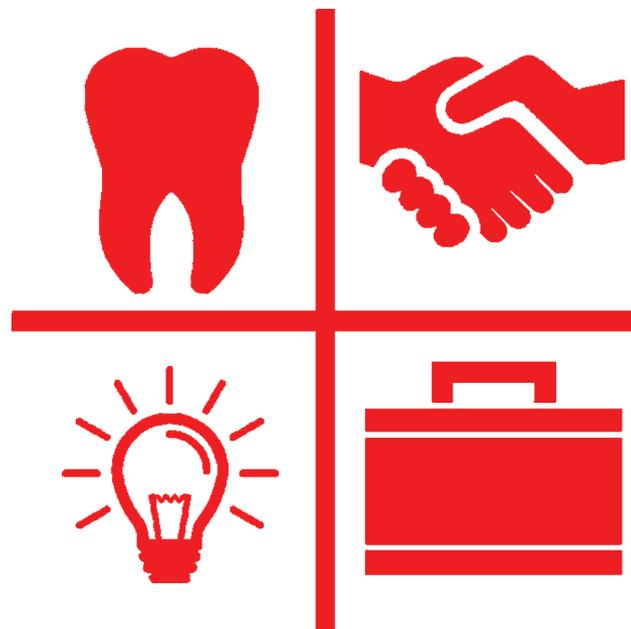


# Derbyshire Dental Foundation Training Scheme



**Whole Year Term Programme 2021-2022**





# Derbyshire Dental Foundation Training Scheme

## Kingsmill Hospital Conference Centre

Kings Mill Hospital, Mansfield Road, Sutton in Ashfield, Notts. NG17 4JL

Tel: 01623 622515 ext 3647

## Royal Derby Hospital, Education Centre

Uttoxeter Rd, Derby DE22 3NE

Tel: 01332 340131

Regional Postgraduate Dental Dean	<b>Andrew Dickenson</b>
Regional Deputy Postgraduate Dental Dean, Early Years	<b>Deborah Manger</b>
Associate Dental Dean for Regional Trainee Support	<b>Fleur Kellett</b>
Regional Dental Account Manager	<b>Rivie Mayele-Tamina</b>
Regional Dental Faculty Support Officer	<b>Patti Bradshaw, Jemma Brighton</b>
Regional Faculty Support Administrator	<b>Peta Wright, Kapil Nandha</b>
Postgraduate Centre Manager	<b>Margaret Murray</b>
Scheme Administrator	<b>Kalawatee Ramsewak</b>
Training Programme Director	<b>Alexander Hannah</b> BChD, MFGDP Broadwalk Dental Practice 3 Grosvenor Mansions, Broadwalk, Buxton, SK17 6JH 01298 214601 Alexander.Hannah@hee.nhs.uk



# Derbyshire Dental Foundation Training Scheme

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# Derbyshire Dental Foundation Training Scheme

## Kingsmill Hospital Conference Centre



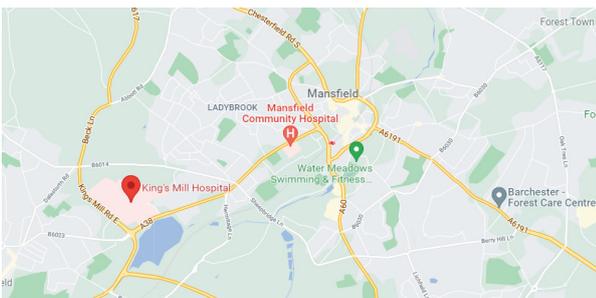
Kingsmill has a state-of-the-art Haptic suite specifically for Dental training. There is also a large phantom head room, however occupancy is currently limited to ten people including speakers. We have access to other rooms depending on the format of the study day to be delivered.

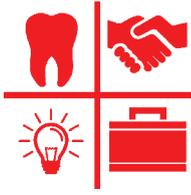


## Location

How to find us from the M1 Leave the M1 at Junction 28 Follow signs for A38 to Mansfield Proceed through six sets of traffic lights - you will see a large reservoir on your right. At the next set of lights turn right to Mansfield. The entrance to King's Mill Hospital is on your left.

The approach to Kingsmill Hospital from the M1 is notoriously busy, please allow plenty of time for this. Once at the Hospital please park in the main car park at the front of the Hospital. The ground floor of the education centre is currently being used as a Covid vaccination centre. The usual entrance cannot be used. Please enter the Hospital via the Main Entrance. Proceed along the main corridor past Costa and the lifts on your left, when you come to the end of the main corridor turn right and follow the signs for A and E. Go to the end of that hallway and there will be two elevators. Take these to the second floor. When you exit take the first right turn and follow the signs for medical education .



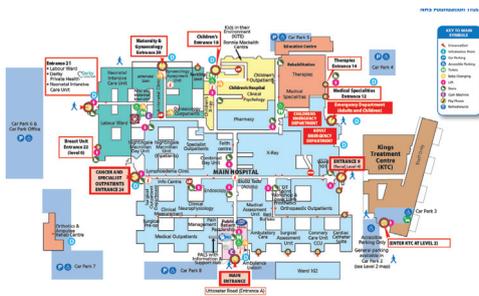


# Derbyshire Dental Foundation Training Scheme

## Royal Derby Hospital, Education Centre



The Royal Derby Hospital has a dedicated wet room for teaching clinical skills. The wet room is fully equipped for the delivery of oral surgery study days. The education centre can be found towards the back of the Hospital.



## Location



Getting to the Hospital is relatively easy, however parking is always very restricted at The Royal Derby and you may well have to queue for a space. Please leave plenty of time for this. The education centre is well signposted from all entrances to the hospital.



# Whole Year Term

## Venues and Subjects

<b>Friday 10th September</b>	Regional Induction - Welcome and Introduction Using the Dental ePortfolio Introduction to the GDC The NHS Business Services Authority	<i>Virtual Remote Learning Platform - Links to be confirmed.</i>
<b>Monday 13th September</b>	Scheme Induction	<i>Kingsmill</i>
<b>Monday 13th September</b>	Clinical Skills Refresher	<i>Kingsmill</i>
<b>16th and 17th September</b>	Oral Surgery	<i>RoyalDerbyHospital</i>
<b>18th October</b>	Treatment Planning	<i>Remote</i>
<b>11th October</b>	Quality Management	<i>Remote</i>
<b>14th and 21st October</b>	Restorative	<i>RemotelandKingsmill</i>
<b>29th October</b>	Removable Prosthetics - Complete Dentures Removable Prosthetics - Partial Dentures	<i>Remote</i>
<b>2nd November</b>	Communication Skills	<i>Remote</i>
<b>10th and 11th November</b>	Endodontics	<i>Kingsmill</i>
<b>19th November</b>	Milestone 1 - Emergency Case	<i>Kingsmill</i>

<b>2nd and 3rd December</b>	Periodontology	<i>Kingsmill</i>
<b>9th and 10th December</b>	Occlusion & Toothwear	<i>Kingsmill</i>
<b>15th December</b>	Paediatric Dentistry	<i>Kingsmill</i>
<b>Friday 4th February</b>	Milestone 2 - Molar Endodontic Case (APlan)	<i>Kingsmill</i>
<b>7th April</b>	Health and Safety	<i>Kingsmill</i>
<b>11th May</b>	Behavioural Change	<i>Kingsmill</i>
<b>13th May</b>	Medicolegal (Ethics and Complaints Handling)	<i>Kingsmill</i>
<b>23rd June</b>	Audit Presentations	<i>Kingsmill</i>
<b>24th June</b>	Accounts, Finance and Dental Contracts	<i>Remote</i>
<b>1st July</b>	Milestone 3 - Full Case (APIAN)	<i>Kingsmill</i>
<b>Thursday 7th July</b>	Orthodontics Implants	<i>CampbellAcadamy</i>
<b>Friday 8th July</b>	Celebration Event	<i>Venue</i>

