7) Appendix 2: Review of equalities data provided by informatics, review of OOP & LTFT data (current trainees) 8) Appendix 3: LaSE and EoE Foundation School Repatriation Meetings 9) Please note: All Appendices removed due to Information Governance standards
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Part 6: Any Other Issues You Wish to Raise

<p>6.1 Please include here any other issues that you feel need to be raised as part of this process and not covered elsewhere within this template:</p> <p>None for the purposes of this exercise.</p>
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