

Public Health Training Programme

MPhil policy

This policy document outlines the expectation of the programme of StRs funded and supported on the MPhil in Public Health. The policy covers funding arrangements, attendance, expenses, leave (including study leave), supervision and examinations

General information

The curriculum for public health requires a sound knowledge foundation which is delivered in phase one of training and assessed through the Part A MFPH. A master's degree is not a prerequisite for CCT.

The East of England PH training programme supports StRs in gaining the knowledge foundation through attendance at the MPhil in Public Health at the University of Cambridge. New recruits who already have elements of the knowledge foundation through previous study may attend modules as relevant in discussion with the Academic Director and Programme Director.

Attendance on this course does not signify full time student status. StRs are salaried employees during this period and are expected to deliver a degree of service work and attendance. StRs should expect to spend a significant amount of their personal time in private study to complete the required elements of the course.

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Course structure

The course is delivered over three terms. The timetable is available through the Course Director. The course is generally timetabled over four days each week. StRs wanting to work less than full time during the first year need to discuss this carefully with the Programme Director.

Attendance

StRs are expected to attend all sessions which have been funded by the programme. Attendance will be recorded. Absence should be notified to the Course Director and Programme Manager.

StRs are expected to be present in their service base on the non-teaching days each week but may use this time for master's related work.

Time outside university terms must be spent full time in the service base. During these periods StRs should be undertaking service work relating to their phase 1 learning outcomes.

The dissertation element of the MPhil is prepared between the MPhil written examinations and the end of July. StRs may work full time on their dissertation during this period. StRs are normally expected to be working in their service base unless they require library/software facilities available at the IPH. Work from home is not generally allowed.

Supervision

StRs will be allocated an academic supervisor during induction to the programme (see academic supervisor guidance)

Examinations

StRs registered for the MPhil are expected to sit the University examinations in June. Normally StRs will sit the Part A MFPH in the January of their second year. StRs wishing to sit the Part A early should discuss their case with the Programme Director. StRs may not defer their January sitting without agreement of the Programme Director; deferment without agreement will be seen as failure to progress and addressed at the next available annual review of progress.

Examination support

The programme runs a Part A preparation programme during the autumn preceding the exam. The preparation programme is based on peer learning and support through one or more cohort revision groups but also includes formal revisions sessions, sessions on exam technique, mock exams and a peer mentoring system.

Study leave

StRs in their first year are not entitled to study leave other than for attendance at PHREE. Time spent on the MPhil counts as study leave.

Leave

Leave should not be taken in term time without permission of the academic director. Annual leave taken during time outside term must be in accordance with standard leave policy and agreed by the educational supervisor.

Expenses

The cost of the MPhil is borne by the programme including basic college registration fees and tuition costs (over £9,500).

StRs may claim the cost of accommodation/travel in lieu in line with the relocation policy. This covers accommodation while working away from base or travel in excess of daily travel to base. Excess travel is paid at public transport rates.

College fixed charges vary and must be borne by the StR (this includes kitchen fixed charge/electricity bills/parking charges etc).

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