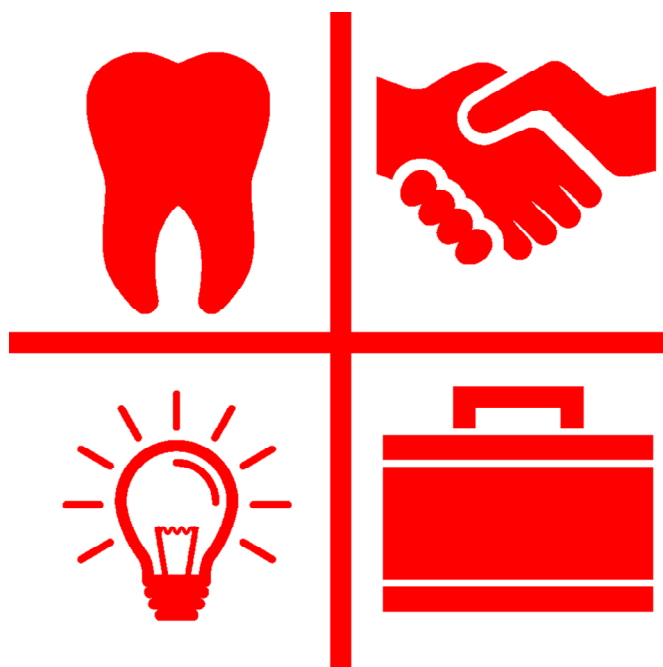


# Norwich Dental Foundation Training Scheme

Autumn Term Programme 2018 - 2019



Developing people  
for health and  
healthcare

[www.hee.nhs.uk](http://www.hee.nhs.uk)

Norfolk and Norwich Institute for Medical Education





# Norwich Dental Foundation Training Scheme

## Norfolk and Norwich Institute for Medical Education

Norfolk and Norwich University Hospital NHS Trust,

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☎ 01603 286857

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*Programme published by*  
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# Autumn Term

## Venues and Subjects



**Friday 7th September**

Introduction and Welcome  
Professional Development—What is it all about?  
Keeping Records and Completing the Paperwork; a necessary evil?

*Bob Champion Building Room 16*

**10th —12th September**

Clinical induction and skills review  
ESPR and Peer review exercises

*In practice with buddy practice*

**Thursday 13th September**

Meet the trainers / working together  
Using the EPDP Foundation Skills

*Park Farm Hotel, Hethersett*

**Friday 14th September**

Dental Defence Union Presentation  
The NHS - The way we work

*Park Farm Hotel, Hethersett*

**Friday 21st September**

Using amalgam in Practice—what can we do with it

*Skill Laboratory NNUH East Atrium Education Centre*

**Friday 28th September**

Prevention in Practice

*Bob Champion Building Room 16*

**Friday 5th October**

Clinical Photography  
Clinical Audit what is it and why / how do we do it

*Bob Champion Building Room 16*

**Friday 12th October**

Early Stage Review meetings with TPD  
(Timetable to be agreed)

*Bob Champion Building Room 16*

**Friday 19th October**

Hands on Oral Surgery Day

*Skill Laboratory NNUH East Atrium Education Centre*



# Autumn Term

## Venues and Subjects

**Friday 26th October**

Personal Financial Planning  
Medical Emergencies in Practice and First Aid Training

*Bob Champion Building Room 16*

**Friday 2nd November**

Drugs in Practice  
Something I am doing differently

*Bob Champion Building Room 16*

**Friday 9th November**

Hands on Endodontic's Day

*Skill Laboratory NNUH East Atrium Education Centre*

**Friday 16th November**

Dental radiography in Practice  
NHS Complaints procedures and handling of complaints.

*Bob Champion Building Room 16*

**Friday 23rd November**

Treatment Planning

*Bob Champion Building Room 16*

**Friday 30th November**

Vital crowns

*Skill Laboratory NNUH East Atrium Education Centre*

**Friday 14th December**

Peer review of Foundation Skills  
Career Options in Dentistry

*Bob Champion Building Room 16*

During each day some time will be set aside for problem solving and journal review

## Important Dates and Deadlines

Audit Project Completion and Presentation

Friday 14th June 2019

FRCP Stage 1

June 2019

Case Presentation

Friday 28th June 2019

# Friday 7th September

Bob Champion Building Room 16



## Morning Session

CPD = 3Hrs 15

### 9.30 Introduction and Welcome

Andy Furniss

*A welcome to the members of the Course and an introduction to the programme for the year. This is our first meeting together and is the time to get to know each other.*

#### **Learning Outcomes**

*At the end of the session we should all know a lot more about the members of the group and their interests. We should also have a knowledge of their practice and Trainer*

### 11.00 Coffee Break

### 11.15 Nuts and Bolts of VT



Andy Furniss

*In this session we shall look at how Vocational Training runs on a day to day basis. This is an opportunity to set out the ground rules for the year and to understand how we can make our group work well. The programme for the term and for the year can be discussed. We shall also look at the mechanisms for making claims for expenses.*

### 12.30 Lunch

#### **THINGS TO BRING**

- 1 Scheme Handbook and Autumn Term Programme
- 2 Pen and paper



# Friday 7th September

Bob Champion Building Room 16

## Afternoon Session

CPD = 3 Hrs

### 13.30 Professional Development - What is it all about?

Andy Furniss

*This is the start of a year of Vocational Training, a year of Professional Development. What is the year for, and why is it felt to be so important that it is mandatory? During the afternoon we shall look at many of the aspects of the year and try to determine what each of us hopes to achieve.*

#### **Learning outcomes**

*We shall try to see how we can maximise the benefit that each of us gains from the year of VT experience.*



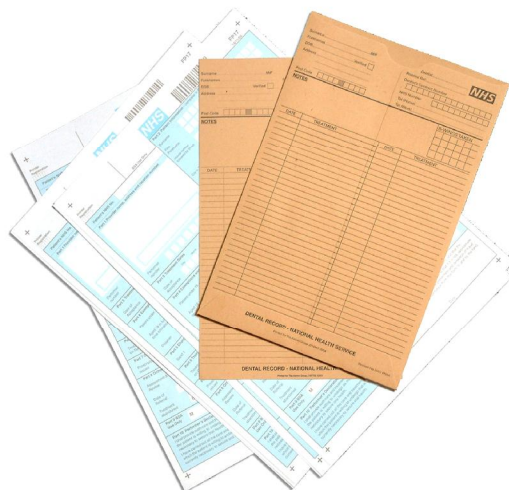
### 15.15 Keeping Records and Completing the Paperwork; a Necessary Evil?

Group Discussion

*How do we each cope with the record keeping, paperwork and forms associated with the NHS that are such a necessary part of general dental practice? Which forms do we use at which time? Just what records are necessary? Who writes them? Who reads them? Are there any hints that we can pass on to each other?*

#### **Learning outcomes**

*Learning about other people's experiences should help us in formulating better responses to our own experiences.*



# Monday—Wednesday 10th - 12th September



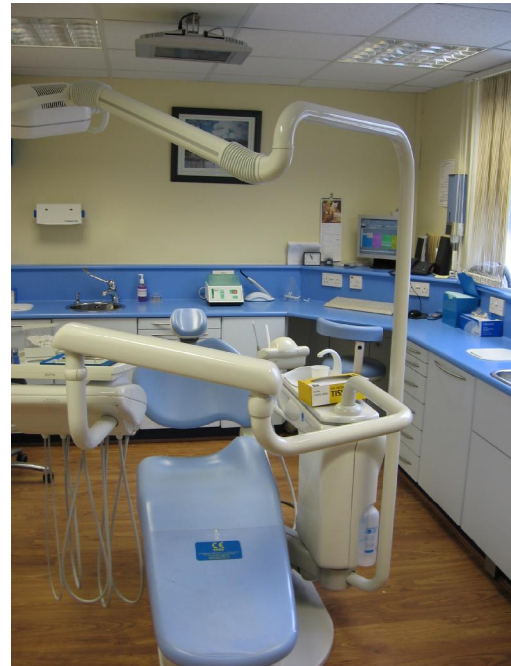
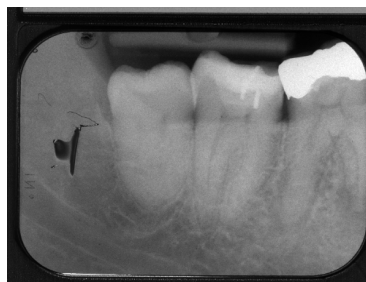
## Morning Session

CPD = 3 Hrs

### 10.00 Clinical Skills Assessment

#### Aims

- To meet up with your buddy practice—ES and FD and have a practice / surgery based skills day to refresh skills that you developed at dental school and will be using fairly regularly in the first few months of your foundation year.
- To use the day as a peer review exercise and discussion
- To set up an early stage personal learning plan to focus on areas that need development
- To make sure you feel comfortable dealing with patients and record keeping



#### Morning session

- To carry out a full patient examination ( on other FD , trainer or Nurse ) E/o , I/o hard and soft tissue, Charting, BPE, Occusal assessment, and caries diagnosis.
- To put on computer system - to see what computer templates are available / help make full notes
- Work with nurse to enter records.
- To Investigate x-ray holders for Bw's and Pa x-rays , position in mouth , and line up x-ray tube. Investigate and place endo x-ray holders.
- Review , interpret, and grade 3 sets of Bw's you are provided with.
- Review, interpret ,and grade 3 Pa x-rays you are provided with
- Take upper and lower alginate impressions—Tray selection, mix and grade impression. Write up lab sheet .