## Important Dates and Deadlines

Early Stage Review	Friday, 5 November 2021
Milestone 1 Presentation	Friday, 19 November 2021
PSQ	Friday, 24 December 2021
MSF	Friday, 24 December 2021
Milestone 2 Presentation	Friday, 4 February 2022
Audit Report	Thursday, 23 June 2022
eLiFT	Friday, 1 April 2022
Milestone 3 Presentation	Friday, 1 July 2022
IRCP	17th and 18th February 2022
FRCP	Friday, 15 July 2022



# Friday 10th September

Virtual Remote Learning Platform - Links to be confirmed.

## Morning Session

09.00

### Regional Induction - Welcome and Introduction

CPD Hrs = 6

#### Deborah Manger

Regional Deputy Postgraduate Dental Dean, Early Years



*This session is a welcome to all the new Foundation Dentists in the Midlands and East Region and to introduce and orientate them to their Dental Foundation Training year. It will help everyone develop their role as a Foundation Dentist throughout the year by providing information about the content and timelines that have to be maintained. Completion of Dental Foundation Training has specific requirements and these will be outlined and discussed.*

#### Objectives

- Explain what the Dental Foundation Training year involves, the induction process, the support services available and the commitment needed to complete the year.
- Provide experience, access to and navigation of the Dental Foundation Training e-portfolio, Intrepid Course Manager, APlan and the HEE-M&E website.
- Define the RCP process involved in the satisfactory completion of Dental Foundation Training.

#### Learning Content

- Be able to demonstrate an understanding of learning styles and reflection.
- Have a recognition of their peer group and Midlands & East HEE personnel together with an enhanced ability to work with others as a team.
- Recognise the need for professional and ethical behaviour and have knowledge of the NHS rules and regulations.

#### GDC Outcomes: A B C D





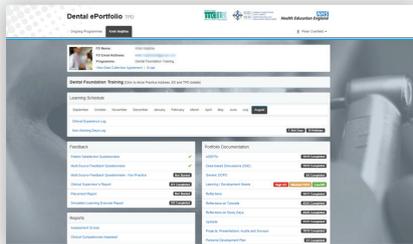
# Friday 10th September

## Virtual Remote Learning Platform - Links to be confirmed.

0.00 Using the Dental ePortfolio

### Peter Cranfield

TPD & Regional Advisor for Projects & Innovation



*The Dental ePortfolio is an online record of your progress and development throughout the Foundation Training year. Not only does it contain your reflective comments on your experiences and learning, but it also records all your achievements and their assessments. It provides tools for gaining feedback from the dental team around you, and also from your patients. It also logs your clinical work and growth. Timely completion of the ePortfolio is essential and this session is an opportunity to learn about the content and hidden depths of the ePortfolio.*

10.50 Break

11.00 Introduction to the GDC

### Elena Scherbatykh

Policy Manager · General Dental Council



*The General Dental Council re an independent organisation which regulates dentists and dental care professionals in the UK. They set dental standards, hold a register of qualified dental professionals, quality assure education and investigate concerns about treatment or conduct.*

### Objectives

- To learn about the role and structure of the GDC.
- To learn about how the GDC regulates the profession
- To learn about professional and ethical responsibilities of registrants

### Learning Content

- FD's responsibilities as Dental Professionals
- How the GDC functions.
- What sanctions can be applied to registrants in breach of their professional standards

### GDC Outcomes: A B C D

12.00 Lunch



# Friday 10th September

## Virtual Remote Learning Platform - Links to be confirmed.

### Afternoon Session

12.30

### The NHS Business Services Authority

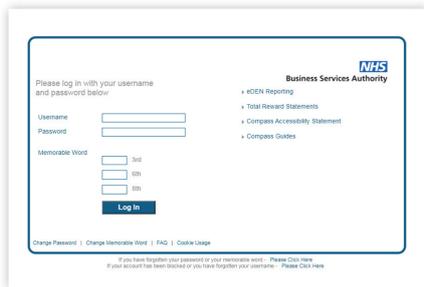
Speaker role

*The NHS BSA support those essential providers of services to the NHS, dental providers and performers. They are responsible for processing all the claims we make in practice for the treatment that we provide for our patients; a total of over 43.6 million dental claims per year.*

*Our access to the BSA is often through the Compass portal, where we can see and update information about ourselves as dental performers and our dental claims.*

*Today's webinar will give us insight into the work of the BSA and requirements of the NHS Dental Regulations which direct and control our dental care provision.*

*The day will be completed by a short session from Deborah Manger.*





# Monday 13th September

Kingsmill

## Morning Session

09.30

Scheme Induction

CPD Hrs = 6

### Speaker name

Speaker role

*Learn about the Dental Foundation Training year, the induction process, the support services available and the commitment needed to complete the year.*

### Objectives

- *To introduce and orientate delegates to the Dental Foundation Training programme.*
- *To give delegates tools to develop their role as a Foundation Dentist throughout the year.*
- *Inform delegates of the requirements of Foundation Training and to develop teamwork skills.*

### Learning Content

- *Be able to demonstrate an understanding of learning styles and reflection.*
- *Define the timeline of the Dental Foundation Training year.*
- *Have a knowledge of their peer group and Midlands & East HEE personnel together with an enhanced ability to work with others as a team.*

**GDC Outcomes: A B C D**



# Monday 13th September

Kingsmill

## Afternoon Session

09.30

Clinical Skills Refresher

CPD Hrs = 6

### Speaker name

Speaker role

*To assist Foundation Dentists in choosing which materials, equipment and techniques to employ when directly restoring posterior teeth.*

### Objectives

- *Evaluate the current status of direct posterior restorations, material selection, cavity design and where relevant, bonding protocols.*
- *Define how isolation/moisture control aids the placement of certain materials.*
- *Undertake practical exercises to reinforce protocols on contemporary matrix selection, placement of composite and amalgam, alongside shaping, finishing and polishing of these materials.*

### Learning Content

- *Critique from improved knowledge and ability, when to use which material where for direct posterior restorations.*
- *To have enhanced practical skills in restoring posterior teeth, using a variety of techniques and equipment, to an appropriate form, to provide a functional restoration.*

**GDC Outcomes: A C**



# 16th and 17th September

RoyalDerbyHospital

## Day Session

09.30

Oral Surgery

CPD Hrs = 6

### Rajashree Sreenivasan

Speaker role

*Allow participants to become more competent in oral surgery procedures undertaken in primary care, including the use of flaps and bone removal where appropriate.*

#### Objectives

- *Allow participants to become more competent in oral surgery procedures undertaken in primary care, including the use of flaps and bone removal where appropriate.*
- *Define local anaesthetic pharmacology, appropriate use of local anaesthetics and potential complications and their management.*
- *Provide practical training in the principles of assessment, flap design, bone removal and sectioning of teeth that require this approach for removal, including discussion of instrument selection (the surgical armamentarium) to undertake minor oral surgery procedures in general dental practice.*
- *Identify appropriate post-operative care and pain management for oral surgery patients.*

