

Postgraduate Education Centre	Payment Information
Basildon	Payment should be submitted within 7 days of booking a course. Cheques should be made payable to:  Basildon & Thurrock University Hospital NHS Trust and should be sent to the address below. Payments can also be taken by card – please have your booking reference number when making a payment.  Janet Ferriter  Directorate of Education, Training & Research  Education centre  Basildon & Thurrock University Hospital NHS Trust  Nethermayne  Basildon  Essex SS16 5NL
Bedford	Cheques payable to 'Bedford Hospital NHS Trust'  Address:- Dental Administrator Learning & Education Centre Bedford Hospital NHS Trust Ampthill Road Bedford MK42 9DJ  Card payments can be made to the General Office by calling 01234 792109
Cambridge	Please either send a cheque to:- PGMC Box 111 Addenbrooke's Hospital Hills Road Cambridge, CB2 0SP and payable to 'Addenbrooke's NHS Trust' Or pay by debit/credit card over the phone – 01223 217105. Please make payment within 7 days of your booking



Colchester	Please send Cheques to:- Wendy Lodge (Postgraduate Dental Administrator) Oracle Dental Croup 12 Church Street Coggeshall Essex CO6 1TU. Cheques payable to: - Colchester Hospital University Foundation Trust or CHUFT.
East and North Herts	Please make cheques payable to East & North Herts NHS Trust  Send to:  Lister Education Centre, L30  Lister Hospital  Coreys Mill Lane
	Stevenage Herts SG1 4AB
Great Yarmouth	Cheques payable to James Paget University Hospitals NHS Foundation Trust  Cheques to be sent to:- PGME, Dental Admin, Education and Training Centre James Paget University Hospital Lowestoft Road, Gorleston Gt Yarmouth NR31 6LA
	Please state Booking reference number on back of the cheque.



Harlow	Cheques should be made payable to 'The Princess Alexandra Hospital NHS Trust'.  Please put the reference number, course title, course date and the delegate name on the back of the cheque which should be sent to:  Andrew Close  Dental Administrator  Medical Education Department  Parndon Hall  Princess Alexandra Hospital  Hamstel Road  Harlow  Essex CM20 1QX
Ipswich	Cheques made payable to 'Ipswich Hospital NHS Trust' should be received within 7 days of booking or we will cancel your booking from the system. Please quote booking reference number on back of cheque.  Please send cheques to:  Dental Administrator (Postbag C359) The Postgraduate Centre Ipswich Hospital Heath Road IPSWICH Suffolk IP4 5PD  Once cheque has been received by us you will be sent an email confirming receipt. Please check your 'My Courses Page' for further confirmation.



Luton and Dunstable	Payment should be submitted within 7 days of booking a course.  Paying by BACS:  BACS DETAILS: BARCLAYS BANK, LUTON  ACCOUNT: LUTON AND DUNSTABLE HOSPITAL POSTGRADUATE EDUCATION  BARCLAYS ACCT NO: 30607150 SORT CODE: 20 53 30  IBAN GB34BARC20533030607150 SWIFTBIC BARCGB22  NOTE: Ensure you state your name and booking reference number as your payment transfer reference.  In addition to this please email me (Gillian.Oduro@ldh.nhs.uk) to confirm your payment once completed.
Norwich	Please make cheques payable to: Norfolk & Norwich University Hospital and send to:  Melanie Minns NANIME Norfolk & Norwich University Hospital NHS Foundation Trust Colney Lane Norwich Norfolk NR4 7UY
Peterborough	Cheques to be made payable to: "Peterborough & Stamford Hospitals NHS Foundation Trust Send to:  Anne Rixen Dental Administrator Medical & Dental Education Dept: 401 Peterborough City Hospital Edith Cavell Campus Bretton Gate Peterborough PE3 9GZ