# Monday—Wednesday 10th - 12th September

## Afternoon Session

CPD = 3Hrs

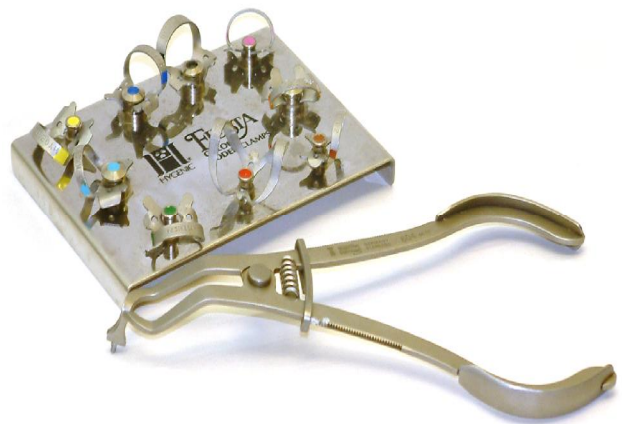
### Afternoon session

#### On extracted teeth

- Prepare a single surface cavity, remove the caries and place an amalgam filling
- Prepare a multi-surface cavity , remove the caries and place an amalgam filling
- Prepare a multi-surface cavity and place a composite filling
- Cut an access cavity for endo on a premolar tooth and locate the canal(s)
- Cut an access cavity for endo on a molar tooth and locate the canals.

#### On an individual:-

- Place a matrix band and wedge in the mouth
- Rubber dam placement on a premolar and / or molar tooth.



### Learning Outcomes

- To feel confident in undertaking a patient examination and assessing radiographs.
- To be able to take satisfactory impressions
- To be able to demonstrate and carryout fillings.
- To be able to place rubber dam in a reasonably efficient manor
- To be able to open a tooth and locate the root canals.
- To write up with your trainer your experiences and learning points—strengths and weakness from the day
- To write up a learning plan for the next 2/ 3 weeks

# Thursday 13th September

Park Farm Hotel Hethersett



Park Farm Country Hotel & Leisure,  
Hethersett,  
Norwich,  
NR9 3DL

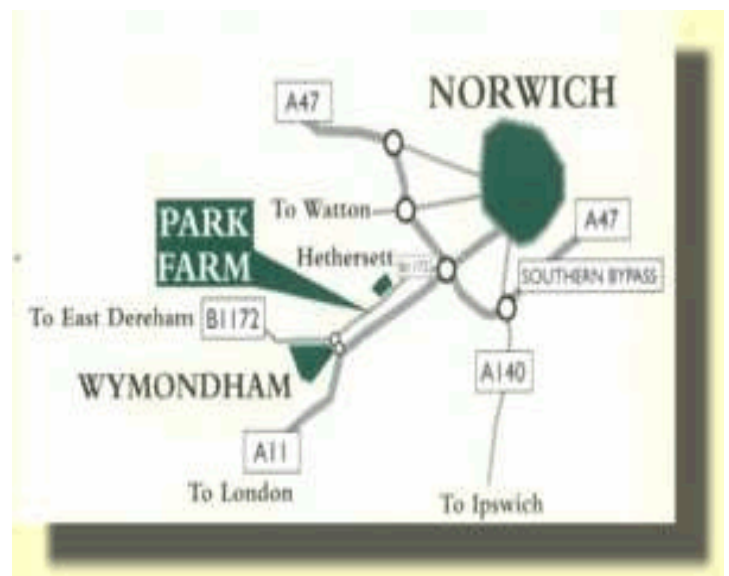


Our Residential Induction Course is being held at the Park Farm Hotel Hotel. We start the course at 9.30 am on Thursday, and we shall finish 5.00 pm on Friday. Everyone has an individual room reserved for them and all meals will be provided.

- FD's will be staying at the Hotel on the evening of 13th September ( Thursday night )
- Trainers will be present all day on the Thursday and joining us for the meal on Thursday evening
- Attendance at the Induction Course is a mandatory part of the VT Scheme - any failure to attend must be cleared with your DFT Adviser.
- 
- The Hotel has leisure facilities - swimming pool and gym which you will have access to if you wish ( see hotel website for more details)

## From the South via A11

- Pass the first exit for Wymondham, signed for Wymondham, Morley and Besthorpe.
- Pass the next exit for Wymondham, signed B1135 to Wymondham, Bungay and Industrial Estates.
- Take the exit signed B1135 to Dereham, Hethersett and Wymondham.
- Cross the roundabout towards Dereham/ Hethersett, passing the Waitrose Store.
- Turn Right at the second roundabout onto the B1172 towards Hethersett and Norwich.



## From the West or North via A47

Leave the A47 dual Carriageway at the junction signed to A11, Thetford, Newmarket and London.  
Do not take the exit to the A11 from the roundabout.  
Take the exit onto the B1172, towards Hethersett and Wymondham.  
The Hotel is 2 miles on the left.

Leave Norwich on the A47 towards Swaffham. Take the B108 (on the left hand side) towards Barnham Broom. The Hotel is also signposted from the A47 on brown signs.



# Thursday 13th September

Park Farm Hotel Hethersett

## Morning Session

CPD = 3.0 Hrs

**09.30** Arrival, Registration and Coffee

**9.40** Welcome, Introduction and housekeeping

**9.45** Working Together

Andy Furniss

*Trainers are very important to VDPs and vice-versa. What are our responsibilities to each other. What are our expectations and what can we achieve together? How can we make our relationship one that is beneficial to both parties? What do we do when things do not run smoothly? Who can provide help and advice within the practice?*

*This morning we shall have a chance to develop and practise team communication skills in practical ways.*

*Finally we shall spend some time considering monitoring within general practice. This is always a difficult area and sharing experiences can be very helpful*

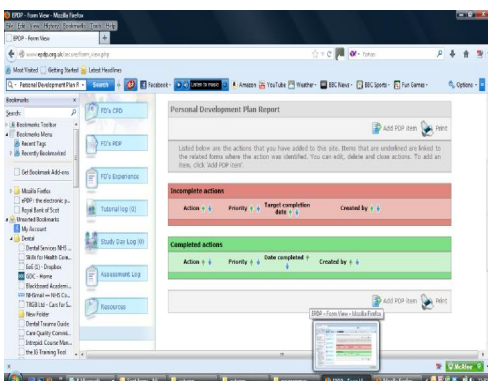
### Learning outcome

*Today we aim to look at our joint relationships and gain experience and skill in some practical steps of problem solving. We shall also attempt to understand more fully the use of the Portfolio within the practice*

**During the morning we shall look at**

**Using the epdp**

**Look at our expectations of the assessment tools -  
Case based discussions  
Evaluation of Dental procedures**



# Thursday 13th September

Park Farm Hotel Hethersett



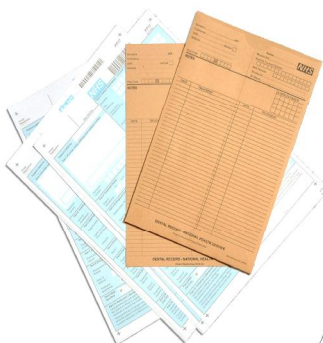
## Afternoon Session

CPD = 3 Hrs

**13.30**                      **Foundation Skills**  
**What are they**  
**What do you need to do**  
**When do you need to start ?**  
**What is expected**

**15.30**                      **Scenario's**

During this sessions we will explore some of the issues that occur in practice and discuss how they might be handled  
Discussions with trainers



Orthodontic Referral Form  
Great Yarmouth and Weymouth  
NHS

Please refer to the orthodontic department at:  
Buckingham Camp, Great Yarmouth, Norfolk, NR11 1AS