#### Learning Content

- *Evaluate and demonstrate application in the diagnosis, treatment and aftercare of patients requiring exodontia in general dental practice.*
- *Demonstrate greater skill and knowledge of methods of providing simple oral surgery and the instruments used to aid this.*
- *List the relevant guidance relating to oral surgery care in general dental practice.*

#### GDC Outcomes: A C



18th October

Remote

## Morning Session

09.30

### Treatment Planning

CPD Hrs = 6

#### Jin Vaghela / Ali Chohan

Speaker role

*To be able to provide a comprehensive treatment plan that the patient understands and that meets the patient's needs.*

#### Objectives

- *Explore the multiple factors involved in the development of a patients' treatment plan for NHS care.*
- *Review the methods of assessing a patient's needs, wishes, requirements and the treatment options available for each patient in relation to the NHS regulations.*
- *Evaluate the skills necessary to be able to manage, involve and communicate to a patient the options and content of a treatment plan including patient's responsibilities and preventive regimes, or any need for referral.*

#### Learning Content

- *Identify and clarify a patient's treatment needs and requirements in relation to their wishes and expectations.*
- *Formulate suitable and effective treatment plans for patients including options for treatment modalities within the NHS regulations, including the need for any referral.*
- *Recognise the level of communication required to discuss with a patient an effective treatment plan in a manner which manages their expectations, wishes and requirements in an ethical and professional manner.*

#### GDC Outcomes: A B C D



11th October

Remote

## Morning Session

09.30

### Quality Management

CPD Hrs = 6

#### Jin Vaghela / Ali Chohan

Speaker role

*To review the terminology and basic functions of cameras and accessory equipment used in dental clinical photography, allowing the Foundation Dentist to take good quality clinical images.*

#### Objectives

- *Identify the importance of obtaining valid consent from patients and keeping full and contemporaneous records alongside consent policies and procedures required when taking, storing and publishing clinical photographic images.*
- *Evaluate use of the most optimal equipment, camera settings and accessory equipment to produce high quality clinical images and to be able to diagnose if how to improve suboptimal images.*
- *Recognise the use of the wider team to aid image production of a high standard and how to use software to prepare images for use in presentations and projects.*

#### Learning Content

- *Demonstrate consistent, high quality clinical images to be used for patient education, building their own clinical portfolio and for coursework submissions throughout the training year.*
- *Evaluate their own clinical images to troubleshoot how to improve them where issues arise.*
- *Construct a systematic approach to make clinical photography routine in the Foundation Dentist's daily workflow.*

#### GDC Outcomes: A C



# 14th and 21st October

RemotelandKingsmill

## Day Session

09.30

Restorative

CPD Hrs = 6

### Saquib Aziz

Speaker role

*To provide Foundation Dentists with an update on contemporary materials, equipment, posture, clinical techniques for the fabrication of final restorations for the following, including: temporisation, Anterior veneers, Onlays, Adhesive bridgework, Full coverage crowns – adhesive/bonded and conventional*

### Objectives

- *Describe the principles involved in the ideal preparations and how to modify techniques when the ideal cannot be achieved.*
- *Identify appropriate use of material choice for each type of preparation.*
- *Undertake a series of practical exercises to reinforce protocols associated with indirect anterior and posterior preparations and provision of temporaries.*

### Learning Content

- *FDs will be able to evaluate and critique their own preparations when they return to their training practices.*
- *To have enhanced practical skills in indirect preparations of anterior/posterior teeth, using a variety of techniques and equipment.*
- *Assess material selection for different types of indirect preparations.*

### GDC Outcomes: A C



29th October

Remote

## Day Session

09.30

### Removable Prosthetics - Complete Dentures

CPD Hrs = 6

**Jin Vaghela / Ali Chohan**

Speaker role

*To provide a solid set of principles in complete denture fabrication focusing on correct diagnosis, impressions, bite registration trial insertion and definitive insertion with aftercare.*

#### Objectives

- *Define the principles of provision of complete dentures in a general dental practice setting.*
- *Identify the methods of obtaining and interpreting diagnostic casts and gathering relevant information in formulating a diagnosis, prognosis and treatment plan for patients requiring complete dentures.*
- *Describe the planning, design prescription and delivery of effective complete prostheses, including communication with the dental laboratory team, to provide effective patient care.*

#### Learning Content

- *Describe the planning, design prescription and delivery of effective complete prostheses, including communication with the dental laboratory team, to provide effective patient care.*
- *Can demonstrate how to take excellent impressions for complete dentures and their importance (based on the initial diagnosis of each edentulous case).*
- *Perform accurately inter-arch relationship records and know when to take a facebow record, including assessment of tooth shape and size.*

**GDC Outcomes: A C**

**Jin Vaghela / Ali Chohan**

Speaker role

*To provide a solid set of principles in partial denture fabrication focusing on correct diagnosis, impressions, bite registration trial insertion and definitive insertion with aftercare.*

**Objectives**

- *Define the principles of provision of partial dentures in a general dental practice setting.*
- *Identify the methods of obtaining and interpreting diagnostic casts and gathering relevant information in formulating a diagnosis, prognosis and treatment plan for patients requiring partial dentures.*
- *Describe the planning, designing prescription and delivery of effective partial prostheses, including communication with the dental laboratory team, to provide effective patient care.*

**Learning Content**

- *Demonstrate how to take excellent impressions for partial dentures and their importance (based on the initial diagnosis of each case) as well as evaluate any issues.*
- *Recognise how to undertake partial denture design in a predictable and methodical manner.*

**GDC Outcomes: A C**



# 2nd November

Remote

## Day Session

09.30

### Communication Skills

CPD Hrs = 6

#### Jason Stokes

Speaker role

*To demonstrate the importance of communication and introduce Foundation Dentists to a range of skills they can use to communicate effectively with patients, team members and colleagues.*

#### Objectives

- *Raise awareness of the importance of communication skills.*
- *Evaluate and assess clinician and patient interactions.*
- *Identify successful strategies to improve communication.*

#### Learning Content

- *Participants will be able to describe how stress affects their own communication with others and define the factors that affect the behaviours and communication of others.*
- *Differentiate the importance of non-verbal communication and active listening.*
- *Explain the range of skills required for dealing with a complaint and for providing feedback to colleagues.*

**GDC Outcomes: A B D**



# 10th and 11th November

Kingsmill

## Day Session

09.30

Endodontics

CPD Hrs = 6

### Phil Mullen

Speaker role

*To give Foundation Dentists greater confidence, knowledge and technical ability in the diagnosis and treatment of apical and pulpal pathology. To allow Foundation Dentists to understand the factors involved in restoring the endodontically treated tooth.*

### Objectives

- *Review current concepts in the prevention of apical and pulpal pathology.*
- *Describe the pathophysiology of the pulp-dentine complex and the symptoms of pulp-dentine pathology.*
- *Undertake practical training to have a greater knowledge of the principles of endodontic access, canal preparation, canal irrigation, obturation and the restoration of the endodontically treated tooth.*

### Learning Content

- *Demonstrate an enhanced knowledge and ability to manage patients with endodontic problems.*
- *Demonstrate greater skill in the treatment of endodontically involved teeth.*
- *Evaluate how to restore the endodontically treated tooth.*

