

## East of England Fellow for Professional Support & Well-being

<p><b>Role Profile:</b></p>	<p>Professional Support &amp; Well-being Fellow</p>	<p><b>Grade:</b></p>	<p>Must hold an East of England (EoE) National Training Number (NTN).</p> <p>This role is for trainees working within an East of England training post only. We are unable to accept applications from trainees currently working in any other region.</p>
<p><b>Line Manager:</b></p>	<p>Francesca Crawley</p>	<p><b>Accountable to:</b></p>	<p>Associate Dean for Professional Support &amp; Well-being</p> <p>Health Education England (HEE) East of England Office – Victoria House, Fulbourn, Cambridge</p>
<p><b>Hours of work:</b></p>	<p>2 - 2.5 days per week for 1 year.</p> <p>(Flexible according to negotiated time out of clinical work)</p>	<p><b>Training:</b></p>	<p>This role may or may not extend the length of your training, depending upon specified competencies within your specialty.</p> <p>Prior to applying, applicants must obtain pre-agreement from their TPD and Trust (which will be employing them at the time of the Fellowship) that they will support this role.</p> <p>If approved and you are currently working full time you will need to complete a Less Than Full Time (LTFT) application form via the HEE LTFT process to facilitate your commencement of this role.</p> <p>If you are currently working LTFT your fellowship time would be in addition to your less than full time clinical role.</p>

<p><b>Type of contract:</b></p>	<p>This post is offered on a 12 month only basis and is non-renewable on completion.</p> <p>HEE will fund your percentage of fellowship time/work directly to your employing trust based on your basic salary. You will be paid via your employing trust for your Fellowship work at the same time as you would be paid for your clinical role and at the same percentage of full time.</p>	<p><b>Requirement to travel:</b></p>	<p>Yes</p>
<p><b>Role purpose and context</b></p>	<p>Health Education England (HEE) exists for one reason only: to support the delivery of excellent healthcare and health improvement to the patients and public of England by ensuring that the workforce of today and tomorrow has the right number of skills, values and behaviours at the right time and in the right place.</p> <p>Our vision is to provide the right workforce, with the right skills and values in the right place at the right time to be better meet the needs and wants of patients – now and in the future.</p> <p>The East of England Office within Health Education England (HEE) is committed to providing outstanding support and development for doctors and dentists in training.</p> <p>The role of the Professional Support &amp; Well-being Fellow will work closely with the Professional Support &amp; Well-being Service (PSW) within the East of England.</p> <p>The PSW recognise that training to become a Consultant, Dentist or GP takes considerable time, determination, effort and skill. During this time trainees will inevitably undergo periods where they need additional support. This may be as a result of encountering adverse clinical events, experiencing a variety of wider life events or struggling with concerns relating to their training or career progression.</p>		

	<p>It is recognised that there are times when trainees would benefit from increased and specialist support, beyond which the clinical and educational supervisor can provide. The PSW is able to provide this support for both trainees and their educators.</p> <p>Working closely with the PSW, Heads of Schools, Training Programme Directors and other stakeholders, the successful fellow will work as a team to promote and support the establishment and development of the PSW within the region.</p> <p>This role will support our trainees in their journey to become a qualified doctor or dentist, working closely with the Professional Support and Wellbeing team to encourage trainees and educators to understand and develop ways to build resilience for an individual and team, and to gain a better understanding of behaviours and impact on others during challenging times.</p> <p>Fellows will have the opportunity to build on and develop areas of PSW support, which includes, but not limited to, trainee well-being, exam support, mentoring, coaching, teaching, leadership and project management skills, whilst experiencing cross specialty working to deliver sustainable improvement to the training experience.</p>
<p><b>Role objectives</b></p>	<p>Raise the profile of the Professional Support and Well-being Service within the region.</p> <p>Support the development of the Professional Support and Well-being Service website pages and promote via social media.</p> <p>To continue the development of the mentoring and buddying programmes within the East of England.</p> <p>Provide training programmes with resources and support to enable them to succeed.</p> <p>Enable more doctors to successfully navigate training and to reach their full potential.</p>



Key responsibilities:
To make a significant contribution to HEE East of England Office's goal to increase engagement with the trainee forum.
To make a significant contribution to HEE East of England Office's goal to increase the awareness of the Professional Support & Well-being Service (PSW).
To engage with HEE on a regular basis, providing written updates or reports to evidence progression with the assignment and project delivery.
To raise the profile of the PSW Service through engagement, oral and poster presentations at appropriate meetings, events, and conferences.
To develop tools and resources to support the PSW.
To assist/provide teaching and training in respect of the PSW.
To encourage the sharing of good practice.
To develop the PSW website to increase accessibility.
To continue with the development of the mentoring and buddying programmes within the East of England.
Any other duties which may be deemed appropriate for this role and which may develop over a period of time.
To comply at all times with all policies, guidelines and protocols of the NHS and HEE.
Engagement and attendance at the HEE Leadership development training programme. Engagement/attendance at educational sessions offered by our Faculty.
Robust succession planning in order to ensure the sustainability of the post.