Patients surname: \_\_\_\_\_  
First name: \_\_\_\_\_  
Date of birth: \_\_\_\_\_  
Address: \_\_\_\_\_  
Postcode: \_\_\_\_\_

Gender: Male  Female   
NHS Number: \_\_\_\_\_  
Name of parent (if different from patient): \_\_\_\_\_  
Address (if different from patient): \_\_\_\_\_  
Postcode: \_\_\_\_\_

Referring Specialist: \_\_\_\_\_  
Name of referral hospital: \_\_\_\_\_

Please tick which relevant radiographs if available:  
None  Cephalometric  Panoramic   
Other: \_\_\_\_\_

Can A Advice end for Treatment plan orthodontics?  Yes  No

I am willing to provide the treatment for this patient, following recommendations from a Consultant

Removable appliances  Fixed appliances  Functional appliances

Please return completed forms to Orthodontic Referral Management Centre, 3rd Floor, Park Farm Hotel, Hethersett, Norwich, Norfolk NR11 1AS. If you have any queries please email: [OTRC@nhs.uk](mailto:OTRC@nhs.uk)



How to refer - Dental services  
University College London Hospitals NHS Foundation Trust  
Rational contact address:  
Eastern Central Registry for Appointments (ECRA)  
256 Great Ormond Street  
London WC1R 3BH  
Telephone: 020 7912 3300  
Fax: 020 7912 3300 (this has designated a safe haven fax)  
Email: [info@ecra.nhs.uk](mailto:info@ecra.nhs.uk)

Referral guidance for all requests for patients to be seen at the EDI

Who can refer?

- General dental practitioners
- Other secondary care providers (usually for patient meeting multidisciplinary team or second opinion)
- Medical practitioners (only on oral medicine and oral or maxillofacial surgery) - patients are expected to be registered with a dental practitioner if accepted for treatment at the Eastern Dental Hospital
- Community dental clinics

What service do we provide?

- Diagnosis, assessment and advice for treatment.
- Treatment in conjunction with the referring practitioner
- Treatment of the hospital operating on company of treatment need

Who may be refused?

- Referral letters that do not contain the required information that enables the letter to be assessed adequately.
- Patients who are not registered with a dentist.
- Patients with chronic dental disease, e.g. poor oral hygiene or active caries.
- Patients referred where finance is the motivating factor
- Patients not meeting the referral criteria set by the department
- Multiple referrals

A patient's dental team retains the responsibility of their ongoing care. The dentist is expected to manage any emergency that may arise whilst their patient is waiting for their consultation, and also manage the patient's routine dental care whilst they are in hospital care or the hospital premises dependent on the situation. On completion of active treatment they will be expected to provide maintenance and follow up care.

Dental urgent treatment is provided to patients who fulfil strict criteria for admission as established by the trust. All urgent treatment is subject to immediate treatment. Practitioner that agrees to accept a patient for urgent treatment, it is their responsibility to ensure that the patient is fully aware of the implications of undergoing urgent treatment within the EDI setting and the waiting time involved in this.

<http://www.uclh.nhs.uk/Charter/Services/A-Z/EDIC/Pages/refer.aspx> 11/05/11





# Friday 14th September

Park Farm Hotel Hethersett

## Morning Session

CPD = 3 Hrs

### 9.30 Defence Union Presentation

Mr Bryan Harvey

*We will look at the system that we work in paying particular attention to the forms we use, the Dental Practice Board, the rules and regulations, Dental Reference Offices, Dento-legal matters and record keeping.*



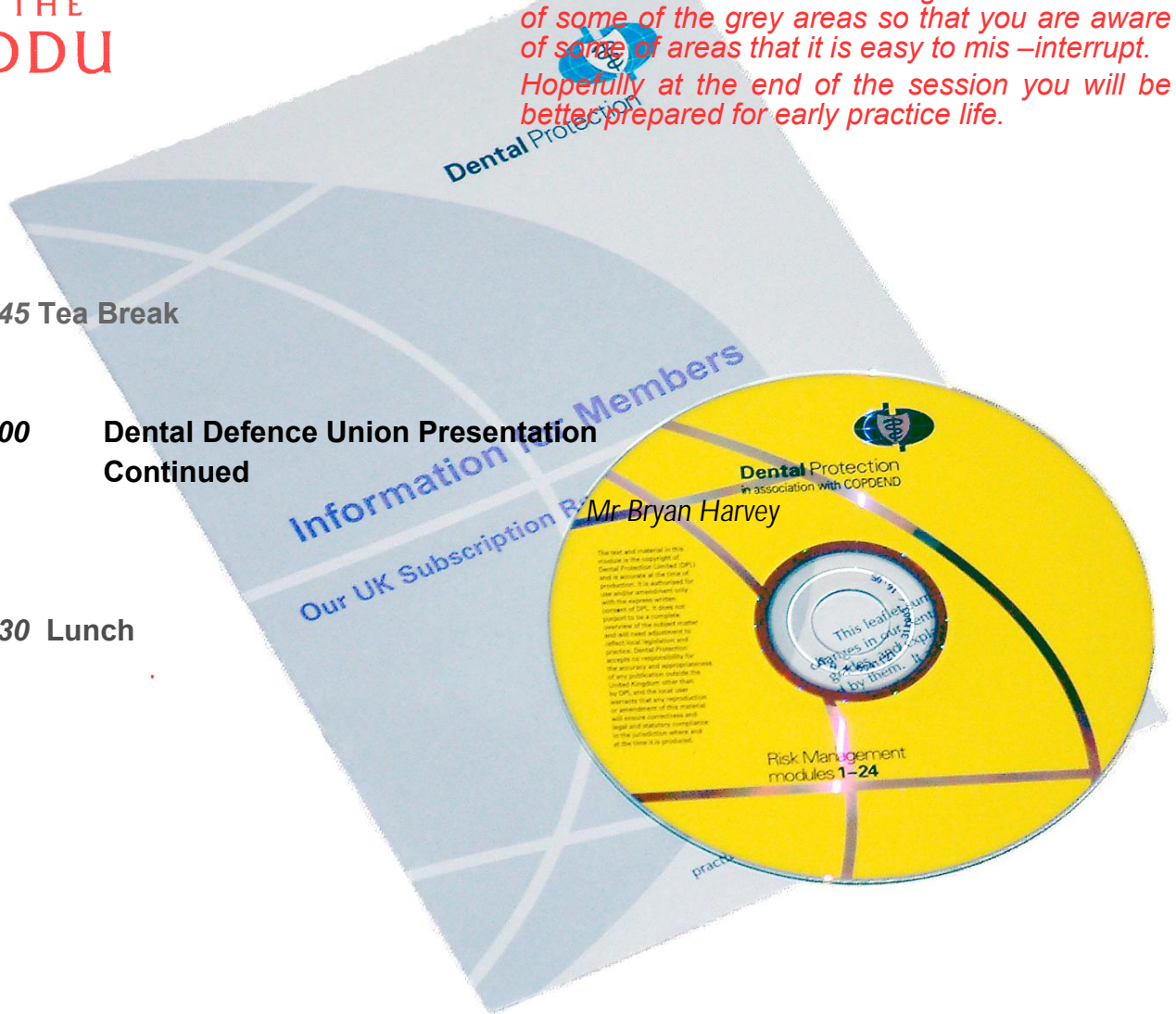
#### **Learning outcome**

*To have an introduction to the nhs system and to build up an outline knowledge of the framework that we all work in. It will also give an over –view of some of the grey areas so that you are aware of some of areas that it is easy to mis –interrupt. Hopefully at the end of the session you will be better prepared for early practice life.*

10.45 Tea Break

11.00 **Dental Defence Union Presentation Continued**

12.30 Lunch



# Friday 14th September

Park Farm Hotel Hethersett



## Afternoon Session

CPD = 1 Hrs

13.30

**How do we work—What are our the basic rules.**

Nick Lamb

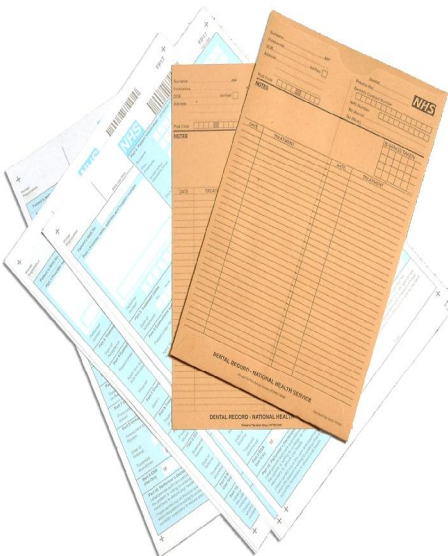
General Dental Practitioner / Past Trainer /  
Dental Practice Adviser - NHS England