**GDC Outcomes: A C**



19th November

Kingsmill

## Day Session

09.30

Milestone 1 - Emergency Case

CPD Hrs = 6

**Alexander Hannah**

*This session will be used for Foundation Dentists to present their Milestone 1 Emergency Case.*

### Objectives

- *Learn to use the case of a patient with dental trauma or a dental emergency to reflect on clinical skills of analysis and care provision together with improved presentation skills.*

### Learning Content

- *Knowledge and experience of the power of self and peer reflection in personal development.*
- *Improvement in the provision of patient care through use of reflection, analysis and planning.*

**GDC Outcomes: A C**



# 2nd and 3rd December

Kingsmill

## Day Session

09.30

Periodontology

CPD Hrs = 6

### Shazad Saleem

Speaker role

*Review the current Classification of Periodontal Diseases 2017 and its implementation in General Dental Practice.*

#### Objectives

- *Explain how to formulate individualised, written care or treatment plans for patients according to their individual circumstances.*
- *Describe how to monitor therapeutic outcomes and ensure that appropriate follow-up care is arranged.*

#### Learning Content

- *Demonstrate an understanding of the aetiology, diagnosis and classification of periodontal disease and be able to explain this to patients.*
- *Evaluate the periodontal tissues and provide a differential diagnosis of the patient's periodontal condition.*
- *Be able to integrate and deliver optimal periodontal care under the existing General Dental Service contract and assess when to refer a patient for more specialised periodontal care or to secondary care services.*

**GDC Outcomes: A C**



# 9th and 10th December

Kingsmill

## Day Session

09.30

### Occlusion & Toothwear

CPD Hrs = 6

#### Jin Vaghela / Ali Chohan

Speaker role

*To build on the undergraduate knowledge and understanding of occlusion and toothwear.*

#### Objectives

- *Define the ideal of the static and dynamic dentition.*
- *To be able to recognise tooth surface loss and its causes.*
- *To understand the principles of conformation and reorganisation.*
- *To review current methods for restoring and replacing teeth in clinical practice.*

#### Learning Content

- *Define the vocabulary used in the study of occlusion and recognise the concepts of occlusion and its importance in dental care.*
- *Identify how and when to use a facebow, carry out a comprehensive examination of the articulatory system, record RCP and recognise the relationship between these areas and the principles involved in occlusion.*
- *Demonstrate knowledge of tooth surface loss, its diagnosis, aetiology and treatment.*

#### GDC Outcomes: A C



# 15th December

Kingsmill

## Day Session

09.30

Paediatric Dentistry

CPD Hrs = 6

### Halla Zaitoun & Grainne Yesudian

Speaker role

*The aim of this day is to review current best practice in the dental management of paediatric patients. This will be discussed using a series of case studies (plus the use of models to conduct hands on exercises).*

#### Objectives

- *Assess and list our responsibilities in relation to paediatric management within in general dental practice.*
- *Demonstrate the use of stainless steel crowns on models to help develop the skills to use the Hall technique in a reliable manner.*

#### Learning Content

- *Perform a clinical assessment, special investigations and immediate management of acute dental trauma.*
- *List current treatment protocols in managing symptomatic/ asymptomatic primary teeth and be able to apply current restorative techniques to manage various scenarios.*
- *Recognise when a stainless steel crown is the preferred treatment option in and demonstrate delivery of this treatment modality.*
- *Be able to evaluate our responsibilities to provide safeguarding for children within a general dental environment.*

**GDC Outcomes: A B C D**



# Friday 4th February

Kingsmill

## Day Session

09.30

### Milestone 2 - Molar Endodontic Case (APlan)

CPD Hrs = 6

#### Alexander Hannah

Speaker role

*This session will be used for Foundation Dentists to present their Milestone 2 Endodontic Case.*

#### Objectives

- *Knowledge and experience of the power of self and peer reflection in personal development.*
- *Improvement in the provision of patient care through use of reflection, analysis and planning.*

#### Learning Content

- *Assess and treatment plan appropriately.*
- *Reflect regarding their own clinical work and if required use personal learning needs to improve outcomes for patients.*

#### GDC Outcomes: A C



7th April

Kingsmill

## Day Session

09.30

Health and Safety

CPD Hrs = 6

### Jane Bonehill

Speaker role

*For participants to increase their understanding and knowledge relating to health and safety in their workplace.*

#### Objectives

- *Explain the principles of occupational health and safety and how to apply this knowledge in the workplace including use of risk assessments and the practical actions to improve health and safety, and therefore prevent accidents.*
- *State and identify the scope of legal and moral responsibilities whilst at work and determine reasonable methods to control risks associated with all aspects of the working environment.*
- *Describe principles of accident prevention and the need to report accidents and dangerous occurrences whilst being aware of the hazards and risks associated with the workplace, work equipment, work activities, display screen equipment and hazardous substances.*

#### Learning Content

- *Define the key principles and legal requirements that relate to health and safety in the workplace.*
- *Foundation Dentists will be able to explain their own roles with respect to health and safety in their training practice environments.*
- *Evaluate how well their training practice complies with current health and safety requirements and the changes that could be made.*

**GDC Outcomes: A B D**



11th May

Kingsmill

## Day Session

09.30

Behavioural Change

CPD Hrs = 6

### Cascade

Speaker role

*To reinforce coursework details and expectations from earlier Regional and local induction processes.*

### Objectives

- *Explain in more detail the work required to complete the e-Lift projects.*
- *Define the process of conducting a clinical audit and the preparation required to complete this element of the coursework schedule.*
- *Ability to complete the three Milestone cases Foundation Dentists are required to undertake to the standard set.*

### Learning Content

- *Design and produce a clinical audit to a satisfactory standard of work to meet expectations.*
- *Foundation Dentists will be able to recognise the workload involved regarding coursework elements.*
- *Identify the requirements to produce a satisfactory standard of work to meet expectations, including those for e-LIFT and Milestones.*

**GDC Outcomes: A B C D**



13th May

Kingsmill

## Day Session

09.30

### Medicolegal (Ethics and Complaints Handling)

CPD Hrs = 6

#### Mike Clarke

Speaker role

*To provide a comprehensive knowledge base on the medicolegal issues that present themselves in general dental practice and management of complaints that may arise alongside ethical dilemmas.*

#### Objectives

- *List the regulations and requirements regarding record keeping and dealing with complaints.*
- *Explore the legal and ethical responsibilities of dentists and the team including the provision of dental care within the structure and principles of providing NHS dental care.*
- *To learn about the regulations surrounding the process of correct management of patient complaints within General Dental Practice.*
- *Describe the processes of the GDCs regulation of the profession.*

#### Learning Content

- *Produce effective patient records within dental practice.*
- *Implement appropriate complaints handling in general dental practice.*
- *Identify the role of an indemnity provider in the support of the practice team and be able to define the professional responsibilities of all members of the dental team.*

#### GDC Outcomes: A B D



23rd June

Kingsmill

## Day Session

09.30

### Audit Presentations

CPD Hrs = 6

#### Jin Vaghela / Ali Chohan

Speaker role

*Provide Foundation Dentists with a working knowledge of the rules and regulations applying to the provision of NHS dental care for their patients and to ensure they are able to inform patients appropriately of the availability of NHS services.*

#### Objectives

- *Explain how and when to claim for NHS treatment that has been provided to patients.*
- *Define the rules regarding provision of NHS dental care.*
- *Have the ability to talk confidently about what can be provided through NHS dental services.*

