

# East of England Educational Fellowship

## Role Profile: Simulation Based Education Fellow.

<p><b>Role Profile:</b></p>	<p>Simulation Based Education Fellow</p>	<p><b>Grade:</b></p>	<p>Must hold an East of England National Training Number (NTN).</p> <p>This role is for trainees working within an East of England Training post only. We are unable to accept applications from trainees currently working in East/ West Midlands or any other region.</p>
<p><b>Line Manager:</b></p>	<p>Reporting AD for Remote Learning (currently Dr Jan Yates)</p> <p>Simulation Associate Dean (currently Dr Georgia Winnett)</p>	<p><b>Accountable to:</b></p>	<p>Head of Faculty of Education and Leadership HEE East of England Office</p>
<p><b>Hours of work:</b></p>	<p>1-2 days per week for 1 year (Flexible according to negotiated time out of clinical work)</p>	<p><b>Training:</b></p>	<p>This role may or may not extend the length of your training, depending upon specified competencies within your specialty.</p> <p>Applicants <b>must</b> obtain pre-agreement from their TPD and employing Trust that they will be allowed to take up the role <b>before</b> submitting an application.</p> <p>You <b>must</b> obtain prior agreement from your TPD and the Trust which will be employing you at the time of the Fellowship (the latter part is not relevant to GP trainees) that you will be allowed to take up the role <b>before</b> submitting your application.</p> <p>If approved and you are currently working full time, you</p>

			<p>will need to complete a Less Than Full Time (LTFT) form via the HEE LTFT process to facilitate your commencement of this role.</p> <p>If you are currently working LTFT, your fellowship time would be in addition to your LTFT clinical role.</p>
<p><b>Type of contract:</b></p>	<p>This post is offered on a 12 month only basis and is non-renewable on completion.</p> <p>HEE will fund your percentage of fellowship time/work directly to your employing trust based on your basic salary You will be paid via your employing trust for your Fellowship work at the same time as you would be paid for your clinical role and at the same percentage of full time.</p>	<p><b>Requirement to travel:</b></p>	<p>Whilst some work will be undertaken virtually, travel to and from HEE EoE's offices in Victoria House will be required at times and when necessary to other sites in the Region</p>
<p><b>Role purpose and context:</b></p>	<p>The East of England Office within Health Education England (HEE) is committed to providing outstanding support and development for Doctors in Training.</p> <p>To this aim we plan to appoint a <b>Simulation Fellow</b> to improve the quality of the simulation-based educational experience within HEE EoE. It is envisaged that each fellow will work 2 days per week (40% HEE and 60 % Clinical). This role requires a knowledgeable, motivated individual with the skillset to be self-directed and innovative.</p> <p>The use of simulation as a technique to improve healthcare training is widespread in the East of England. We have an extensive simulation faculty network and therefore you will be supported both by HEEofE and by a simulation lead more locally. You would be expected to join the simulation steering committee and to promote the delivery of the regional simulation strategy. It is expected that you will have had previous experience of simulation based educational activities such as high fidelity Simulation, Virtual Reality, clinical skills sessions etc previously.</p> <p>You will be encouraged to develop your ideas and lead evaluation of activities with guidance and complete your</p>		

	<p>project within the duration of your appointment. Twice yearly, HEEofE have regional education seminars and the simulation fellow would be involved in the organisation and possibly delivery of workshops dependent on skill set (under supervision).</p> <p>EoE offers Train the Trainer course to all Foundation Trainees, and you will have the opportunity to participate in this course, to further embed understanding of educational theories and how they align with simulation and other educational activities, and further develop your teaching and simulation debriefing skills. We strongly encourage keeping of a teaching portfolio which include feedback on your teaching and facilitation skills from senior educators and simulation faculties and develop your skills through self-reflection. You will have the opportunity to facilitate on the Train the Trainer course and share your experience with the fellow juniors.</p>
<b>Role Objectives:</b>	<p>Develop a regional multi-professional faculty development program for Simulation Based Education in collaboration with the associate Dean for simulation.</p> <p>Promote simulation based education as both a valuable training tool and essential for patient safety including facilitating networking events.</p> <p>Enable more doctors to successfully navigate training and to reach their full potential</p>

	<b>Essential</b>	<b>Desirable</b>
<b>Education and level of experience:</b>	<p>MBBS or equivalent</p> <p>HEE East of England ST3 or above</p> <p>Train the Trainers course or equivalent</p>	<p>Higher qualification in Medical Education</p> <p>PGCert or above</p> <p>SIM Faculty training</p>
<b>Experience:</b>	<p>Educational experiences either formal with medical students or delivering faculty training.</p> <p>Simulation-based education delivery either procedural skills or high-fidelity simulation.</p> <p>Supporting the delivery of a project.</p>	<p>Attendance at SIM training courses.</p> <p>Participation in educational faculty.</p> <p>Cross specialty or multi-professional teaching.</p> <p>Resource development.</p> <p>Experience as a trainee representative.</p>
<b>Skills, Abilities &amp; Knowledge:</b>	<p>A commitment to delivering high quality improvement.</p> <p>Excellent organisational abilities:</p>	<p>Knowledge of educational theory</p> <p>Social media / website skills</p>

	<ul style="list-style-type: none"> <li>• Ability to forward plan</li> <li>• Ability to keep on track to deliver</li> <li>• Sustainable outcomes</li> <li>• Time management and prioritisation skills</li> </ul> <p>Adept in using MS Office (Excel, Word, PowerPoint), Internet, Email.</p> <p>People management and leadership skills.</p> <p>Ability to work collaboratively across grades, specialities, and professions.</p> <p>Able to work both independently and as part of a team.</p> <p>Great interpersonal and communication skills that will enable you to:</p> <ul style="list-style-type: none"> <li>• Articulate vision</li> <li>• Communicate effectively</li> <li>• Encourage ability</li> <li>• Engage well with a variety of stakeholders</li> <li>• Inspire &amp; motivate</li> </ul> <p>Personally, you should be resilient, be open to challenge and have flexibility in your approach and in your working hours.</p>	<p>Training in Quality Improvement methodology</p>
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**Key responsibilities:**

To make a significant contribution to HEE East of England Office's goal to increase quality in Simulation based education programmes.

To make a significant contribution to HEE East of England Office's goal to integrate simulation training into programmes

To engage on a regular basis with your line manager providing written updates or reports to evidence progression with the assignment and project delivery

To engage with individuals and programmes within HEE EoE across related areas to share knowledge and skills

To raise the profile of the Education Programme through engagement, oral and poster presentations at appropriate meetings, events and conferences

To assist/provide teaching and training in respect of Simulation

To encourage the sharing of good practice between different generic schemes

To develop the simulation website areas

Any other duties which may be deemed appropriate for this role and which may develop over a period of time

To comply at all times with all policies, guidelines and protocols of the NHS

Engagement and attendance at the HEE Leadership development training programme. Engagement/attendance at educational sessions offered by our Faculty.

Robust succession planning in order to ensure the sustainability of the post.