During this session we will look at the basic regulations we work under, some of the treatments we provide and look at some of the issues around the bands. We will also look at what is urgent treatment and what is routine treatment and when you should apply which uda band and appropriate charge. We will also look at the issue of nhs / private treatment and the difficult issue of mixing and what you must do / provide for the patient

**Learning Outcomes.**

**By the end of the session to have a better understanding of the regulations we all work under and a basic knowledge of some of the things that have to be done so that we don't fall fowl of the system**







# Friday 21st September

Skills Laboratory East Atrium NNUH

## Morning and Afternoon Sessions

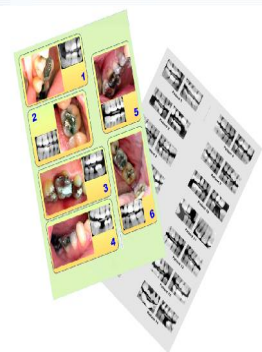
CPD = 6 Hrs

### 9.30 Hands on Look at Amalgams and its use

Mr Mohammed Ali Chohan and  
Mr Jinesh Vaghela



*During the session we will be looking at the use of amalgam . Is it still relevant to day ? If so when and where is it best to use it  
When do you consider replacing them  
Is it appropriate to remove them and place composites ?*



### **Learning Outcomes**

*The session looks at the use of amalgam , when and where it is appropriate , what may be the alternatives and why you would choose amalgam It is also designed to allow you to build extra experience and confidence in using the material .*

*It will also help you to assess existing amalgams and dif they are adequate at the time of examinati*

### 13.30 Afternoon Session

### 16.30 Finish





## Morning Session

CPD = 3.0 Hrs

### 9.30 **Treating Anxious Patients**



Amy Schiller GDP— Salaried Services

Claire Davies Salaried Services Nurse / Oral Health Educator

Local ES and salaried services Dental Practitioner Amy Schiller and Dental Nurse Claire Davies will discuss the management of anxious patients and some ways to help you deal with such patients.



### Learning Outcomes

Following the session delegates will be able to :-

- Describe the causes of patient anxiety
- Implement techniques to reduce patient anxiety
- Construct effective treatment planning and delivery for anxious patients

### Objectives

The session will seek to explain the causes and manifestations of anxiety. It will explore the techniques we can use to help patients continue to access the care they need





# Friday 28th September

Bob Champion Education Centre

## Afternoon Session

CPD = 3.0 Hrs

### 13.30 Prevention in Practice

Amy and Claire will discuss the importance of prevention in dentistry and discuss some effective techniques and the best way to promote prevention to patients.



#### Objectives

This session will emphasise the importance of prevention and will illustrate effective ways of communicating this message to our patients

#### Learning Outcomes :

Following the session delegates will be able to :-

- Deliver Primary Care dental prevention
- implement techniques for delivering prevention and getting the message across
- Why preventive and long term care is a good way forward
- Efficient team working to make it work.



# Friday 5th October

Bob Champion Education Centre



## Morning Session

CPD = 3 Hrs

9.30 Practical Clinical Photography.  
A chance to put your finger on the button!

Denver Fester  
General Dental Practitioner & ES

*Bring along your cameras, now it is your turn to find out how to record for posterity your patients' smiles and frowns, their problems and your answers.*

### Learning outcome

*During the session everyone will be able to learn the basics behind simple but effective clinical photography, and to try their hand at producing examples. The techniques learnt will be helpful not only for helping to record and assess patients' needs, but also in the preparation of your project work. This is a 'hands on' and 'fingers on the button' session where the results will be seen by all.*



### THINGS TO BRING

- 1 Camera if you have on / or the practice





Friday 5th October

Bob Champion Education Centre

## Afternoon Session

CPD = 3 Hrs

### 13.30 Clinical Audit

Ifaniyi Oshiga - General Dental Practitioner and ES

Carla Martins—General dental Practitioner and ES

What is it ?  
 Why do we do it ?  
 How do we do it ?

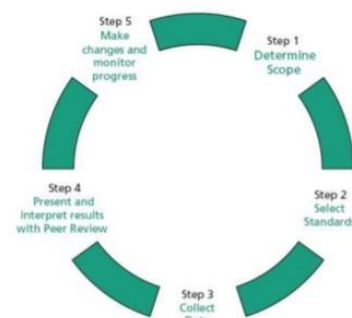
### The Audit Cycle



Figure 1



### The Audit Cycle



### Learning outcomes

- To know what clinical audit is
- To understand why we do clinical audit
- To be able to select a topic for audit
- To be able to think about the standards to base the audit on
- To start looking at the audit for the FD year so that the first cycle can be started in the near future
- To have an audit presentation for the end of the FD year

# Friday 12th October

Bob Champion Education Centre



**All Day—Timetable to be arranged**

## Early Stage Review Meeting with TPD

### Preparation



With the introduction of Satisfactory completion for Dental Foundation Training there are various points through out the year where your progress is formally documented

The first point is the Early Stage Review. This is to identify any issues with the practice, the ES/FD relationship , clinical or pastoral concerns

You will have a 20 minute 1:1 discussion / interview with the TPD on Friday 13th October. This is your opportunity to share any concerns you may have at this early stage in the year. Experience shows that problems identified and managed early have much better outcomes

### Requirements for ESR

- Your portfolio must be complete ( up todate)
- All DOPs and assessments completed
- Logs—Tutorials, study days , reflections clinical activity and experience completed
- Learning needs identified
- Documents uploaded
- Reports from the FD and ES - All information is shared and available to be seen on the portfolio

### Deadline for report completion 06/10/2108

### Objectives

- To discuss your placement
- To evaluate and review your progress
- To identify areas for development
- To ensure good work—life balance
- To address any concerns you may have





# Friday 19th October

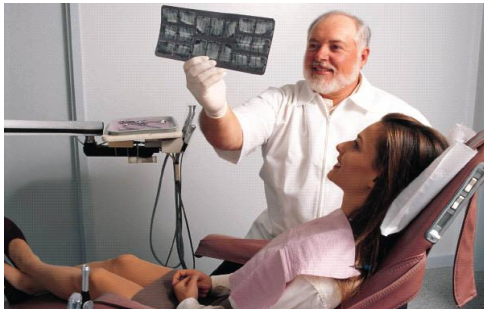
Skills Laboratory East Atrium NNUH



## Morning Session

CPD = 3 Hrs

### 9.30 Hands on Oral Surgery



John Hare  
General Dental Practitioner

*Looking at case selection, planning and treatment techniques.*

#### **Learning outcome**

*To look at our current skills and to develop these to feel more able to deal with difficult extractions and surgical techniques when necessary. To also know our limitations and so when to refer.*

### 11.00 Coffee Break

### 11.15 Hands on Oral Surgery Continued A Question of Access (BPMF)

### 12.45 Lunch



#### THINGS TO BRING

1 Sutures



# Friday 19th October

Skills Laboratory East Atrium NNUH

## Afternoon Session

CPD = 1 Hrs

### 13.45 Hands on Oral Surgery Continued



*A chance to have a go at:*

- *Flap Design*
- *Bone Removal*
- *Suturing*

### 15.30 Hands on Oral Surgery Continued

- *A chance for more practice*
- *Round up of the day*

### 16.30 Close





## Morning Session

### 9.30 Essential Financial Planning for Young Dentists

CPD = 3 Hrs

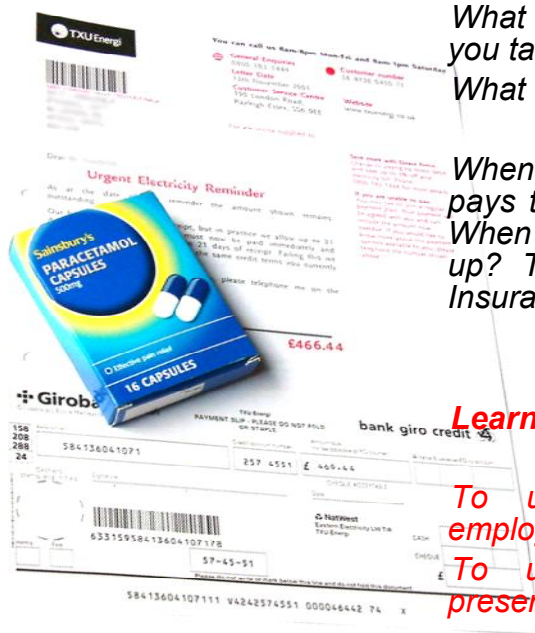
**Mr. Richard Keeler**  
Accountant

*A look at your pay slip.*

*What does the top line say and what do you take home.*

*What are the deductions and why.*

*When sickness or accident happens who pays the bills? Who pays for the locum? When the practice is burnt down, who pays up? This is an introduction to the need for Insurance and the means of obtaining it.*