#### Learning Content

- *List the structures and content of NHS treatment bands and associated NHS banding charges.*
- *Apply the rules regarding provision of NHS dental care.*
- *Be able to perform within the structure of NHS GDS contracts.*

#### GDC Outcomes: A B D



24th June

Remote

## Day Session

09.30

### Accounts, Finance and Dental Contracts

CPD Hrs = 6

#### Richard Keeler /Jason Stokes

Speaker role

*Provide Foundation Dentists with the skills to better manage their own financial situations and also to understand the contractual arrangements when applying for associate positions in general dental practice.*

#### Objectives

- *Inform Foundation Dentists of the relevance of finance to their personal and professional lives, alongside the requirements for financial management and record keeping for personal and practice situations.*
- *Identify the benefits and differences to different types of professional contracts and the associated financial responsibilities.*
- *Evaluate the methods of remuneration for dental employees and self-employed associates including the associated taxation, superannuation and income protection processes applicable within the UK.*

#### Learning Content

- *Describe the requirements for financial record keeping and management at an individual and practice level.*
- *Define the HMRC requirements for general dental practitioners at both a personal and practice level.*
- *Recognise the importance of good personal financial management regarding income, employment, income protection and pension provision, both within and outside the NHS.*

#### GDC Outcomes: B



1st July

Kingsmill

## Day Session

09.30

### Milestone 3 - Full Case (APIAN)

CPD Hrs = 6

#### Alexander Hannah

Speaker role

*This session will used for Foundation Dentists to present their Milestone 3 case.*

#### Objectives

- *To enhance self-assessment, reflection and feedback amongst participants.*
- *Provide an opportunity to learn how best to approach work in the future.*
- *Reflect on a wide range of complex clinical care plans.*

#### Learning Content

- *Assess and treatment plan appropriately.*
- *Reflect regarding their own clinical work and if required use personal learning needs to improve outcomes for patients.*

**GDC Outcomes: A B C D**



Thursday 7th July

CampbellAcadamy

## Day Session

09.30

Orthodontics

CPD Hrs = 6

### Andrew Fleet

Speaker role

*This session will use case-based studies to discuss current concepts around orthodontic assessment and treatments.*

#### Objectives

- *Identify how to conduct a thorough orthodontic assessment in general dental practice*
- *Explain appropriate times to refer to secondary care or specialist practice.*
- *Explore current guidance documents relating to orthodontics.*

#### Learning Content

- *Improved knowledge of how to carry out an orthodontic assessment in general dental practice.*
- *Recognise when to follow appropriate referral pathways.*

**GDC Outcomes: A C**

**Colin Campbell**

Speaker role

*To evaluate when the provision of dental implants may be appropriate, when patients should be referred and what things a GDP should be doing regarding maintenance and monitoring of dental implants.*

**Objectives**

- *Define aspects of implant dentistry sufficient to identify suitable cases for referral, give patients basic information and recognise failures.*
- *Examination and discussion of current National guidelines relating to the provision of dental implants and local arrangements for NHS provision.*
- *Exploration and revision of the role of the dental practitioner in offering treatment options, including those unavailable on the NHS.*

**Learning Content**

- *Be able to define the indication and contraindications for the provision of dental implants for patients.*
- *Recognise the role, responsibilities and expected actions of the General Dental Practitioner in the management and monitoring of implants.*
- *Clearly describe the processes, both biological and procedural, involved in the planning, placing and care of dental implants.*

**GDC Outcomes: A C**



Friday 8th July

## Morning Session

09.30

Celebration Event

CPD Hrs = 6

**Speaker name**

Speaker role

*TBC once the event planning has been completed.*



# Calendar 2021-2022



# Educational Supervisors and Foundation Dentists



**Aneta Mioduszezwska**

Charming Smiles 1089 London Road Alvaston DE24 8PZ

**Mohammed Haider**

Dental School

01332 571606



**Suhael Zaro**

Genesis 2 Birchwood Lane South Normanton DE55 3DA

**Eve Cain**

Dental School

01773 549696



**Harpreet Saduera  
Trishan Malhi**

Cavendish Dental Practice 13-15 Derby Lane Derby DE23 8UB

**Megan Clarkson**

Dental School

01332 764997



**Andrew Ralph**

Cavendish dental care 57 West Bars Chesterfield S40 1BA

**Claudia Wang**

Dental School

01246 274852



**V. Orliaklis  
S. Giannetopoulous  
R. Williams**

Staveley Dental Care 9a Church Street Staveley S43 3TL



**Jay Mashari**

Dental School

01246 471047



**R. Williams  
V. Orliaklis  
S. Giannetopoulous**

Staveley Dental Care 9a Church Street Staveley S43 3TL



**David Frewer**

Dental School

01246 471047



**Ishaaq Mirza**

Coach House Dental Practice Coldwell Street Wirksworth DE4 4FB



**Katie Millings**

Dental School

01629 339600



**Rohin - Ray Patel**

High Street Dental Clinic 38 High Street Staveley S43 3UX

**Sunil Heer**

Dental School

01246 561511



**Georgia Karamitrou**

High Street Dental Clinic 38 High Street Staveley S43 3UX

**Christian Pereira**

Dental School

01246 561511



**Nilesh Shah**

Gorse Covert Dental Practice, 34 Maxwell Dr, Loughborough LE11 4RZ

**Charlotte Bailey**

Dental School

01509 844118

**Rena Dajani  
Rami Khatib**

Glumangate Dental Practice 46 Glumangate Chesterfield S40 1TX

**Karina Lyubeno  
Syarova**

Dental School

01246 273089

**Rena Dajani  
Rami Khatib**

Glumangate Dental Practice 46 Glumangate Chesterfield S40 1TX



**Greta Williams**

Dental School

01246 273089

**Nadia Duarte**

Amber Valley Dental Practice, 28A Pentrich Rd, Swanwick, Alfreton DE55



**Vikas Bajaj**

Dental School

01773 540648



**Raminder Rupra  
Neil Shaw**

Eyre Street Dental 3 Eyre Street Clay Cross S45 9NS

**Senha Shoker**

Dental School

01246 865914



**Raminder Rupra  
Neil Shaw**

Eyre Street Dental 3 Eyre Street Clay Cross S45 9NS

**Matthew Wright**

Dental School

01246 865914



**Collins Atalor**

Market Place Family Dental Centre, Crown and Anchor, 3 Exchange Row, Mansfield NG18 1JU



**Vikesh Patel**

Dental School

01623 634287

**Fiaz Khan**

**Waqas Ali**

Dental School

Somercotes Family Dental Centre, 350-352 Lower Somercotes, Somercotes, Alfreton DE55 4LP

01773 609543



# Derbyshire Scheme Buddy ES Pairings 2021-2022

<b>Foundation Dentist</b>	<b>Educational Supervisor(s)</b>	<b>Buddy ES(s)</b>
Claudia Wang	Andrew Ralph	Collins Atalor
Senha Shoker	Neil Shaw	Rohin-Ray Patel
Matthew Wright	Raminder Rupra	Georgia Karamitrou
Greta Williams	Rami Khatib	Sotirios Giannetopoulos/Rhys Williams
Karina Lyubenova Syarova	Rena Dajani	Vasileios Orliaklis/Rhys Williams
Katie Millings	Ishaaq Mirza	Nadia Duarte
Waqas Ali	Faiz Khan	Suhael Zaro
Charlotte Bailey	Nilesh Shah	Trishan Malhi/Harpreet Saduera
Megan Clarkson	Trishan Malhi/Harpreet Saduera	Aneta Mioduszezwska
Mohammed Haider	Aneta Mioduszezwska	Nilesh Shah
Vikesh Patel	Collins Atalor	Andrew Ralph
Sunil Heer	Rohin-Ray Patel	Neil Shaw
Cristian Cirilo Maria Gomes Pereira	Georgia Karamitrou	Raminder Rupra
Jay Mashari	Sotirios Giannetopoulos/Rhys Williams	Rami Khatib
David Frewer	Vasileios Orliaklis/Rhys Williams	Rena Dajani
Vikas Bajaj	Nadia Duarte	Ishaaq Mirza
Eve Cain	Suhael Zaro	Faiz Khan



## List of Mandatory E-Learning

As part of your Foundation training year within Midlands and East you will undertake a number of online e\_Learning modules. All of these e-learning modules have specific completion dates.

