

PLVE Competency Evidence Check

This is a list of the evidence required to show that a dentist has the competencies necessary complete PLVE. To assist your application please use this checklist to identify those items of evidence that you have at present to assist in the panel's assessment of your application. The evidence will need to be sent to HEE in the form of one electronic document.

| Domain – Professionalism | | |
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| Competency | Evidence required | |
| P01 Have an up to date Personal Development Plan (PDP) indicating professional aims and objectives | Copy of Personal Development Plan with training needs identified for next 12 months after PLVE period | |
| | Reflective log of recent training | |
| P02 Aware of and understand the requirements of the GDC document “Standards for the Dental Team” | Evidence of tutorial signed by VS or attendance at HEE Local Office approved course on GDC requirements, | |
| | Signed reflective commentary demonstrating understanding of the requirements | |
| P03 Understand practice-based NHS complaints procedures | Copy of practice NHS complaints procedure | |
| | Anonymised copy of complaint (if available) and response | |
| | Evidence of tutorial signed by VS or attendance at HEE Local Office approved course on NHS complaint management | |
| | Signed reflective commentary demonstrating understanding of NHS complaints management | |
| P04 Work with patients and colleagues demonstrating courtesy and professional integrity | Results of NHS patient satisfaction survey (questionnaires) | |
| | Signed reflective commentary demonstrating learning from the survey results | |
| | Summary of multi-source feedback (MSF) outcomes from colleagues and staff (minimum of 8 where possible) | |
| | Signed reflective commentary demonstrating learning from the feedback outcomes | |
| P05 Knowledge and understanding of Clinical Audit and Peer Review | Practice appraisal outcomes | |
| | Evidence of NHS-based audit and/or peer review experience during PLVE period | |
| P06 Commitment to Lifelong Learning and professional development, including Core CPD | Records of GDC required CPD for previous 12 months, including reflections | |
| | Evidence of participation in Core CPD as required by the GDC including Medical Emergencies; Disinfection and Decontamination; Radiography and radiation protection; Legal and ethical issues; Complaints handling; Early detection of Oral Cancer; Safeguarding children and vulnerable adults level 2 | |

Domain – Management & Leadership

| Competency | Evidence required |
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| M01 Able to demonstrate good record keeping | Evidence of tutorial signed by the VS or attendance at HEE Local Office approved course on record keeping Record keeping audit cycle completed for a minimum of 21 NHS patient records (on HEE Local Office template, if available) Signed reflective commentary demonstrating understanding of the principles of good record keeping |
| M02 Able to refer patients to specialist colleagues | A minimum of two sample referral letters completed by applicant (anonymised), together with responses from specialist (at least 1 in each speciality referred to) Evidence of a tutorial on referral protocols and writing referral letters Signed reflective commentary demonstrating understanding of the principles of referrals |
| M03 Able to prescribe drugs / therapeutics for patients safely and with knowledge of potential drug interactions | Copy of practice NHS drug prescribing protocols Evidence of tutorial signed by VS or attendance at HEE Local Office approved course on prescribing and drug interactions, Signed reflective commentary demonstrating understanding of the protocols Sample of anonymised NHS patient records demonstrating ability to prescribe appropriately Certificated completion of Dental SCRIPT training resource http://hee3cpd.dentalprescriber.org/login |
| M04 Appropriate training in up to date IRMER regulations and Radiation Protection | Evidence of attendance at IRMER or equivalent radiological training within past five years (5 hours verifiable CPD minimum) Signed reflective commentary demonstrating understanding of the regulations and procedures of dental radiology |
| M05 Knowledge of Cross Infection Control procedures to HTM 01-05 standards | Copy of practice infection control procedures Signed reflective commentary demonstrating understanding of infection control procedures |
| M06 Knowledge of H&S policies and regulations including COSHH | Copy of practice Health & Safety policy Signed reflective commentary demonstrating understanding of Health & Safety principles and requirements Copy of practice COSHH statements Signed reflective commentary demonstrating understanding of the COSHH regulations Evidence of tutorial or attendance at HEE Local Office approved course on Health & Safety and COSHH requirements |
| M07 Awareness of NHS regulations in providing treatment for patients | Evidence of previous experience in NHS primary care dentistry since April 2006 (if applicable) Evidence of attendance at a HEE Local Office approved NHS dentistry induction programme or equivalent training |