#### **Learning outcome**

*To understand your payslip as an employee*

*To understand and rationalise your present insurance needs.*

## Superannuation in Easy Stages

*The vast total of up to 13.5% of our gross NHS earnings disappears as Superannuation contributions. Where does it go to and what does it do? Can anything else be done with it? Should anything else be done?*

#### **Learning outcome**

*This session will provide information which will guide you in your future financial planning and decision making.*

#### THINGS TO BRING

- Any queries you have with your payslips
- Any other financial questions





# Friday 26th October

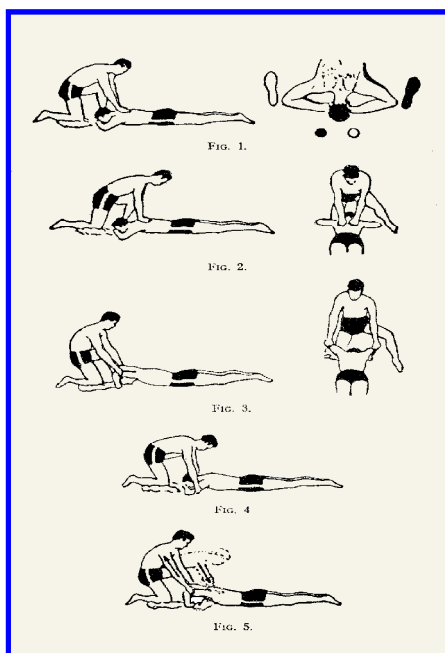
Bob Champion Education Centre

## Afternoon Session

CPD = 3 Hrs

### 13.30pm Medical Emergencies in General Dental Practice and First Aid training

MBS2 Training.



*Resuscitation in practice is a skill that we all must have, and yet one that we all hope never to need. To carry out effective resuscitation, correct diagnosis of the cause of collapse must be made and then the correct techniques employed. Also, training of our practice staff is an essential part of resuscitation.*

#### **Learning outcome**

*This is a 'hands on' session for all to enable us to practice our skills and understand how to use them in a team situation.*



#### **Foundation Skill—Medical Emergencies**

##### **Learning Objective**

*To bring together the evidence required for the Medical Emergency Foundation Skill Module.*

##### **Education Outcome**

*By the end of the session, to have the knowledge for the reflective log for the foundation Skill Module and to have a full understanding of the possible emergencies in Practice.*

# Friday 2nd November

Bob Champion Education Centre

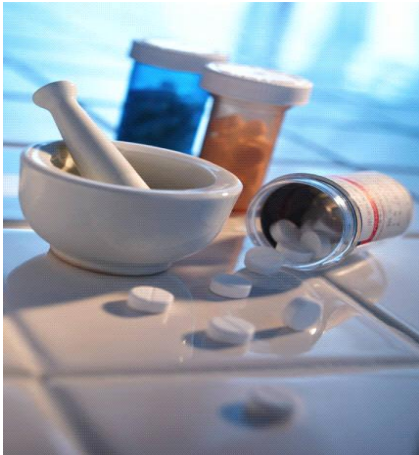


## Morning Session

CPD = 3 Hrs

### 9.30 Prescribing in Practice

Adam Smith  
General Dental Practitioner / Trainer



*This session we will look what to prescribe and when, what is justified and NHS and Private prescriptions.*

#### **Learning outcome**

*To have an understanding of what we can prescribe and when. Also to refresh our knowledge as to when it is appropriate to prescribe.*

*By the end of the session we should all be happy about filling in our prescription pads.*

*To be able to start work on the foundation skill on prescribing*



#### **THINGS TO BRING**

- 1 BNF / Other prescribing information
- 2 The Scottish Dental Clinical Effectiveness Programme guidelines on Prescribing
- 3 The Faculty of GDP guidelines on Prescribing



# Friday 2nd November

Bob Champion Education Centre

## Afternoon Session

CPD = 1 Hrs

### 13.30 Something I am doing differently in Practice

In this session we will reflection on our first 2 months in GDP and talk about something we are doing differently - how and why ?

What have been our experiences so far and what can we share with our peer group to help and support each other

Each FD will need to bring two topics for possible discussion - each FD will do a short presentation of at least one topic and have a short discussion of the modification after introducing the idea



#### Learning Objectives

To share our experiences of the first 2 months in practice

To discussion something we have modified form dental school

To reflection on that modification—why and is it justified

Does it work ? Is it safe / good practice ?

Can we benefit our peers by sharing it ?



# Friday 9th November

Skills Laboratory East Atrium NNUH



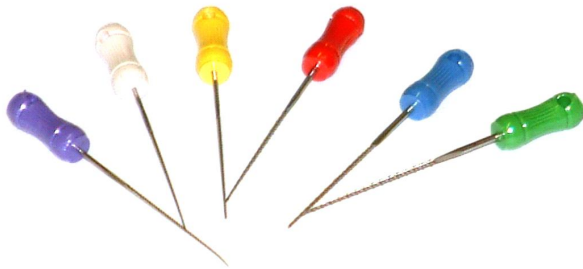
## Morning Session

CPD = 3 Hrs

### 9.30 Endodontics

Shashi Mishra  
Specialist Dental Practitioner

*The treatment of the root canal in general dental practice seems to produce a large amount of discussion, conflict, debate and worry. Endodontics has taken on the mantle of being a speciality in itself, and yet it is essentially an extremely simple process. Today we hope to obtain 'hands on' experience in many techniques that will enable us to offer endodontic therapy to our patients of higher standards. Part of the aim of the day is for each of us to try to establish the narrow path between practicality and theoretical possibility. The economics of general dental practice within the NHS must not allow us to be pushed into patterns of treatment that are not effective.*



#### **Learning outcome**

*To look at how our endodontics is going and to look at ways of improving it without having to spend a fortune. How can we make life easier for ourselves?*

### 11.00 Coffee Break

### 11.15 Endodontics Continued

### 12.45 Lunch

#### THINGS TO BRING

- 1 Several extracted teeth (Molars and premolars) and your root canal treatment instruments so that we can help you with the equipment that you have available.
- 2 This equipment is essential for the day's work



# Friday 9th November

Skills Laboratory East Atrium NNUH

## Afternoon Session

CPD = 3Hrs

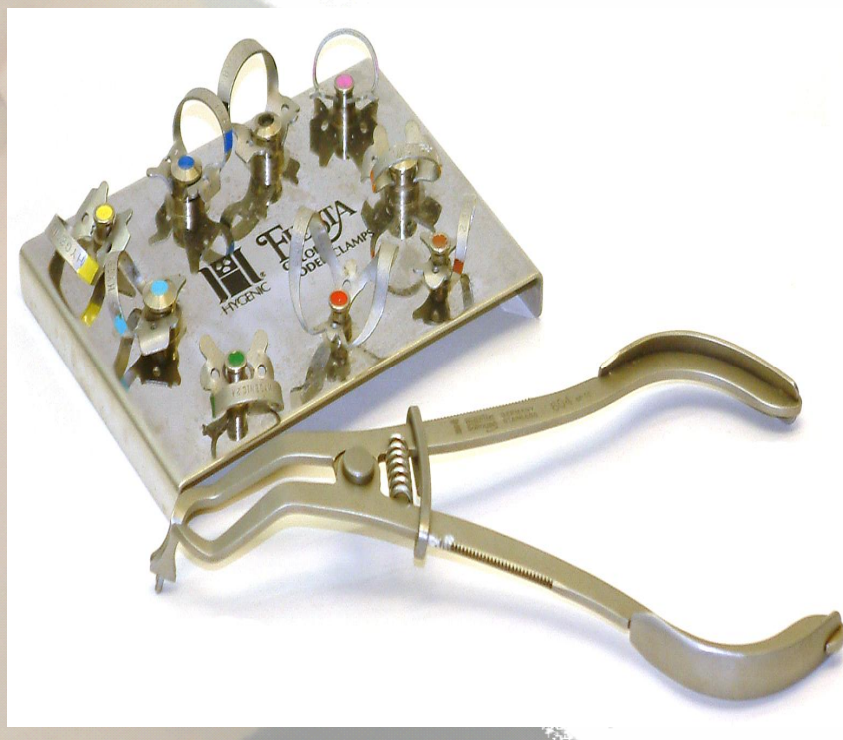
### 13.45 Endodontics Continued



- *Instruments*
- *Filling Techniques*

### 15.15 Endodontics Continued

16.30 Close



# Friday 16th November

Bob Champion Education Centre



## Morning Session

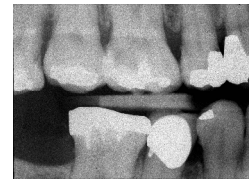
CPD = 3 Hrs

### 930 Dental Radiography and a Look at the Foundation Skill in Radiography

Einar Williams

*A session to look at dental radiography in practice and to discuss some of your own x-ray results so that we can try and achieve high quality results nearly all the time*