Most of the e-Learning can be accessed from the e-LFH (e-Learning for Health) website, but the Script modules can be accessed directly from your e-Portfolio using the tab at the top of the dashboard page.

### e-Learning for Health

once you have received your login details from e\_Learning for Health you can access all the necessary modules by using this link:

<https://portal.e-lfh.org.uk/Component/Details/660298>

This takes you to a portal which leads to the **Midlands and East - Dental Foundation Trainees** learning path.

Here is a list of all the modules. Once each module has been completed the assessment for that module should also be completed and the certificate of completion uploaded to the e-Portfolio.

### Modules

### Course Sections

#### Statutory and Mandatory Training (SMT) **Completion Date 19-09-2021**

Conflict Resolution Level 1	40 mins
Data Security Awareness Level 1	70 mins
Equality and Diversity and Human Rights Level 1	20 mins
Fire Safety Level 1	30 mins
Moving and Handling Level 1	40 mins
Preventing Radicalisation - Basic Prevent Awareness	35 mins
Safeguarding Adults Level 1	40 mins
Safeguarding Adults Level 2	40 mins
Safeguarding Children Level 1	30 mins
Safeguarding Children Level 2	35 mins

#### Mental Capacity Act (MCA) **Completion Date 03-10-2021**

Mental Capacity Act as Part of Human Rights	20 mins
Assessing Mental Capacity	20 mins
Planning Ahead Using the MCA	20 mins
Best Interests	20 mins
Restraint	20 mins
Deprivation of Liberty	20 mins
Relationship Between the MCA and the MHA	20 mins
Mental Capacity Act and Young People aged 16 or 17	20 mins
Research Involving People Who Lack Capacity	20 mins
Mental Capacity Act and Adult Safeguarding	20 mins
Settling Disputes and Disagreements	20 mins

### **Alcohol and Tobacco Brief Interventions** **Completion Date 17-10-2021**

Introduction to treating and preventing ill health	15 mins
Very Brief Advice on Smoking	15 mins
Alcohol Brief Advice	15 mins
Bringing It Together - Multiple Risk Factors	15 mins
Assessment	10 mins

### **Making Every Contact Count (MECC)** **Completion Date 31-10-2021**

What is MECC and why is it important	30 mins
How to have a MECC conversation	30 mins
Signposting	15 mins
Five Ways to Wellbeing	30 mins
Assessment	10 mins

### **HEE Rubber Dam Placement video** **Completion Date 13-11-2021**

Using your login details for e\_Learning for Health you can access this module by using this link:

<https://portal.e-lfh.org.uk/Component/Details/660298>

### **e-Learning for Healthcare - Coronavirus programme** **Completion Date 13-11-2021**

This programme has been specifically developed and is regularly updated in response to the Covid-19 situation and can be located link:

<https://portal.e-lfh.org.uk/Component/Details/660298>

### **Script** - An eLearning programme to improve prescribing competency

Please use the link in your e-Portfolio to access the Script site. When you have completed a module , this information will be passed to your e\_Portfolio but you may wish to download a completion certificates for your CPD records.

### **Modules** **Completion Date 05-12-2021**

Prescription Documentation and the Drug History	60 mins
Medication Errors and Adverse Drug Reactions	60 mins
Special Patient Groups	60 mins
Utilising the BNF	60 mins
Medical Emergencies	60 mins
Periprocedural Prescribing	60 mins
Dental Infection	60 mins
Pain, Ulceration, and Inflammation	60 mins
Prescription Documentation and the Drug History	60 mins
Medication Errors and Adverse Drug Reactions	60 mins

# BDA & Cancer Research UK Oral Cancer Recognition Toolkit

[https://www.doctors.net.uk/eclientopen/cruk/oral\\_cancer\\_toolkit\\_2015\\_open/](https://www.doctors.net.uk/eclientopen/cruk/oral_cancer_toolkit_2015_open/)

Although this topic may be covered in a study day, the toolkit is very valuable, and it is advised this is still completed irrespective of a scheme running an oral cancer study day. The completion certificates should be uploaded to your e-Portfolio

## Module Completion Date 19-12-2021

BDA-CRUK Oral Cancer Recognition Toolkit 3 hours

## List of Supplementary E-Learning Dentistry (e-Den) e-Learning for Health

<https://portal.e-lfh.org.uk>

This is a series of modules about dentistry known as e-Den. You will find these modules helpful when used in conjunction with your Study Days. References to particular modules may be included in the information for each Study Day. Accessing the relevant module before the Study Day will help you to gain more from the interactive learning session.

To locate the e-Den modules in the e-Learning for Health Website, click on '**My e-Learning**' at the top of the webpage and then enter the **Dentistry** name in the search box. When the search results appear, you will see the **Dentistry** module listed with an icon; click on '**Enrol**' and the Module will be added to your account. You will then be able to see each of the e-Den Modules and Course Sections in 'My e-Learning'.

### e-Den Module

#### 1 Patient Assessment

Profiling the Patient	Assessment Methods and Techniques
Good Practice	Health Promotion and Disease Prevention
Patient Assessment	Profiling the Patient

#### 2 Human Diseases and Medical and Dental Emergencies

Medical Topics and Dentistry	Medical Emergencies In Dentistry
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#### 3 Anxiety and Pain Control in Dentistry

Principles of Dental Pain	Mediators of Central Pain
Dental Local Anaesthesia	Dental Local Anaesthetic Technique
Management of Dental Pain	Non-Pharmacological Anxiety Management
Intravenous Sedation	Inhalation Sedation
Dental General Anaesthesia	

#### 4 Periodontal Disease and Management

Aetiology of Periodontal Disease	
Periodontal Diagnosis and Determination of Prognosis	Periodontal Treatment Options
Patient Education and self-Performed Plaque Control	Non-Surgical Periodontal Therapy
Surgical Periodontal Therapy	

#### 5 Hard and Soft Tissue Surgery

Pre- and Post-operative Assessment	Exodontia
Surgical Dentistry	Advanced Trauma Life Support (ATLS)

Management of Un-Erupted, Impacted, Ectopic and Supernumerary Teeth      Management of Benign Soft Tissue lesions

**6 Surgical and Non-Surgical Management of Head and Neck Disease**

Accurate Drug History and Relevance of Allergies      Odontogenic Infections  
Management of Oral Mucosal Diseases      Craniofacial Pain Disorders  
Neoplastic and Non Neoplastic Disease of the Head and Neck

