

East of England Blended Learning Fellowship

Role Profile: Blended Learning Fellow

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| Role Profile: | Blended Learning Fellow (Panopto/Bridge) | Grade: | ST3 (ST2+ for GP) or above in an East of England (EoE) Training Programme or LED or SAS Doctor who will be working in the EoE for at least twelve months from time of commencement in post |
| Line Manager: | Head of School/Specialty lead or nominated deputy in the School | Accountable to: | Postgraduate Dean, or nominated Deputy HEE East of England Office |
| Hours of work: | Flexible according to negotiated time out of clinical work – up to 40% - 2 days a week (job share would be considered) | Training: | This role may or may not extend the length of your training, depending upon its impact on the acquisition of specified competencies within your specialty's curriculum. Applicants must obtain prior written agreement from their TPD (if an HEE trainee) or DME (if a LED or SAS doctor) and the Educational Tutor/service lead in their employing trust that they will be allowed to take up the role before submitting their application Trainees only: You may need to consider applying for less than full time training for the duration of the fellowship. |
| Type of contract: | Fixed term | Length of agreement: | 12 months |
| Role purpose | HEE EoE is committed to providing outstanding opportunities for regional training, ensuring it is accessible to all trainees. | | |

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| <p>and objectives</p> | <p>The role of a Teaching and Learning Fellow is to support the development of resources on the HEE EoE online learning platform (Panopto/Bridge). They will have the opportunity to develop resources for their own speciality, as well as taking a role in developing resources that may be applicable more widely, potentially both multi-speciality and multidisciplinary. The Fellow will play a role in evolving the Learning Platform to make it applicable to the learning needs of doctors across the System. The Teaching and Learning Fellow will work with the faculty support team, Education Fellow coordinating the online learning platform, consultants, SAS doctors, LEDs, trainees and other stakeholders in order to deliver this.</p> <p>Fellows will be offered bursaries for a PGCert or PGDip (top up) in Medical Education.</p> |
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| Criteria | Essential | Desirable |
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| <p>Education and level of experience</p> | <p>MBBS or equivalent Completed foundation training or equivalent</p> | |
| <p>Experience</p> | <p>Previous experience in a leadership role and/or supporting the delivery of a project</p> | <p>Cross specialty or multi-professional teaching Resource development</p> |

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| Skills, Abilities & Knowledge | <ul style="list-style-type: none"> • A commitment to delivering high quality improvement • Excellent organisational abilities: <ul style="list-style-type: none"> ○ Ability to forward plan ○ Ability to keep on track to deliver sustainable outcomes ○ Time management and prioritisation skills • Adept in using MS Office (Excel; Word; PowerPoint) and advanced digital skills • Ability to work collaboratively across grades, specialties and professions • Able to work both independently and as part of a team • Great interpersonal and communication skills that will enable you to: <ul style="list-style-type: none"> ○ articulate vision ○ communicate effectively ○ encourage ability ○ engage well with a variety of stakeholders ○ inspire & motivate | <p>Knowledge of different methods of delivering regional training</p> <p>Knowledge of methodologies for quality improvement and project management</p> <p>Experience in delivering medical education</p> <p>Social media / website skills</p> |
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| Key responsibilities: |
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| <p>To make a significant contribution to HEE East of England Office’s goal to improve quality and accessibility of regional training.</p> |
| <p>To engage on a regular basis with the relevant Specialty Lead/s providing written updates or reports to evidence progression with the assignment and project delivery, as well as report on the work that has been completed, progress made, and areas of difficulty/concern.</p> |
| <p>To organise and attend bi-monthly drop-in sessions with the other HEE EoE education fellow coordinating the online learning platform.</p> |
| <p>To participate in monthly Users of the system meetings</p> |
| <p>To engage with individuals and programmes within HEE EoE across related areas to share knowledge and skills.</p> |
| <p>To develop as an effective Online Course designer – This includes developing the ability to</p> <ul style="list-style-type: none"> • build and design online course material on Bridge with the content produced by or with the Content Lead. Make Bridge Courses using Bridge and/or Articulate E-learning Software and applying e-learning pedagogy |

- Make interactive Pictures and videos
- Liaise with 360 VR Team to make videos for their speciality where needed
- Develop programs which incorporate blended courses and live training events, and work with course organisers to deliver these
- Make animated explainers to help articulate difficult concepts with either Vyond, Adobe Premiere or other software as it is released
- Be flexible and receptive to any changes that maybe required by Subject matter experts to course material
- Ensures regular review of courses/program content.

To develop high levels of technological knowledge, becoming a Bridge and Panopto superuser who can help troubleshoot user problems and/or course design issues.

- Available to provide additional training for rotating members of the Group.
- Help Consultants/Educators use Zoom/Teams to deliver teaching and/or create courses on Bridge. Also helps Educators to record face-2-face teaching using Panopto if webinars are not suitable.
- Help Consultants/Educators trouble shoot creating, editing, and uploading video to Panopto and Bridge

To encourage the sharing of education content and good practice between Schools.

To comply at all times with all policies, guidelines and protocols of the NHS and HEE.

To implement/undertake a quality improvement cycle within regional teaching to analyse the impact of the new training platform, including assessing trainee satisfaction, trainee performance (if able) and the quality of educational content pre- and post-implementation.