*Also in this session, we will look the radiography foundation Skills Module in relation to the evidence that needs to be collected and the reflective write up to complete the module*



#### 11.00 X-ray Audit

#### **Education Outcome**

By the end of the session, to have a good understanding of the audit cycle and also to have a good knowledge base to complete the Radiography Key Skills section



#### **THINGS TO BRING**

- 1 10 sets of x-rays that you have taken and had some sort of quality issue with so that we can all share our results.
- 2 Information from your practice about dental radiography that might be relevant to the foundation skill portfolio





# Friday 16th November

Bob Champion Education Centre

## Afternoon Session

CPD = 1 Hrs

### 13.30 Complaint Handling and NHS Complaint Procedures

Einar Williams

**Learning outcome - by the end of the session you should have an understanding of how to deal with issues in the practice situation, how to try and resolve issues locally, and what happens if issues / complaints go outside the practice, and who gets involved.**

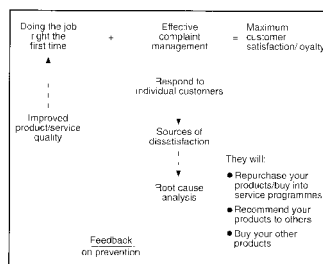


### 15.00 The Complaints procedure and what happens with private complaints?



**THINGS TO BRING**

1 A case or cases where you have had a complaint or potential complaint that you can share.



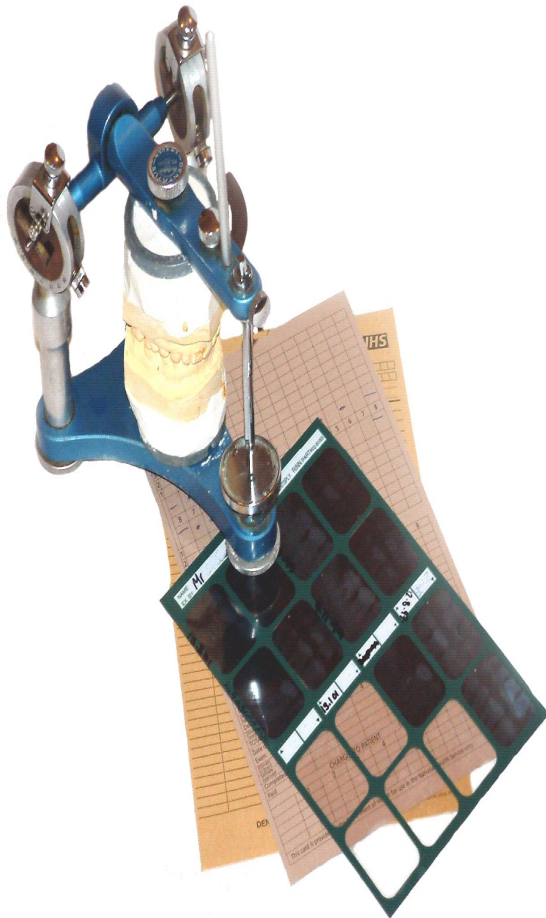


## Morning Session

CPD = 3 Hrs

### 9.30 Treatment Planning and Looking at Cases

Mr Mohammed Ali Chohan and Jinesh Vaghela



*Treatment planning is not an exact science, it is an expression of experience and knowledge in response to a perceived clinical situation. Each of us may see a problem in a manner that is different from our colleagues. Each of us will have different solutions to the problems. What we actually end up doing for our patients, once the treatment plan has been formed, will differ for each of us.*

*Today we look at models and radiographs, and then decide on treatment plans and costings. The fun comes when we compare notes!*

#### **Learning outcome**

*To look at treatment planning the whole patient and the situation in the mouth. To relate this to causation and methods of prevention. To work out a realistic plan for the patient.*

11.00 Coffee Break

11.15 Treatment Planning Continued

12.45 Lunch





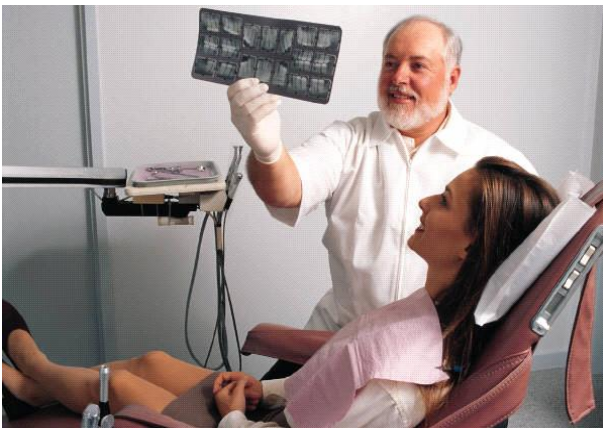
# Friday 23rd November

Bob Champion Education Centre

## Afternoon Session

CPD = 3 Hrs

### 13.30 Treatment Planning Continued



*During the afternoon we will continue to look at cases and discuss those causing some concerns either in the planning, or how to claim, or how to get patient acceptance, or any other issue around the case.*



16.30 Close

# Thursday 30th November

Skills Laboratory East Atrium NNUH



## Morning Session

CPD = 3 Hrs

9.30 Hands on Look at Crown Preparation

Mike Kelly

*During the session we will be looking at how to prepare those broken down teeth that we have to work on rather than those ideal teeth that appear in text books and on phantom head courses.*

### **Learning Outcomes**

*The session looks at the features we use in designing and preparing different types of crown to keep them on and to make them look natural, as well as fit in with the rest of the occlusion.*