**7 Management of the Developing Dentition**

Orthodontic Indices      Assessment for interceptive Treatment  
Space Maintenance      Simple Removable Appliances  
Oral Habits and Occlusal Trauma in the Mixed Dentition  
Emergency Care and Management of Orthodontal Problems  
Contemporary Orthodontics Normal Facial Growth and Dental Development  
Abnormalities of Facial Growth and Dental Development

**8 Restoration of Teeth**

Caries      Restoration of Permanent Teeth  
Crowns      Restoration of Deciduous Teeth  
Aesthetic Dentistry      Dental Biomaterials  
Tooth Surface Loss      Endodontics  
Dental Trauma

**9 Replacement of Teeth**

Bridgework      Occlusion  
Complete Dentures      Partial Dentures  
Implantology      Miscellaneous

**10 Communication**

Patient and the Family      Teamworking  
Other Professionals

**11 Professionalism**

Ethics      Self  
The Clinical Team and Peers

**12 Management and Leadership**

The Need for Effective leadership and Management      Quality in Healthcare  
Risk Management      Self-Management  
Change Management      Managing a Business  
Healthcare Systems      Professional Practice  
Management and Leadership

**13 Sustainable Dentistry**

Introduction to Sustainable Dentistry      Measuring carbon in Healthcare



# e-LIFT Project

**2021-2022**

Project 'e-LIFT' stands for Evidence-linked Learning in Foundation Training. This is simply project work covering the non-clinical elements of the DFT curriculum which are the domains of communication, professionalism, management and leadership.

FDs are expected to complete what are essentially reflective learning exercises in four units underpinned by evidence of their own work completed in the training practice. The units are core topics for the FD to reflect upon:

- Infection control
- Radiology
- Medical emergencies
- Clinical communication

The reflective learning exercise for each unit, allows for flexibility for the FD to hone in on specific learning or development points that have influenced them the most in their training year. Each of the units will entail reflective writing amounting to 1000 - 1250 words, each unit supported by 4- 6 pieces of evidence. Units 1 to 4 are to be completed by April 2022.

FDs will be given guidance documents and templates. Work for each unit will be assessed by external Educational Supervisors.

Here is a link to the HEE website for full details and module downloads:

<https://heeoee.hee.nhs.uk/node/2567>



# Milestones and APLAN

**2021-2022**

The Milestones are three clinical cases that Foundation Dentists (FDs) will present throughout the DFT year. The cases will increase in complexity as the year progresses and will be part of the formative assessment for IRCP and FRCP. The FDs will present each of their cases at their own scheme study day. The cases will be peer reviewed on the day by your own scheme members and educational supervisors. This process facilitates learning, self-assessment, reflection and insight. Milestone One is peer reviewed only. Milestones Two and Three use APLAN for additional anonymous feedback and scoring.

APLAN (Anonymous Peer Learning and Assessment Network) is an online tool which allows your cases to be distributed to other FDs and ESs across the Midlands and East region. Your Milestone Two and Milestone Three cases will be anonymously reviewed by three FDs and three ESs. In addition, you will be asked to provide anonymous feedback for three cases submitted by other FDs.

The deadlines for the case submission and review feedback on APLAN are

**Milestone 2:** Deadline for case uploads **14th Jan 2022**.  
Deadline for remote feedback **28th Jan 2022**.

**Milestone 3:** Deadline for case uploads **20th May 2022**  
Deadline for remote feedback **3rd June 2022**

There is no room for late submission of cases or feedback reviews. The window for giving feedback on cases will open within 48 hours of the case upload deadline closing and will remain open for two weeks. Failure to meet the deadlines may impact your IRCP and FRCP outcome.

## Case Guidance

You will find information on the share-point for FDs that covers the milestone cases and guidance on how to present them. General guidance for case presentation includes:

- Ensure you have written consent from your patient for the use of photographs, radiographs and clinical records;
- Start identifying cases as soon as possible, and have a few cases spare as back-up in case of patient non-attendance;
- Look at the marking criteria to help guide your presentation;
- Keep your case presentation concise and avoid using a lot of text on slides;
- Reflect on your case and provide modifications you would make in future; and
- Maximum presentation time is 10 to 15 minutes which is then followed by Q&A for around 10 minutes.

If you have any further queries please contact your TPD.



# Problem Solving and Support

**Derbyshire 2021-2022**

During the Foundation Training year there will be many opportunities for problems to arise. These may range from the 'crowns that never fit' to problems communicating with the Dental Nurse. As a Foundation Dentist you have available a wealth of expertise and experience to draw upon to help you to solve your problems.

In your Practice the main source of assistance in problem solving is, of course, your Educational Supervisor. During normal working hours you can approach your ES for assistance, or alternatively during a tutorial you can bring up a matter that is causing concern.

Your Training Programme Director is also always available for help on a whole range of clinical, professional or personal problems. This does not have to wait until a Study Day meeting; so contact your TPD by phone or email early on if you have a problem or concern. Early resolution of that burning issue will help prevent any further worry. Remember that patient safety is paramount and confidentiality is assured, if required.

The DFT group is also a very useful forum to air problems and to seek a solution. Opportunities for group discussion occur in nearly every session of the Day Release Course. Naturally openness and frankness is usually required, but all members of the group will respect our rule of confidentiality outside the sessions.

Additionally there is further wide ranging support that can be obtained from the Associate Dean for Regional Trainee Support. Here is a web address support:

<https://heeoee.hee.nhs.uk/dental/trainee-support>

## Contacts for Support

### **Training Programme Director**

Alexander Hannah

Phone: 01298214601

Email: [Alexander.Hannah@hee.nhs.uk](mailto:Alexander.Hannah@hee.nhs.uk)

### **Regional Deputy Postgraduate Dental Dean, Early Years** Deborah Manger

Email: [please use - DFT.ME@hee.nhs.uk](mailto:please use - DFT.ME@hee.nhs.uk)

### **Associate Dental Dean for Regional Trainee Support**

Fleur Kellett

Email: [DentalTraineeSupport.ME@hee.nhs.uk](mailto:DentalTraineeSupport.ME@hee.nhs.uk)



# Claiming Travel and Subsistence

**2021-2022**

For payment of Dental Foundation Training claims, Foundation Dentists must adhere to the following guidance:

All claims must be submitted on the appropriate form issued by your TPD. This form should be fully completed, easily readable, and signed by your TPD who will check all claims are valid. They will also cross through any incomplete lines to stop any claims being added after signing.

Travel claims must reflect the actual mileage undertaken, or travel costs incurred, in attending your Study Day Programme only. Note that the mileage calculated from the home address to venue will be adjusted by NHS England once your form is submitted to them. Your usual mileage from your home to the dental practice will be deducted from the amount (you do not need to enter this separately on the form, NHS England will calculate this).

(Current mileage rate = £0.24 per mile, dentists carrying one or more named eligible dentists to the same course = an additional £0.05 per mile) Where passengers are being claimed for, their full names, contract number and performer number is required.

FDs should travel only by second class if they travel by rail and should attach tickets or receipts to their claim forms.

Taxis should not be used and cannot be claimed - if their use is required due to particular circumstances then the reasons need to be discussed with the Postgraduate Dental Dean, or Deputy, and you will need to get approval in advance, in writing, and provide it with the claim form.