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| | | Evidence of tutorial signed by VS or attendance at HEE Local Office approved course on NHS regulations, |
| M08 | Understanding of Employment and Contract Law in UK | Copy of the practice employment contract/associate agreement Signed reflective commentary demonstrating understanding of the basic principles of relevant employment and contract law |
| M09 | Ability to recognise and deal with medical emergencies in the Dental Practice | Copy of CPR training certificate within the previous 12 months Copy of practice emergency drug protocol Signed reflective commentary demonstrating understanding of the principles of managing medical emergencies |
| M10 | Knowledge of current Safeguarding Children and Vulnerable Adults level 2 requirements and their application in practice | Copy of the practice Safeguarding policy Evidence of tutorial on Safeguarding signed by VS Signed reflective commentary demonstrating understanding of the principles of Safeguarding |

Domain: Clinical

| Competency | | Evidence required |
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| CL0 1 | Understanding and Experience of Working in NHS Primary Care Dentistry. | Clinical portfolio for the training period, signed by VS |
| | | Signed VS's Structured Report on competence progression |
| | | Evidence of any Case-based Discussions (CbDs) and Dental Evaluations of Performance (ADEPTs) identified in the Action Plan and undertaken during the PLVE Period and of learning from outcomes |
| | | Evidence of tutorials and attendance at HEE Local Office approved courses on clinical elements identified in the PDP and/or by the HEE Local Office |
| CL 02 | Patient examination & diagnosis | A minimum of five samples of patient assessments (anonymised) demonstrating a broad range of diagnostic skills Signed reflective commentary demonstrating understanding of the principles of patient examination and diagnosis |
| | | Treatment planning & patient management |
| | A minimum of five samples of patient treatment plans (anonymised) demonstrating a broad range of treatment planning and patient management skills Signed reflective commentary demonstrating understanding of the principles of treatment planning and patient management | |
| | | CL 02 cont |
| Health promotion & disease prevention | cont | Summary NHS BSA data (anonymised) demonstrating the performance of preventative procedures to conserve tooth structure, prevent dental disease and oral health Signed reflective commentary demonstrating understanding of the principles of health promotion and disease prevention Audit demonstrating compliance with the national toolkit 'Delivering Better Oral Health' |
| | | Dental emergencies |
| | | Summary NHS BSA data (anonymised) demonstrating experience in the management of dental emergencies |
| | | Local anaesthesia, pain & anxiety control |
| | | Signed reflective commentary demonstrating understanding of the principles of appropriate management of pain control and anxiety in patients |

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| CL0 2 cont | Periodontal therapy & management | A minimum of five samples of patient treatment records (anonymised) demonstrating appropriate management of periodontal conditions in patients |
| | | Signed reflective commentary demonstrating understanding of the principles of periodontal therapy and management |
| | Hard & soft tissue surgery | A minimum of five samples of patient treatment records (anonymised) demonstrating effective management of buried roots etc. |
| | | Summary NHS BSA data (anonymised) demonstrating the performance of extractions on a range of patient groups |
| | Management of the developing dentition | Signed reflective commentary demonstrating understanding of the principles of management of the developing dentition, including IOTN and other indices |
| CL0 2 cont | Restoration of teeth | Summary NHS BSA data (anonymised) demonstrating the provision of simple and complex restorative treatments (Bands 2 and 3) on a range of patient groups |
| | Replacement of teeth | Summary NHS BSA data (anonymised) demonstrating the provision of a range of fixed and removable prostheses, including bridges, removable and complete dentures |
| CL0 3 | Previous Experience of Working in NHS Primary Care Dentistry (where applicable) | CV and signed reflective commentary on learning achieved through previous experience |
| | | Evidence of experience of providing a broad range of treatments on NHS patients |

Domain: Communication

| Competency | | Evidence required |
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| COO 1 | Able to communicate with patients appropriately | Results of NHS patient satisfaction survey – see also Competency P04 |
| | | Evidence from DOPS undertaken at the commencement of the training period |
| | | Evidence of CbDs and DEPs undertaken on NHS patients during PLVE pPriod |
| | | Signed reflective commentary demonstrating understanding of the importance of effective patient communication |
| COO 2 | Understanding of the importance of Team Work in Dentistry | Evidence of involvement in staff training and practice meetings |
| | | Signed reflective commentary demonstrating understanding of the importance and application of team working |