11.15 Coffee Break

11.30 Crown work continued

12.45 Lunch







# Thursday 30th November

Skills Laboratory East Atrium NNUH

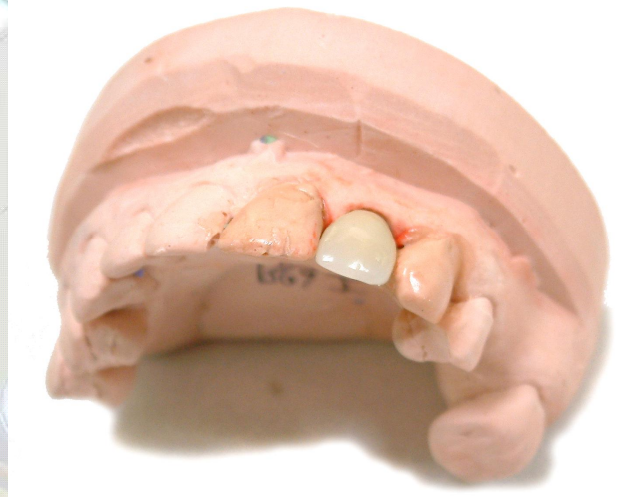
13.30

Crown work continued



16.45

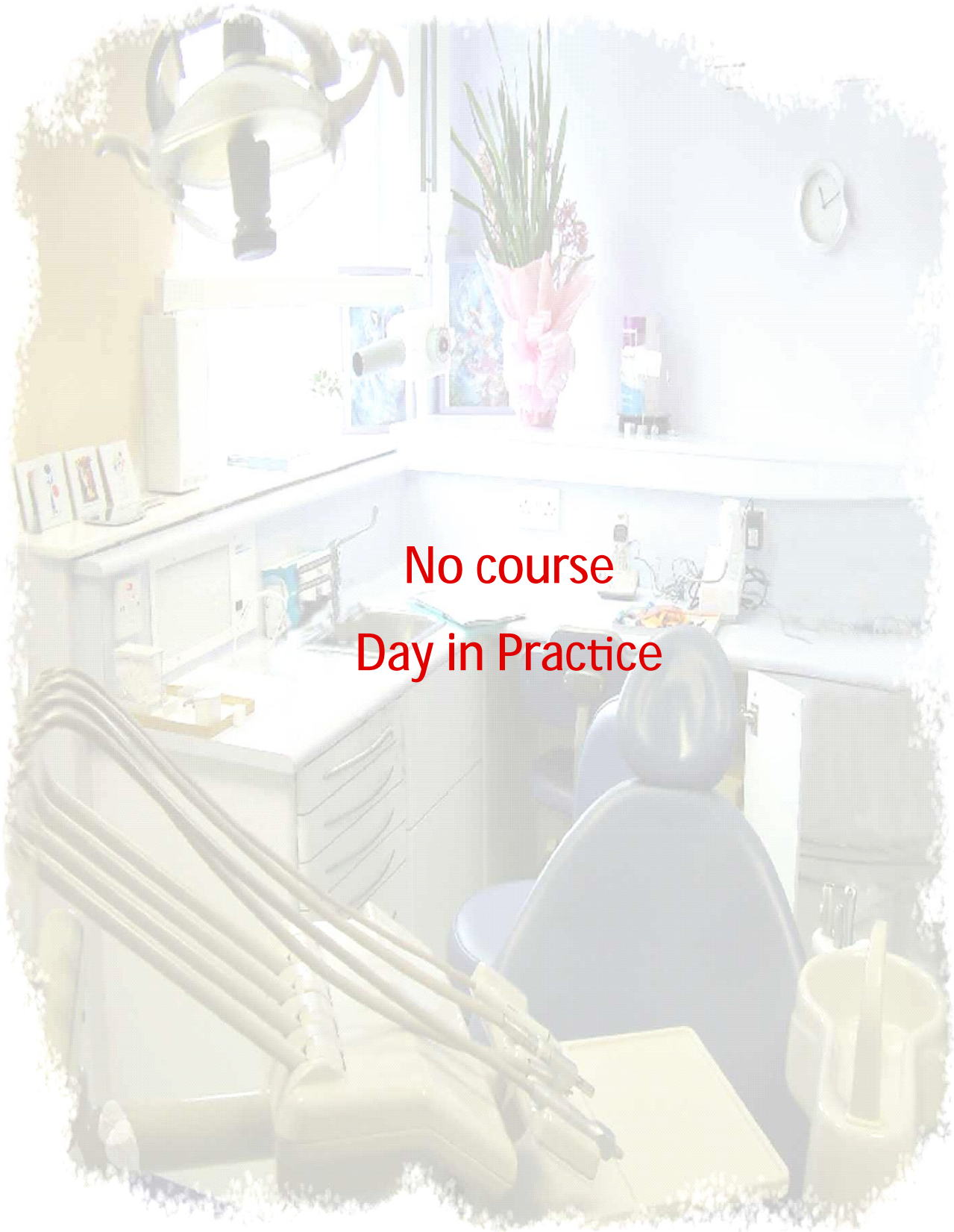
Close



#### THINGS TO BRING

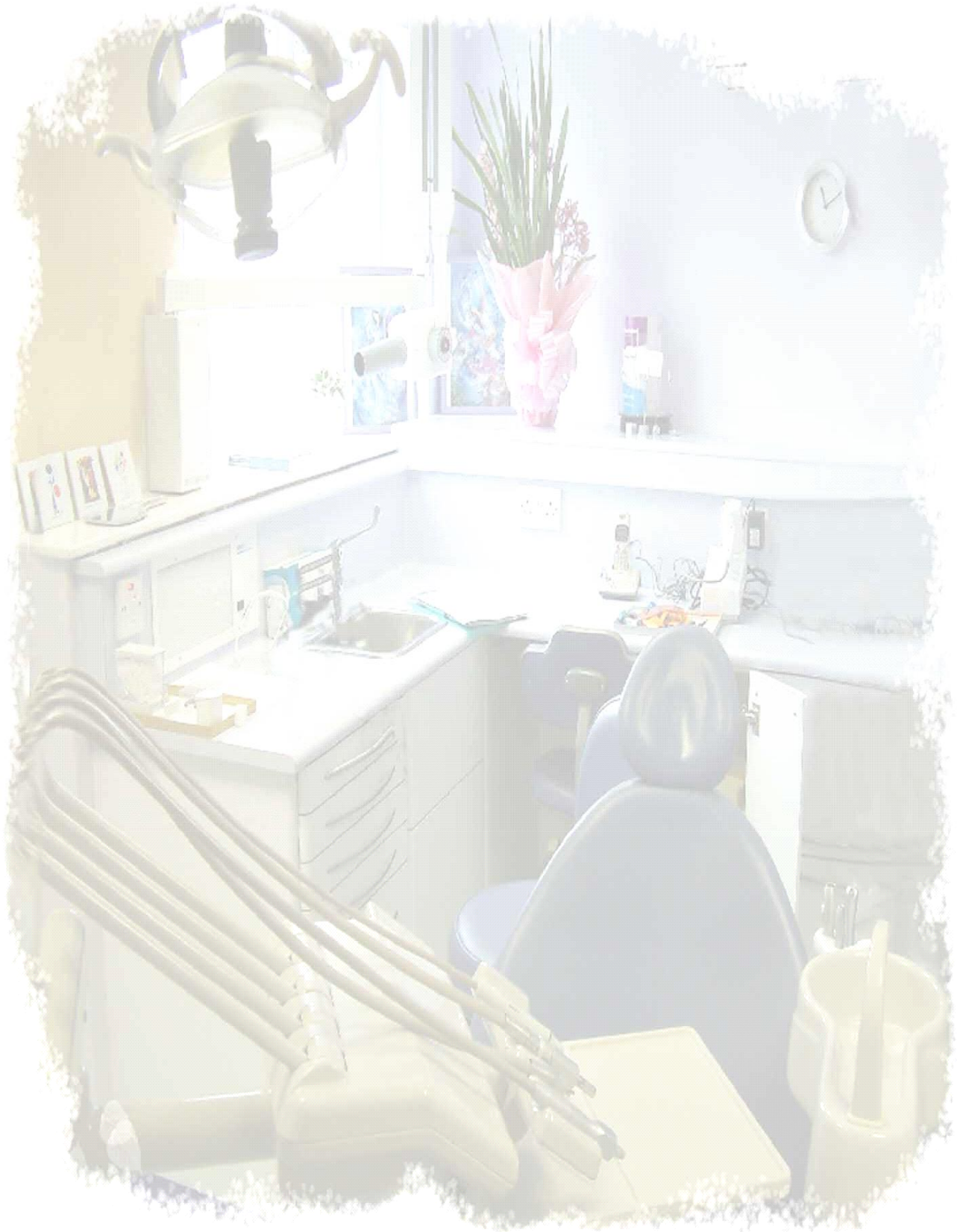
- 1 6 extracted teeth with fairly large fillings, mounted in plaster so that you have a variety of teeth to work on.

Friday 7th December



No course  
Day in Practice





# Friday 14th December

Bob Champion Education Centre



## Morning Session

CPD = 3 Hrs

### 9.30 **Foundation Skills with trainers** ( A peer review of your current progress)

This session is a peer review exercise and discussion to review the initial sections of your Foundation Skills and how you are progressing.

You will be paired with another trainer and assessment of your foundation skills will be a shared exercise. Your personal standard will be discussed and any additions / deletions that might be appropriate will also be discussed.

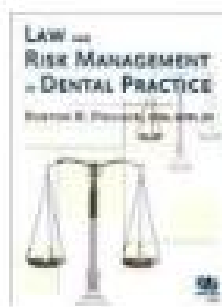
#### **Aims of session**

To review your Foundation skills and the standard required

To see that the foundation skills are developing along the right lines

#### **Learning Objective**

To be able to complete the foundation skills satisfactorily for FD completion.





# Friday 14th December

## Bob Champion Education Centre

### Afternoon Session

CPD = 1 Hrs

13.30

#### Career Options in Dentistry

Nick Lamb

**Learning outcome**

To look at the various career options and how they can be accessed. We will also investigate how to keep your options open and what postgraduate study may be required.

