**East of England Leadership Fellowship**

**Role Profile: Digital Health and Entrepreneurship Fellow**

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| **Role Profile:**  | Digital Health and Entrepreneurship Fellow | **Grade:**  | Must hold an East of EnglandNational Training Number (NTN).This role is for trainees GPST2 and above and all other Specialties ST3 and above working within an East of England Training post only. We are unable to accept applications from trainees currently working in any other region. |
| **Line Manager:**  | Associate Dean for Digital Health and Entrepreneurship  | **Accountable to:**  | Postgraduate Dean, or nominated DeputyHEE East of England Office |
| **Hours of work:**  | 7 sessions 1-2 days per week for 1 year(Flexible according to negotiated time out of clinical work)  | **Training:** | This role may or may not extend the length of your training,depending upon specified competencies within yourSpecialty.You **must** obtain prior written agreement from your TPD and the Trust which will be employing you at the time of the Fellowship (the latter part is not relevant to GP trainees) that you will be allowed to take up the role **before** submitting your application.If you are appointed and you are currently working full time, you will need to complete a Less Than Full Time (LTFT) form (available on the HEE EoE website)<https://heeoe.hee.nhs.uk/faculty-educators/less-full-time-training> |
| **Type of contract:**  | This post is offered on a 12 month only basis and is non-renewable on completion. HEE will fund your percentage of fellowship time/work directly to your employing trust based on your basic salary You will be paid via your employing trust for your Fellowship work at the same time as you would be paid for your clinical role and at the same percentage of full time. | **Requirement to travel:**  | Whilst some work will be undertaken virtually, travel to and from HEE EoE’s offices in Victoria House will be required at times and when necessary to other sites in the Region  |
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| **Role purpose and context**  | HEE EoE Is committed to providing outstanding training for all trainees whatever their country of origin.The role of the Digital Health and Entrepreneurship Fellow is to support HEE EoE in developing its strategy for supporting clinical entrepreneurs and development and adoption of digital innovations.Appointed fellows will work closely with the Associate and Deputy Postgraduate Deans responsiblefor supporting clinical entrepreneurs and digital innovations. |
| **Role objectives** | To contribute to the development of the HEE EoE strategy on supporting clinical entrepreneurs and development and adoption of digital innovations. To identify a suite of resources to help deliver the strategy.To promote the use of the resources to allow trainees to meet their relevant curriculum requirements and to encourage trainees to develop their interest in digital innovations.To provide and organise educational activities for healthcare professionals with interest in digital health and clinical innovations (ex. workshops, journal clubs, innovation drop-in clinics)To encourage entrepreneurship amongst medical professionals through educational activities, networking and social media engagement. To help identify and develop digital solutions that can enhance or automate EoE HEE system flows through no code or low code platforms (ex. Microsoft power automate). Fellows will be encouraged to undertake quality improvement projects where appropriate. To create and distribute digital & innovation educational content.To maintain digital & innovation sections on the HEE EoE website, Bridge platform and [www.innovateeoe.com](http://www.innovateeoe.com)**Note:** We aim to support fellows with own entrepreneurial projects and will provide guidance and mentoring where possible. This role, however, has a primary focus on developing a regional strategy which will take a priority. Appointed fellows will be encouraged to expand their digital skills and some of their study budget can be allocated to selected upskilling courses.  |

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| **Criteria**  | **Essential**  | **Desirable**  |
| **Education and level of experience** | MBBS or equivalentHEE East of England NTN number ST2 GP or above/ ST3 or above in all other specialities | Additional courses or qualifications demonstrating relevant skills and experience (as below) |
| **Experience** | * Entrepreneurial activities
* Previous experience in leading or supporting the delivery of digital innovations
 | Experience in (one or more of the following):* Setting up and/or running a start-up
* Fundraising
* Organising networking events
* Running a blog or a vlog
* Managing website content
* Social media engagement
* Digital product development
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| **Skills, Abilities & Knowledge** | Committed to delivering high qualityImprovementExcellent organisational abilities, including:* Ability to forward plan
* Ability to stay on track to deliver

sustainable outcomes* Time management and prioritisation skills

Adept in using MS Office (Excel; Word; PowerPoint); Internet; Email; Zoom; MS TeamsWell-developed people management and leadership skills.Understanding of the potential applications of digital technologies in healthcare Familiarity with the key documents relevant to the post, such as [Long Term NHS Plan](https://www.england.nhs.uk/five-year-forward-view/next-steps-on-the-nhs-five-year-forward-view/harnessing-technology-and-innovation/) and the [Topol review](https://topol.hee.nhs.uk/the-topol-review/) Ability to work collaboratively across grades,specialties and professions.Ability to work both independently and as partof a team.Great interpersonal and communication skillsthat will enable you to:* articulate vision
* communicate effectively
* encourage ability
* engage well with a variety of
* stakeholders
* inspire & motivate

Personally, you should be open tochallenge and have flexibility in your approachand ideally in your working hours | Skills/interests in (one or more of the following):* Web design (WordPress)
* Process automation (ex. Microsoft power automate)
* Conventional programming
* Artificial intelligence (machine learning, computer vision, natural language processing, expert systems etc)
* Blockchain technology
* Video editing
* AR/VR
* Medical engineering
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| **Leadership and Development Programme** |
| As part of being an EoE Leadership Fellow, we have a programme centred around leadership development that we highly encourage all fellows to attend. It builds on a successful range of separate interventions over the past few years, which have included Personal Impact Workshops, Leadership Models (self and teams) and Quality Improvement master classes. During the interview, we would be pleased if the candidate could confirm an interest in this programme. |

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| **One year of higher education funding** |
| Fellows will be offered funding (based on sessional amounts) for one year of higher education:* A PGCert
* A PGDip (if the trainee already has a PGCert)
* A Masters (if the trainee already as a PGDip)

During interview, we would be pleased if the candidate could confirm an interest in completing any of the above. Any of the above programmes would need to be started within the year of the fellowship, with approval from the line manager. |

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| **Key responsibilities:**  |
| To engage on a regular basis with the relevant Associate and Deputy Postgraduate Deans, providing written updates or reports to evidenceprogression with the assignment and project delivery, as well as provide an annual report on the work that has been completed, progressmade, and areas of difficulty/concern. |
| To attend drop-in sessions with the other HEE EoE education fellows |
| Robust succession planning to ensure the sustainability of the post.  |
| To undertake any other duties which may be deemed appropriate for this role and which may develop over a period of time. |
| Engagement and attendance at the HEE Leadership development training programme. Engagement/attendance at educational sessions offered by our Faculty |
| To engage with individuals and programmes within HEE EoE across related areas to share knowledge and skills. |