Within Midlands & East overnight accommodation is not claimable except in very specific authorised circumstances, therefore claims for accommodation or evening meal allowance should be not be made.

A daily lunch allowance is payable: (applicable when more than five hours away from practice, including the times between 12:00 - 2:00pm) = up to a maximum of £5.00, itemised receipts must be provided when making a claim. Please note that bank statements are not acceptable forms of receipt and no reimbursements can be made on alcoholic drinks.

All claim forms must be completed accurately and honestly. You may only claim for actual expenses incurred and must not exaggerate claims, provide alternative or fabricated receipts or deliberately incur unnecessary expense. False claims are fraudulent and may be investigated by the NHS England Area Team, with onward referral to NHS Fraud Investigators and/or the GDC.

Claims must be submitted within 3 months of the event and receipts must be included for all travel, meals and car parking. Trainees are advised keep a copy of the claim form and the submitted receipts, and to send claim forms by signed delivery service (you may not claim this postage cost) or email.

Claim forms should be sent Completed Claim forms should be submitted to the BSA via your BSA Compass login. You can access an information leaflet about this from here:

[http://www.copdend.org/dft handbook/FD\\_Handbook/The\\_Scheme/T\\_-\\_S\\_Expenses/FD\\_Travel\\_and\\_Subsistence\\_claims\\_via\\_Self\\_Service\\_in\\_Compass.pdf](http://www.copdend.org/dft handbook/FD_Handbook/The_Scheme/T_-_S_Expenses/FD_Travel_and_Subsistence_claims_via_Self_Service_in_Compass.pdf)

Your payments will appear on the training practice BSA schedule and your Educational Supervisor will pay them to you as non-taxable expenses.



# Audit Project

2021-2022

## Introduction

It is a requirement of the Dental Foundation Training Curriculum that a minimum of two clinical audit cycles are to be completed by the end of the ninth month of Dental Foundation Training by each Foundation Dentist.

Submission of a formal Clinical Audit Report is a mandatory requirement for the Satisfactory Completion of Foundation Training in the Midlands and East Region.

Detailed guidance on the completion of your Audit Project will be provided in a separate document.

## Audit topic

When choosing your audit topic please be aware that you must not choose a topic that should be covered by the normal clinical governance processes of the practice, including radiograph quality, record keeping and infection control. If you are not sure about the suitability of a topic you should discuss this with your TPD before you start.

## Process for marking

Your Clinical Audit Report will be marked by a Buddy ES using a Feedback Form approved by the Region. When complete you should email a copy of your Clinical Audit Report to your TPD and Buddy ES.

The Buddy ES will complete the Feedback Form then forward the completed Feedback Form to your TPD for moderation. Your TPD will forward the moderated Feedback Form to you and your ES for discussion at a tutorial.

## E-Portfolio upload

You should complete a Tutorial Reflection and upload the completed Feedback Form to the **FD Projects, Presentations and Audits** section of the e-Portfolio. At the same time upload your completed Clinical Audit Report to the **Uploads** section of the e-Portfolio.

The TPD for your Scheme will set the submission and marking deadlines for that Scheme. They will also allocate a Buddy ES to each FD.

Your Audit Report and the completed Feedback Form must be uploaded to the e-Portfolio at least two weeks before FRCP.



# Practice Equipment List

2021-2022

## Practice Specifications

Electronic records	<i>Full computer based clinical records and appointment management system.</i>
Digital radiography	
Internet access	
Infection control	<i>Up to date policies, protocols, and operating procedures including effective decontamination facilities with sufficient capacity and storage.</i>
NHSmial account	

## Specification for FD Room

Size	<i>Minimum floor area 9m<sup>2</sup>.</i>
Ventilation	<i>Natural or mechanical ventilation must be provided. The fresh-air supply rate should not normally fall below 5 to 8 litres per second, per occupant - HSE Workplace (Health, Safety and Welfare) Regulations 1992.</i>

## Equipment for FD Room

Dental chair	<i>Low seated design. Operating light. Delivery unit. Cuspidor. Suction. Amalgam separation.</i>
Turbines	<i>Minimum of 3.</i>
Contra-angle handpieces	<i>Minimum of 3.</i>
Straight handpiece	<i>Minimum of 1.</i>
Ultrasonic scaler	<i>Magnetostrictive or piezo.</i>
X-ray set	<i>Rectangular collimation. Isolation switch outside the controlled area.</i>
Amalgam mixer	
Light cure lamp	
Stool for dentist	
Stool for nurse	
Handwash sink	
Telephone	
Workstation	
Clinical records and appointment management software.	
Internet access.	

## Instrumentation for FD Room

Autoclavable tray system	
X-ray film holders	<i>Full range of holders for bitewing and periapical views - including full range of endodontic film holders.</i>
Rubber dam kit	<i>Latex free.</i>
Conservation	<i>Full range of instruments for normal restorative work including a single use matrix system (eg Automatrix) and a sectional matrix system (eg Composi-tight).</i>
Periodontics	<i>Full range of periodontal instruments including a measuring probe (eg Williams Probe) and a full set of scaling instruments (eg Gracey Curettes).</i>
Extractions	<i>Full range of extraction forceps (upper and lower); elevators and a set of Luxators.</i>
Oral Surgery	<i>Full range of surgical instruments including scalpel blades and handle, periosteal elevator, solution for irrigations, syringe for irrigation, surgical handpiece, selection of surgical burs, root tip picks, bone rongeurs, needle driver, toothed tweezers, non-toothed tweezers and suture scissors.</i>

Prosthetics *Full range of prosthetic instruments including shade and mould guides.*  
Endodontics *Full range of stainless-steel hand files and NiTi rotary files.*

### **Materials and Disposables for FD Room**

Respirator *Fit tested FFP3 mask or powered hood for FD use.*  
Type II R Fluid Resistant Surgical Masks  
Gloves *Latex free.*  
Bibs  
Aprons  
Gowns  
Paper and cotton goods  
Safe Sharps System *Incorporating a shield or cover that slides or pivots to cover the needle after use - HSE Health and Safety (Sharp Instruments in Healthcare) Regulations 2013.*  
Waste containers *For sharps, clinical waste, non-clinical waste, gypsum waste. Containers with mercury suppressant for amalgam waste, amalgam capsules and extracted teeth.*  
Disposable 3 in 1 syringe tips  
Conservation *Full range of restorative materials including paediatric stainless-steel crowns and 016 stainless-steel orthodontic wire for trauma cases.*  
Prosthetics *Full range of prosthetic materials including impression compound and greenstick.*  
Endodontics *Full range of endodontic materials including a tooth sleuth, hypochlorite sourced from a dental supplier and Endo-Frost.*

### **Available in the Practice for Use by the FD When Required**

Dedicated Digital Camera *SLR or equivalent with lens, ring flash, retractors, and mirrors.*  
Conservation *Face bow and semi-adjustable articulator.*  
Prosthetics *Surveyor.*  
Endodontics *Electric pulp tester, apex locator, handpiece & motor for rotary endodontic system.*  
Clinical Digital Thermometer  
Digital Communication *Computer or tablet with MS Teams including webcam, speakers, and microphone.*



# Useful Links

**2021-2022**

## **National DFT Handbook**

National policies and information: <http://www.copdend.org/dfthandbook/index.html>

## **Postgraduate Virtual Learning Environment**

Repository of eLearning resources: <https://pgvle.co.uk/login/index.php>