#### The Performer Position

**Learning Outcome**

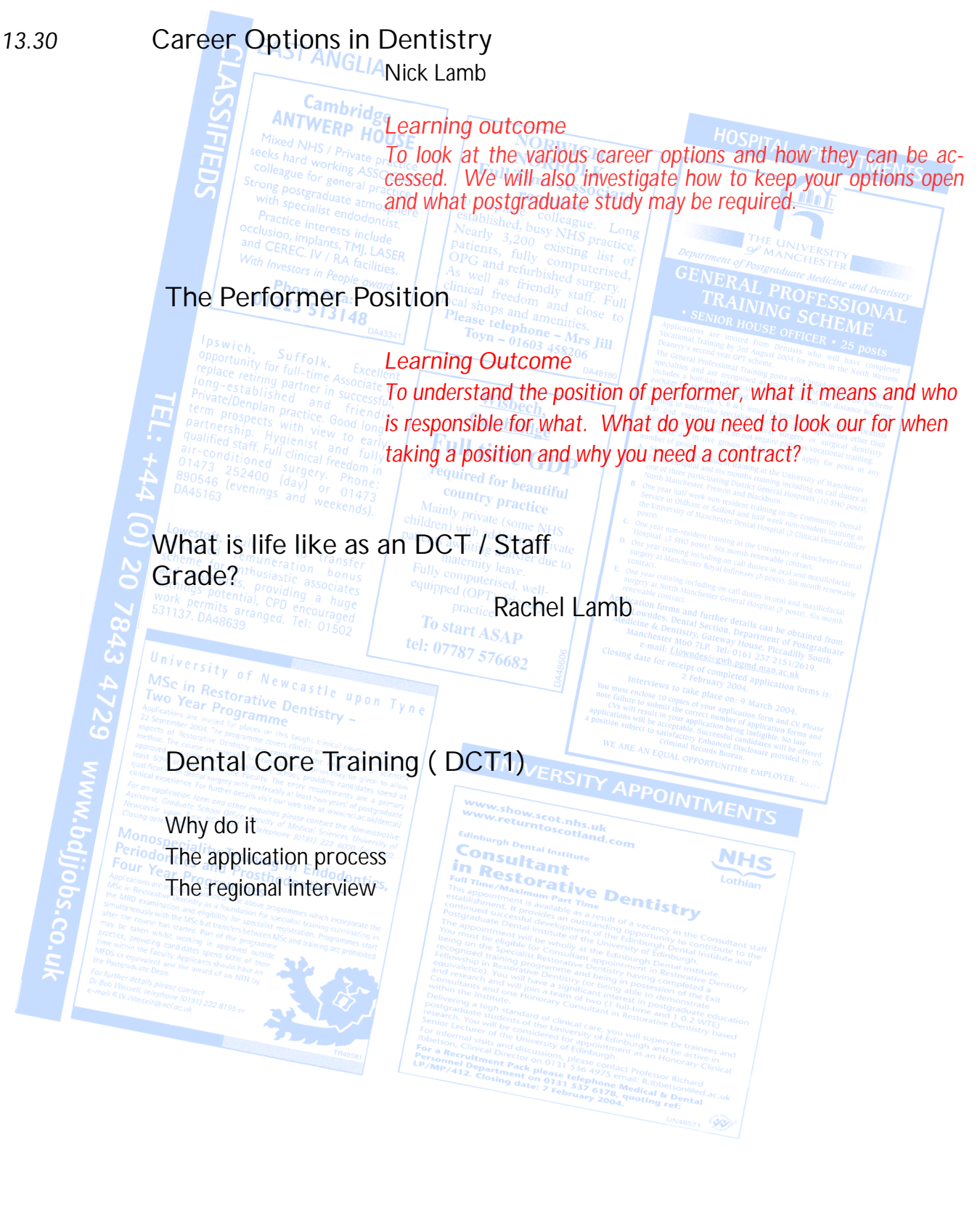
To understand the position of performer, what it means and who is responsible for what. What do you need to look out for when taking a position and why you need a contract?

#### What is life like as an DCT / Staff Grade?

Rachel Lamb

#### Dental Core Training ( DCT1)

Why do it  
The application process  
The regional interview



# PML Evidence

## Sessional Content for e-Portfolio



	Intro Day	Skills Exchange	Residential DDU	Res NHS Rules	Working together	eppp	Foundation Skills	Clinical Audit	Clin Photography	Treatment planning
<b>Professionalism</b>										
Appraisal		✓			✓	✓	✓		✓	
Clinical audit and peer review		✓	✓		✓		✓	✓	✓	✓
Confidentiality	✓	✓	✓		✓				✓	
Ethical behaviour	✓	✓	✓	✓	✓			✓	✓	✓
Critical evaluation		✓	✓		✓	✓	✓	✓	✓	✓
Decision making		✓	✓	✓	✓			✓		
GDC Scope of Practice	✓	✓	✓	✓			✓			
Whistleblowing			✓							
Management of difficult patients			✓		✓				✓	✓
Patient safety	✓	✓	✓		✓		✓	✓	✓	✓
Self-awareness	✓	✓	✓	✓	✓	✓		✓		✓
<b>Professionalism and Management</b>										
Basic Life Support training										
Consent	✓	✓	✓	✓	✓				✓	
Equality & Diversity	✓		✓		✓					
GDC Standards	✓	✓	✓	✓						
NHS complaints procedure			✓	✓						
Referring patients			✓	✓	✓					✓
<b>Management</b>										
COSHH regulations										
Dental equipment selection, care and maintenance									✓	
Data Protection		✓	✓	✓				✓		
Employment contracts/associate agreements for dentists										
Employment Law basics										
Finance										
Health & Safety requirements in dentistry		✓								
Infection control procedures		✓	✓							
NHS prescribing			✓	✓						
NHS Rules & Regulations in Dentistry			✓	✓	✓					✓
Prescribing, directing, taking, processing and interpreting radiographs										✓
Range and scope of NHS dental care		✓	✓	✓	✓			✓		✓
Record keeping		✓	✓	✓					✓	
Use of emergency drugs										
Information Governance		✓	✓	✓						
Safeguarding Children and Adults			✓							✓
<b>Leadership</b>										
Facilitating learning in others	✓	✓			✓	✓		✓	✓	✓
Quality management and improvement			✓	✓	✓	✓		✓		
Role model	✓	✓	✓		✓					✓
Teamwork	✓	✓	✓		✓	✓		✓	✓	





# Speakers

Autumn Term 2018 - 2019



## **J Hare**

GDP  
Guildhall Dental Practice  
85 Guildhall Street  
Bury St Edmunds  
Suffolk

## **E Williams**

GDP & Past ES  
Bradwell Medical Centre  
Beccles Road  
Bradwell  
Great Yarmouth  
NR31 8HB

## **Richard Keeler**

Lovewell Blake (Chartered Accountants)  
Sixty Six  
North Quay  
Gt Yarmouth  
NR30 1HE

## **N Lamb**

GDP & Past ES  
Island house Dental Surgery  
2 Station Road  
Woodbridge  
Suffolk  
IP12 4AU

## **B Harvey**

**Dental Defence Union**  
230 Blackfriars Road  
London.  
SE1 8PJ

## **Denver Fester**

GDP & ES  
Thorpe Dental Centre  
Mary Chapman Close  
Dussindale  
Norwich  
NR7 0UD

## **M Brown**

MBS2 Training  
5 Arlington way  
Thetford  
Norfolk  
IP24 2DZ

## **S Mishra**

Specialist Endodontist  
Market Hill Dental Care  
6-8 Market Hill  
Royston  
SG8 9JL

## **J Vaghela**

GDP and Educational Supervisor  
Cobbins Brook Smile clinic  
28 Harvey lane  
Waltham Abbey  
Essex  
EN9 3BT

## **M A Chohan**

GDP and Educational Supervisor  
Cobbins Brook Smile clinic  
28 Harvey lane  
Waltham Abbey  
Essex  
EN9 3BT

## **M Kelly**

GDP and TPD  
Health Education Kent Surrey and Sussex  
7 Bermondsey Street  
London  
SE1 2DD

## **A Schiller**

Community Dental director and educational supervisor  
Bloomfield House Dental Surgery  
Looms Lane  
Bury St Edmunds  
IP33 1HE



# Speakers

Autumn Term 2018 - 2019

## **Ifaniyi Oshiga**

GDP & ES  
Beechcroft Dental Practice  
Beechcroft  
New Costessey  
Norwich  
NR5 0RS

## **Carla Martins**

GDP & ES  
Beechcroft Dental Practice  
Beechcroft  
New Costessey  
Norwich  
NR5 0RS

## **Adam Smith**

GDP & ES  
Thorpe Dental Centre  
Mary Chapman Close  
Dussindale  
Norwich  
NR7 0UD

# Calendar 2018 -2019



## 2018

Friday 7th September

10th—12th September ( One day)

Thursday 13th September (9.30 am) to  
Friday 14th September (4.30pm)

Friday 12th October

Wednesday 24th October

Friday 14th December

### First Day of Autumn Term

Study Day at Bob Champion Centre NNUH  
Clinical Skills refreshment day—with buddy  
practice

Residential Course for Trainees at Park  
Farm Hotel Hethersett

### Early Stage peer review one—one session

### Norfolk LDC / Local BDA —Dental Insights Workshop

13.00—21.00 Park Farm Hethersett.

Review of Foundation Skills with trainers  
**Last Day of Autumn Term**

## 2019

4th to 31st January

Friday 1st February

Friday 5th April

Friday 3rd May

Friday 14th June

Friday 28th June

Practice Mid Year Visits - dates and time to  
be arranged.

### First Day of Spring Term

### Last day of Spring Term

### First Day of Summer Term

Clinical Audit Presentations

### Last Day of Summer Term

ESs present all day from 10.00am.